

**AGENDA FOR THE REGULAR
EAST STROUDSBURG BOROUGH COUNCIL MEETING
TUESDAY, SEPTEMBER 5, 2023– 7:15 PM**

SPECIAL NOTE: To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded. Read Aloud By: _____

1. **Call to Order at:** _____ **Pledge of Allegiance led by:** _____

2. **Solicitor's Report on Executive Session:**

The Solicitor reported on the Executive Session that was held on September 5, 2023 starting at _____, prior to the start of the Council Meeting.

3. **Minutes of August 15, Council Meeting:**

Motion made by _____, seconded by _____, to approve the August 15, 2023 Council Meeting Minutes.

4. **Minutes of August 28, Council Work Session/Special Meeting:**

Motion made by _____, seconded by _____, to approve the August 28, 2023 Council Work Session/Special Meeting Minutes.

5. **Portnoff Law Associates: Kevin Buraks**

Discussion of delinquent Utility Collections

6. **Stroud Region Open Space and Recreation Commission (SROSC):**

Consideration to approve utilizing the Day Street Community Center, located at 15 Day St, East Stroudsburg, PA 18301 as Friends of SROSC Organization Headquarters in order to obtain a small games of chance license.

Motion made by _____, seconded by _____, for Friends of Stroud Region Open Space and Recreation Commission (SROSC) to be able to utilize the Day Street Community Center, located at 15 Day St, East Stroudsburg, PA 18301 as Friends of SROSC Organization Headquarters.

7. **Engineer's Report:**

A. **Community Development Block Grant (CDBG)**

- i. Consideration to approve Resolution 12-2023 prepared by the Monroe County Redevelopment Authority authorizing the Monroe County Commissioners to submit a modification to the FY 2021 CDBG funding application to reallocate all of the Housing Rehabilitation Line item fund amount to Street Improvements.

Motion made by _____, seconded by _____, to approve Resolution 12-2023 authorizing the Monroe County Commissioners to submit a modification to the FY 2021 CDBG funding application to reallocate all of the Housing Rehabilitation Line Item fund amount to Street Improvements.

- ii. Consideration to approve Resolution 13-2023 prepared by the Monroe County Redevelopment Authority authorizing the Monroe County Commissioners to submit the funding application for the FFY 2023 CDBG funds in the amount of \$157,685.00.

Motion made by _____, seconded by _____, to approve Resolution 13-2023 authorizing the Monroe County Commissioners to submit the funding application for the FFY 2023 CDBG funds in the amount of \$157,685.00.

- iii. Consideration to authorize the Borough Engineer to coordinate with the Public Works Department to prepare the documents necessary for the expenditure of the CDBG funds for the East Broad St Improvements Project.

Motion made by _____, seconded by _____, authorizing the Borough Engineer to coordinate with the Public Works Department to prepare the documents necessary for the expenditure of the CDBG funds for the East Broad Street Improvements Project.

8. Public Comments – Agenda items:

9. Reports:

- A. Public Works Report
- B. Zoning Report
- C. Finance Report

10. Committees:

- A. Operations Committee
- B. Planning and Zoning Committee
- C. Community Relations Committee

11. Mayor Victor Brozusky:

12. Council Members:

- A. Carrie Panepinto
- B. Maury Molin
- C. Edmund Freeborn
- D. Erika Huber
- E. Sonia Wolbert
- F. Solicitor's Report

13. Manager's Report:

- A. Consideration to approve Resolution 14-2023 appointing the Borough Manager and Assistant to the Borough Manager as the contacts for Berkheimer of Bangor, PA in regard to local tax information.

Motion made by _____, seconded by _____, to approve Resolution 14-2023 appointing the Borough Manager and Assistant to the Borough Manager as the contacts for Berkheimer of Bangor, PA in regard to local tax information.

- B. Consideration to approve the request from Lehigh Valley Health Network-Pocono (LVHN) & East Stroudsburg University (ESU) to host a Pink Light Walk on October 5, 2023 from 5PM-7PM for awareness of Breast Cancer.

Motion made by _____, seconded by _____, to approve the request from Lehigh Valley Health Network-Pocono (LVHN) and East Stroudsburg University (ESU) to host a Pink Light Walk with proof of insurance and coordination with police on October 5, 2023 from 5PM-7PM

- C. Discussion of Personnel Job Descriptions and Salaries and any action.

14. Public Comments – New Business & Non-Agenda items:

15. Ratification of Bills Payable through September 5, 2023:

- A. Approval of Warrant List #230905

Motion made by _____, seconded by _____, to approve the Warrant List #230905, as presented.

16. Adjournment:

Motion made by _____, seconded by _____, to adjourn the meeting; note time _____.

- 17. NEXT REGULAR MEETING:** Tuesday, September 19, 2023; 7:15PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

- 18. NEXT WORK SESSION/SPECIAL MEETING:** Monday, September 25, 2023; 7PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

- 19. NEXT ZONING AND PLANNING COMMITTEE MEETING:** Tuesday, September 12, 2023; 5PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

- 20. NEXT COMMUNITY RELATIONS COMMITTEE MEETING:** Monday, September 18, 2023; 4:30PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.

- 21. NEXT OPERATIONS COMMITTEE MEETING:** Wednesday, September 6, 2023; 5PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.