

**MINUTES FOR THE REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, JULY 18, 2023 – 7:15PM**

Mr. Reese read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Edmund Freeborn; Erika Huber; William Reese; Maury Molin; Carrie Panepinto; Mayor Victor Brozusky; Solicitor John Prevoznik; Russ Scott, Borough Engineer of RKR Hess, Gregg Schuster, Interim Borough Manager, and Assistant to the Borough Manager, Danielle Decker.

ABSENT: Sonia Wolbert

Mr. Reese called the meeting to order at 7:16PM and lead in the Pledge of Allegiance.

Report on Executive Session:
There was no Executive Session.

June 20, 2023 Council Meeting Minutes:

A motion was made by Mr. Freeborn and seconded by Mr. Molin to approve the June 20, 2023 Council Meeting Minutes. The motion passed unanimously.

Stroud Region Open Space and Recreation Commission (SROSRC) Report:

A motion was made by Ms. Panepinto and seconded by MS. Huber to accept the June 2023 SROSRC Report as distributed and attached to the minutes. Motion passed unanimously.

Fire Chief's Report:

Chief Black submitted his report and spoke about the Rescue Series Training for Monroe County and the fireworks display.

SARPD - Police Report:

Lieutenant Sampere announced there had been less call volume in regard to fireworks this year.

Engineer's Report:

A motion made by Mr. Freeborn and seconded by Mr. Molin to approve PennDOT's contractor to perform manhole lining and repair of Borough Sewer Manhole #235 (STA 222+30, 125 ft. Left) under the conditions of the existing Utility Relocation Reimbursement Agreement, as recommended by the Engineer. The total cost of the repair is \$12,457.87 and the Borough's share of the cost of the repair is \$448.48 (3.6%). Motion passed unanimously.

A motion was made by Ms. Huber and seconded by Ms. Panepinto to issue the Notice of Intent to Award to Standard Pipe Services/Instituform Technologies, LLC in the amount of \$190,000.00 and issue the Final Award Notice and execute the agreement conditional upon favorable review of the contract documents, bonds, and insurance certificates by the Solicitor. Motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Huber to approve to invoice East Stroudsburg University (ESU) the water lost as a result of the pipeline failure, in accordance with the current rate schedule and for reimbursement of the Borough's labor, material, and professional services' costs in responding to this failure. Motion passed unanimously.

Public Comments – Agenda Items:

None.

REPORTS:

Public Works:

A motion was made by Mr. Freeborn and seconded by Mr. Molin to accept the Public Works Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Zoning Report:

A motion was made by Mr. Molin and seconded by Ms. Huber to accept the Zoning Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Finance Report:

A motion was made by Mr. Freeborn and seconded by Mr. Molin to accept the Finance Report as distributed via email and to be attached to the minutes. Motion carried unanimously.

Operations Committee:

Nothing to report.

Community Relations Committee:

Ms. Panepinto gave a brief update on how the committee was looking into purchasing commercial holiday decorations for Veteran's Park.

Mayor Victor Brozusky:

Mayor Brozusky congratulated East Stroudsburg Community Alliance (ECA) for a nice 4th of July festival. Mayor Brozusky spoke about PennDOT being here a while ago and how traffic was at a stand still due to wires being down. Mayor Brozusky inquired about where we were in regard to hiring for the open Parking Enforcement staff.

Bill Reese:

Nothing to report.

Carrie Panepinto:

Nothing to report.

Maury Molin:

Nothing to report.

Ed Freeborn:

Mr. Freeborn spoke about his neighborhood in regard to the fireworks this year.

Erika Huber:

Nothing to report.

Solicitor's Report:

Nothing to report.

Manager's Report:

A motion was made Mr. Freeborn and seconded by Ms. Huber to approve an extension for RTO of America, LLC to conduct the first hearing on its Conditional-Use Application to December 31, 2023 including a waiver of any and all requirements of the Pennsylvania Municipal Planning Code and the East Stroudsburg Borough Code of Ordinances in which to hold a first hearing on said application and all applicable time frames shall run thereafter pursuant to their letter dated July 5, 2023. Motion passed unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve an extension for RTO of America, LLC to review its Land Development Plan application including a waiver of any and all requirements of the Pennsylvania Municipal Planning Code and the East Stroudsburg Borough Code of Ordinances in which to conduct a first review before Council for its Land Development Plan until December 31, 2023 at which time all other applicable time frames shall run thereafter pursuant to their letter dated July 5, 2023. Motion passed unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Huber to approve Debra Anders as the contact person for PLGIT who may assign permissions to and establish contacts. Motion passed unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to authorize a budget line item transfer request from line item 432-2210 (Snow Removal) to 455-3720 (Shade Tree Maintenance) in the amount of \$8,000. Motion passed unanimously.

Public Comments – New Business & Non-Agenda Items:

Randy Sandt of King Street inquired about the street sweeper coming down King Street.

Laura Kessler of Analomink Street suggested changing the set-up of the water and sewer billing notices. Ms. Kessler spoke about the second light by Route 80, near Lincoln Ave and commented on the street lights that had been changed in the Borough.

Bob Gress of Lions Street spoke about the paving and patching of streets in his neighborhood. Mr. Gress suggested that the Borough give the SROSC money to help with the volunteers for the golf course.

Peg Johnson of Garnet Lane spoke about the iron railing at the entrance of the Stone Throws Community.

Ratification of Bills Payable through July 6, 2023:

A motion was made by Mr. Molin and seconded by Ms. Huber to approve Warrant list #230706 as presented. Motion passed unanimously.

Adjournment:

A motion was made by Ms. Huber and seconded by Mr. Freeborn to adjourn the meeting at 8:05PM. Motion passed unanimously.

NEXT REGULAR MEETING: Monday, July 24, 2023; 7PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT WORK SESSION/SPECIAL MEETING: Monday, August 28, 2023; 7PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Tuesday, August 8, 2023; 5PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, August 7, 2023; 4:30PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, July 26, 2023; 5PM and weekly each Wednesday thereafter to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

**Consolidated Statement of Activity - Budget vs Actual
Preliminary June 30, 2023**

<u>Account # & Title</u>	<u>Y-T-D 6/30/2023</u>	<u>Y-T-D 6/30/2022</u>	<u>Variance</u>	<u>%</u>	<u>Budget 6/30/2023</u>	<u>Variance</u>	<u>%</u>
Revenues							
<u>TAXES</u>							
301-1000 Property Tax-Current Year	2,068,092.81	1,839,743.59	228,349.22	(0.12)	2,312,901.00	(244,808.19)	0.11
301-2000 Property Tax-Prior Year	608.98	804.35	(195.37)	0.24	500.00	108.98	(0.22)
301-3000 Property Tax-Interim	0.00	0.00	0.00	0.00	301.00	(301.00)	1.00
301-4000 Property Tax - Delinquent	61,133.06	59,600.58	1,532.48	(0.03)	124,500.00	(63,366.94)	0.51
TOTAL TAXES	2,129,834.85	1,900,148.52	229,686.33	(0.12)	2,438,202.00	(308,367.15)	0.13
<u>ACT 511 TAXES</u>							
310-1000 Real Estate Transfer Tax	80,625.18	122,952.73	(42,327.55)	0.34	185,000.00	(104,374.82)	0.56
310-2000 Earned Income Tax	561,887.29	536,954.62	24,932.67	(0.05)	925,000.00	(363,112.71)	0.39
310-5000 Municipal Service Tax	156,291.71	148,349.06	7,942.65	(0.05)	295,000.00	(138,708.29)	0.47
TOTAL ACT 511 TAXES	798,804.18	808,256.41	(9,452.23)	0.01	1,405,000.00	(606,195.82)	0.43
<u>BUSINESS LICENSES/PERMITS</u>							
321-2000 Health/Restaurant Licenses	6,935.50	8,589.60	(1,654.10)	0.19	14,500.00	(7,564.50)	0.52
321-6100 Rental License	142,061.50	138,573.47	3,488.03	(0.03)	165,000.00	(22,938.50)	0.14
321-6110 Short-Term Rental Lic.	0.00	0.00	0.00	0.00	2,500.00	(2,500.00)	1.00
321-8000 Cable TV Franchise Tax	52,220.39	59,119.86	(6,899.47)	0.12	118,500.00	(66,279.61)	0.56
TOTAL LICENSES/PERMITS	201,217.39	206,282.93	(5,065.54)	0.02	300,500.00	(99,282.61)	0.33
<u>NON-BUSINESS PERMITS</u>							
322-8100 Event Permit Fee	325.00	50.00	275.00	(5.50)	1,500.00	(1,175.00)	0.78
322-8200 Street Opening Permits	4,060.00	4,750.00	(690.00)	0.15	9,000.00	(4,940.00)	0.55
322-9400 Misc Permits	755.00	6,082.50	(5,327.50)	0.88	10,000.00	(9,245.00)	0.92
TOTAL NON-BUSINESS PERMITS	5,140.00	10,882.50	(5,742.50)	0.53	20,500.00	(15,360.00)	0.75
<u>FINES</u>							
331-1100 Vehicle Code Violations	80,641.07	87,852.55	(7,211.48)	0.08	190,000.00	(109,358.93)	0.58
331-1200 Violation of Zoning Ord & Statutes	11,800.00	10,719.57	1,080.43	(0.10)	36,000.00	(24,200.00)	0.67
331-1210 Vehicle Boot Fines	50.00	0.00	50.00	0.00	0.00	50.00	0.00
TOTAL FINES	92,491.07	98,572.12	(6,081.05)	0.06	226,000.00	(133,508.93)	0.59
<u>INTEREST</u>							
TOTAL INTEREST	111,942.95	5,313.12	106,629.83	(20.07)	19,805.00	92,137.95	(4.65)
<u>RENTS</u>							
342-4700 Borough Property Rental	0.00	101.00	(101.00)	1.00	100.00	(100.00)	1.00
342-5310 Royalties - Cell Tower	18,199.80	15,355.57	2,844.23	(0.19)	30,125.00	(11,925.20)	0.40
TOTAL RENTS	18,199.80	15,456.57	2,743.23	(0.18)	30,225.00	(12,025.20)	0.40
<u>STATE GRANT PROGRAM</u>							
354-1200 Performance Grant - Twin Boroughs	0.00	0.00	0.00	0.00	22,000.00	(22,000.00)	1.00
354-1220 LSA Grant	0.00	822,000.00	(822,000.00)	1.00	0.00	0.00	0.00
354-1230 PA Small H2O Grant- Brown St	0.00	9,380.00	(9,380.00)	1.00	0.00	0.00	0.00
354-1240 PA Small H2O Grant- Well 3	0.00	15,799.00	(15,799.00)	1.00	0.00	0.00	0.00
354-1250 PA Dam Grant	0.00	650,484.00	(650,484.00)	1.00	0.00	0.00	0.00
354-1260 American Recovery Funds	0.00	0.00	0.00	0.00	1,815,000.00	(1,815,000.00)	1.00
TOTAL STATE GRANTS	0.00	1,497,663.00	(1,497,663.00)	1.00	1,837,000.00	(1,837,000.00)	1.00
<u>STATE SHARED REVENUE</u>							
355-0020 Liquid Fuels	246,080.08	238,656.00	7,424.08	(0.03)	241,079.00	5,001.08	(0.02)
355-0030 Turnback Allocation	6,040.00	6,040.00	0.00	0.00	6,040.00	0.00	0.00
355-0100 Public Utility Realty/Bev Tax	3,900.00	0.00	3,900.00	0.00	3,875.00	25.00	(0.01)
355-0500 Foreign Cas Ins Pre (Pension Aide)	0.00	0.00	0.00	0.00	135,500.00	(135,500.00)	1.00
355-0700 Foreign Fire Ins Premium Tax	0.00	0.00	0.00	0.00	46,750.00	(46,750.00)	1.00
TOTAL STATE SHARED REVENUE	256,020.08	244,696.00	11,324.08	(0.05)	433,244.00	(177,223.92)	0.41
<u>PMT IN LIEU OF TAXES</u>							
359-0010 Housing Authority PILOT	5,908.75	4,554.55	1,354.20	(0.30)	5,500.00	408.75	(0.07)
TOTAL PILOT	5,908.75	4,554.55	1,354.20	(0.30)	5,500.00	408.75	(0.07)

GENERAL GOVERNMENT

361-1110 Closing Report Fee	4,027.55	6,235.00	(2,207.45)	0.35	12,500.00	(8,472.45)	0.68
361-3300 Permits - Zoning - Gen Government	45,639.80	52,407.94	(6,768.14)	0.13	200,000.00	(154,360.20)	0.77
361-3400 Zoning Plan Review	13,991.12	13,595.05	396.07	(0.03)	22,500.00	(8,508.88)	0.38
361-5000 Codes Office Supplies	0.70	33.25	(32.55)	0.98	15.00	(14.30)	0.95
TOTAL GENERAL GOVERNMENT	63,659.17	72,271.24	(8,612.07)	0.12	235,015.00	(171,355.83)	0.73

PUBLIC SAFETY

362-4710 Rental Unit Reinspection Fees	0.00	0.00	0.00	0.00	500.00	(500.00)	1.00
TOTAL PUBLIC SAFETY	0.00	0.00	0.00	0.00	500.00	(500.00)	1.00

HIGHWAYS & STREETS

363-2100 Meter Revenue	48,094.46	52,612.81	(4,518.35)	0.09	125,000.00	(76,905.54)	0.62
363-2200 Parking Permits	11,137.62	12,897.84	(1,760.22)	0.14	18,000.00	(6,862.38)	0.38
363-2210 Residential Parking Permit	655.00	980.00	(325.00)	0.33	525.00	130.00	(0.25)
363-2300 Meter Bags	637.60	1,202.50	(564.90)	0.47	850.00	(212.40)	0.25
363-5100 PennDOT Snow Removal	0.00	0.00	0.00	0.00	20,582.00	(20,582.00)	1.00
363-5200 Borough DPW Services	455.00	840.00	(385.00)	0.46	750.00	(295.00)	0.39
TOTAL HIGHWAYS & STREETS	60,979.68	68,533.15	(7,553.47)	0.11	165,707.00	(104,727.32)	0.63

SANITATION

364-1200 Pretreatment Revenues	0.00	0.00	0.00	0.00	8,000.00	(8,000.00)	1.00
364-2010 Sewer Rents	439,488.58	848,769.63	(409,281.05)	0.48	1,690,000.00	(1,250,511.42)	0.74
364-2020 Lien Sewer Rents	0.00	1,772.00	(1,772.00)	1.00	8,500.00	(8,500.00)	1.00
364-3010 Solid Waste User Fees	920,184.97	913,598.93	6,586.04	(0.01)	1,038,695.00	(118,510.03)	0.11
364-3020 Solid Waste Fees Prior/Delinquent	21,749.52	21,971.81	(222.29)	0.01	15,500.00	6,249.52	(0.40)
364-3030 Solid Waste - Bulk items and tags	10,066.35	9,730.10	336.25	(0.03)	15,500.00	(5,433.65)	0.35
364-3150 Lien Rents Solid Waste	0.00	(2.25)	2.25	1.00	1,500.00	(1,500.00)	1.00
364-3160 Garbage Lien Interest	3,939.45	4,272.51	(333.06)	0.08	8,500.00	(4,560.55)	0.54
364-6010 Stroud SA Rentals	16,054.96	16,054.96	0.00	0.00	32,500.00	(16,445.04)	0.51
364-7010 Smithfield SA Rentals	36,313.68	36,313.68	0.00	0.00	145,000.00	(108,686.32)	0.75
364-9000 EDU Connection Fees	9,936.38	99,212.00	(89,275.62)	0.90	63,522.00	(53,585.62)	0.84
364-9100 Smithfield EDU Fees	0.00	0.00	0.00	0.00	17,500.00	(17,500.00)	1.00
364-9200 Penalties	12,368.66	20,231.00	(7,862.34)	0.39	45,000.00	(32,631.34)	0.73
TOTAL SANITATION	1,470,102.55	1,971,924.37	(501,821.82)	0.25	3,089,717.00	(1,619,614.45)	0.52

GOLF

367-1010 Membership Fees	0.00	17,214.74	(17,214.74)	1.00	0.00	0.00	0.00
367-1020 Gift Certificates	0.00	504.00	(504.00)	1.00	0.00	0.00	0.00
367-1400 Cart Rental	0.00	16,352.55	(16,352.55)	1.00	0.00	0.00	0.00
367-5040 Sales Tax Collected	0.00	562.21	(562.21)	1.00	0.00	0.00	0.00
367-5100 Concession Sales	0.00	1,080.23	(1,080.23)	1.00	0.00	0.00	0.00
367-5700 Golf Sales-Pro Shoppe	0.00	2,410.07	(2,410.07)	1.00	0.00	0.00	0.00
367-5800 Green Fees	0.00	51,412.86	(51,412.86)	1.00	0.00	0.00	0.00
367-6510 Misc. Income	0.00	(2,581.03)	2,581.03	1.00	0.00	0.00	0.00
TOTAL GOLF	0.00	86,955.63	(86,955.63)	1.00	0.00	0.00	0.00

PMT FROM WATER CO

378-1110 Water Service-Turn on/off	1,200.00	250.00	950.00	(3.80)	250.00	950.00	(3.80)
378-2100 Water Rents	504,113.42	946,467.43	(442,354.01)	0.47	2,233,000.00	(1,728,886.58)	0.77
378-2110 Lien Rents	0.00	2,087.92	(2,087.92)	1.00	25,000.00	(25,000.00)	1.00
378-2120 Lien Costs & Interest	1,714.90	2,055.58	(340.68)	0.17	2,000.00	(285.10)	0.14
378-4300 Water Sales Bulk	26,994.97	29,390.40	(2,395.43)	0.08	110,000.00	(83,005.03)	0.75
378-9000 EDU Connection Fees	7,368.39	58,800.00	(51,431.61)	0.87	68,210.00	(60,841.61)	0.89
378-9200 Penalties	14,009.12	21,975.10	(7,965.98)	0.36	35,000.00	(20,990.88)	0.60
378-9300 Sale of Meters & Supplies	0.00	1,194.52	(1,194.52)	1.00	15,000.00	(15,000.00)	1.00
378-9400 Water Dept. Services	475.00	0.00	475.00	0.00	1,850.00	(1,375.00)	0.74
TOTAL PMT FROM WATER CO	555,875.80	1,062,220.95	(506,345.15)	0.48	2,490,310.00	(1,934,434.20)	0.78

MISCELLANEOUS REVENUES

380-1000 Stroudsburg Share- TB Employee	0.00	0.00	0.00	0.00	17,992.00	(17,992.00)	1.00
380-1010 Emp Cont Hlth Insr	12,434.66	11,438.60	996.06	(0.09)	27,573.00	(15,138.34)	0.55
380-1070 Miscellaneous Income	9,054.39	4,657.06	4,397.33	(0.94)	550.00	8,504.39	(15.46)
380-5100 Shopping Cart Fees	1,035.00	2,640.00	(1,605.00)	0.61	5,500.00	(4,465.00)	0.81
TOTAL MISC. REVENUES	22,524.05	18,735.66	3,788.39	(0.20)	51,615.00	(29,090.95)	0.56

CONTB. FROM PRIVATE

387-0140 Shade Tree Contributions	0.00	100.00	(100.00)	1.00	0.00	0.00	0.00
TOTAL CONTB PRIVATE	0.00	100.00	(100.00)	1.00	0.00	0.00	0.00

<u>SALE OF ASSETS</u>							
391-0010 Sale of Assets	26,650.00	0.00	26,650.00	0.00	650,000.00	(623,350.00)	0.96
391-0020 Damage to Borough Property	464.54	0.00	464.54	0.00	15,000.00	(14,535.46)	0.97
TOTAL SALE OF ASSETS	27,114.54	0.00	27,114.54	0.00	665,000.00	(637,885.46)	0.96
<u>TRANSFERS</u>							
392-0010 Transfer In From General	0.00	0.00	0.00	0.00	13,075.00	(13,075.00)	1.00
392-0061 Transfer From Water Investor	0.00	0.00	0.00	0.00	375,000.00	(375,000.00)	1.00
392-0080 Transfer from Sewer Fund	0.00	0.00	0.00	0.00	1,000,000.00	(1,000,000.00)	1.00
392-0081 Trans From Sewer Investor	0.00	0.00	0.00	0.00	1,000,000.00	(1,000,000.00)	1.00
392-0350 Transfer from Highway Aid Fund Res	0.00	0.00	0.00	0.00	84,900.00	(84,900.00)	1.00
392-0360 Transfer From Insurance Dividend	0.00	0.00	0.00	0.00	250,000.00	(250,000.00)	1.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	2,722,975.00	(2,722,975.00)	1.00
<u>CAPITAL PROCEEDS</u>							
393-1200 Subsidy Payments	1,846,844.26	1,229,771.24	617,073.02	(0.50)	0.00	1,846,844.26	0.00
TOTAL CAPITAL PROCEEDS	1,846,844.26	1,229,771.24	617,073.02	(0.50)	0.00	1,846,844.26	0.00
<u>DIVIDENDS</u>							
395-2000 Dividends Received - General Liability	0.00	42,528.75	(42,528.75)	1.00	18,000.00	(18,000.00)	1.00
395-3000 Dividends Received - Health Insurance	73,191.00	0.00	73,191.00	0.00	36,000.00	37,191.00	(1.03)
TOTAL DIVIDENDS	73,191.00	42,528.75	30,662.25	(0.72)	54,000.00	19,191.00	(0.36)
Total Revenues	7,739,850.12	9,344,866.71	(1,605,016.59)	0.17	16,190,815.00	(8,450,964.88)	0.52
Expenses							
<u>LEGISLATIVE</u>							
400-1100 Council Salary	7,053.26	7,499.94	446.68	0.06	15,000.00	7,946.74	0.53
400-1120 Mayor Salary	2,946.69	2,500.02	(446.67)	(0.18)	5,000.00	2,053.31	0.41
400-1610 FICA - Legislative	644.42	524.12	(120.30)	(0.23)	1,240.00	595.58	0.48
400-1630 Medicare - Legislative	137.99	122.93	(15.06)	(0.12)	290.00	152.01	0.52
400-3110 Training/Conferences	0.00	0.00	0.00	0.00	2,000.00	2,000.00	1.00
400-3210 Dues/Subscriptions	9,258.46	2,861.84	(6,396.62)	(2.24)	4,500.00	(4,758.46)	(1.06)
400-3310 Misc/Travel	0.00	0.00	0.00	0.00	500.00	500.00	1.00
TOTAL LEGISLATIVE	20,040.82	13,508.85	(6,531.97)	(0.48)	28,530.00	8,489.18	0.30
<u>GENERAL GOVERNMENT</u>							
401-1210 Manager Salary	56,921.69	56,976.00	54.31	0.00	124,221.00	67,299.31	0.54
401-1220 Director-Public Works	0.00	20,739.99	20,739.99	1.00	93,600.00	93,600.00	1.00
401-1400 Admin Staff Salary	85,355.75	76,925.15	(8,430.60)	(0.11)	273,000.00	187,644.25	0.69
401-1410 Utility Billing Coordinator	21,200.00	25,999.00	4,799.00	0.18	54,447.00	33,247.00	0.61
401-1610 FICA - Admin	11,607.78	10,138.08	(1,469.70)	(0.14)	33,899.00	22,291.22	0.66
401-1630 Medicare - Admin	2,574.19	2,371.68	(202.51)	(0.09)	7,928.00	5,353.81	0.68
401-1830 Admin - Overtime	0.00	0.00	0.00	0.00	1,501.00	1,501.00	1.00
401-2100 Office Supplies - Administration	4,372.79	4,918.07	545.28	0.11	8,000.00	3,627.21	0.45
401-2130 Office Equipment/Furniture	1,383.70	952.46	(431.24)	(0.45)	1,000.00	(383.70)	(0.38)
401-2140 IT Expenses	14,473.46	6,168.40	(8,305.06)	(1.35)	16,501.00	2,027.54	0.12
401-2150 Computer Equipment/Supplies-Gen Government	11,622.89	5,066.16	(6,556.73)	(1.29)	10,000.00	(1,622.89)	(0.16)
401-2160 Equipment Maintenance	1,081.50	1,045.00	(36.50)	(0.03)	2,751.00	1,669.50	0.61
401-2300 Vehicle Expense	0.00	0.00	0.00	0.00	1,501.00	1,501.00	1.00
401-3110 Data Storage software	5,610.00	5,100.00	(510.00)	(0.10)	8,501.00	2,891.00	0.34
401-3210 Telephone - Gen Government	4,034.93	3,827.84	(207.09)	(0.05)	8,650.00	4,615.07	0.53
401-3250 Postage - Payroll Processing Fee	6,424.91	9,325.19	2,900.28	0.31	18,501.00	12,076.09	0.65
401-3310 Travel- Gen Government	0.00	2,077.50	2,077.50	1.00	3,200.00	3,200.00	1.00
401-3400 Advertising/Printing - Gen Government	682.00	1,727.00	1,045.00	0.61	5,501.00	4,819.00	0.88
401-4200 Association Dues/Subscriptions	22,476.19	16,322.00	(6,154.19)	(0.38)	12,501.00	(9,975.19)	(0.80)
401-4600 Training/Conference - General Government	4,000.00	1,044.18	(2,955.82)	(2.83)	2,501.00	(1,499.00)	(0.60)
401-7200 CIP - New Car	0.00	0.00	0.00	0.00	18,500.00	18,500.00	1.00
TOTAL GENERAL GOVT	253,821.78	250,723.70	(3,098.08)	(0.01)	706,204.00	452,382.22	0.64
<u>FINANCIAL ADMINISTRATION</u>							
402-3100 Trustee Chg Bond Payment	2,486.00	2,486.00	0.00	0.00	4,227.00	1,741.00	0.41
402-3110 Auditing Services	4,770.00	20,000.00	15,230.00	0.76	47,336.00	42,566.00	0.90
402-3120 Accounting Services	3,810.00	6,482.50	2,672.50	0.41	1,625.00	(2,185.00)	(1.34)
402-3160 Billing Software	9,932.59	6,710.45	(3,222.14)	(0.48)	22,500.00	12,567.41	0.56
402-3170 Accounting Software	3,592.00	5,328.00	1,736.00	0.33	11,500.00	7,908.00	0.69

402-3210 Credit Card Fees	14,914.45	18,831.35	3,916.90	0.21	28,500.00	13,585.55	0.48
TOTAL FINANCIAL ADMIN	39,505.04	59,838.30	20,333.26	0.34	115,688.00	76,182.96	0.66
TAX COLLECTION							
403-1140 Salary of Tax Collector	3,792.00	3,792.00	0.00	0.00	8,502.00	4,710.00	0.55
403-1610 FICA	235.20	326.20	91.00	0.28	527.00	291.80	0.55
403-1630 Medicare	54.60	76.07	21.47	0.28	123.00	68.40	0.56
403-2100 Materials & Supplies	251.28	2,589.07	2,337.79	0.90	3,201.00	2,949.72	0.92
403-3150 Commissions Del. RE Taxes	3,056.66	2,295.60	(761.06)	(0.33)	3,201.00	144.34	0.05
403-3170 Commission Local Ser. Tax	2,323.42	2,292.58	(30.84)	(0.01)	4,500.00	2,176.58	0.48
403-3180 Commission Earned Income Tax	8,346.91	8,080.21	(266.70)	(0.03)	15,500.00	7,153.09	0.46
403-3190 Commission Deed Transfer Tax	1,612.51	2,758.19	1,145.68	0.42	1,500.00	(112.51)	(0.08)
TOTAL TAX COLLECTION	19,672.58	22,209.92	2,537.34	0.11	37,054.00	17,381.42	0.47
LEGAL SERVICES							
404-3140 Solicitor Retainer & Fees	72,575.89	57,824.38	(14,751.51)	(0.26)	100,000.00	27,424.11	0.27
404-3160 Legal Services - WTP	54,399.93	22,348.45	(32,051.48)	(1.43)	25,500.00	(28,899.93)	(1.13)
404-3200 Legal Services - WWTP	13,008.21	24,159.46	11,151.25	0.46	32,500.00	19,491.79	0.60
TOTAL LEGAL SERVICES	139,984.03	104,332.29	(35,651.74)	(0.34)	158,000.00	18,015.97	0.11
ENGINEERING							
408-3130 Engineering	96,789.73	99,026.58	2,236.85	0.02	225,000.00	128,210.27	0.57
TOTAL ENGINEERING	96,789.73	99,026.58	2,236.85	0.02	225,000.00	128,210.27	0.57
MUNICIPAL BUILDINGS (70/15/15)							
409-2360 Materials & Supplies - Mun Bldg	119.62	167.15	47.53	0.28	1,000.00	880.38	0.88
409-3610 Electricity-Mun. Bldg.	6,537.09	5,794.87	(742.22)	(0.13)	10,150.00	3,612.91	0.36
409-3620 Electric Annex	1,507.41	1,116.86	(390.55)	(0.35)	2,501.00	993.59	0.40
409-3640 Gas (heat) - Annex	1,497.11	1,162.61	(334.50)	(0.29)	2,251.00	753.89	0.33
409-3730 Maintenance & Repair Annex	4,821.63	1,566.75	(3,254.88)	(2.08)	3,501.00	(1,320.63)	(0.38)
409-3740 Maintenance & Repairs	5,814.57	5,199.11	(615.46)	(0.12)	2,501.00	(3,313.57)	(1.32)
TOTAL MUNICIPAL BUILDING	20,297.43	15,007.35	(5,290.08)	(0.35)	21,904.00	1,606.57	0.07
POLICE DEPARTMENT							
410-7600 SARP Regional Costs	1,420,258.02	1,362,477.00	(57,781.02)	(0.04)	2,840,516.00	1,420,257.98	0.50
TOTAL POLICE	1,420,258.02	1,362,477.00	(57,781.02)	(0.04)	2,840,516.00	1,420,257.98	0.50
FIRE DEPARTMENT							
411-2100 Auxiliary Donation - Fire Dept	3,300.00	3,300.00	0.00	0.00	15,000.00	11,700.00	0.78
411-2500 Vehicle Maint/Supplies- Fire Dept	3,595.60	1,634.97	(1,960.63)	(1.20)	7,500.00	3,904.40	0.52
411-2600 Small Tools/ Equipment	0.00	593.42	593.42	1.00	5,500.00	5,500.00	1.00
411-3210 Telephone - Fire Dept	1,593.39	1,224.03	(369.36)	(0.30)	2,500.00	906.61	0.36
411-3270 Radio Maintenance	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
411-3620 Electricity	4,515.42	4,020.47	(494.95)	(0.12)	11,500.00	6,984.58	0.61
411-3630 Gas (heat)	150.62	55.96	(94.66)	(1.69)	5,000.00	4,849.38	0.97
411-3730 Equipment Testing	4,612.66	2,843.62	(1,769.04)	(0.62)	10,000.00	5,387.34	0.54
411-4200 Building Maintenance- Fire Dept	2,125.02	15,723.36	13,598.34	0.86	28,500.00	26,374.98	0.93
411-4600 Contracted Services	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
411-5300 Contribution	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1.00
411-7400 Pumper Lease	11,041.62	11,041.62	0.00	0.00	23,924.00	12,882.38	0.54
TOTAL FIRE DEPARTMENT	30,934.33	40,437.45	9,503.12	0.24	122,924.00	91,989.67	0.75
CODE ENFORCEMENT							
413-1220 Code Enforcement Office Salary	14,032.73	9,298.13	(4,734.60)	(0.51)	30,240.00	16,207.27	0.54
413-1400 Staff Salary	62,255.11	26,969.34	(35,285.77)	(1.31)	126,750.00	64,494.89	0.51
413-1610 FICA - Code Enforcement	4,279.15	3,979.19	(299.96)	(0.08)	9,826.00	5,546.85	0.56
413-1630 Medicare - Code Enforcement	998.37	931.43	(66.94)	(0.07)	2,298.00	1,299.63	0.57
413-1830 Overtime	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1.00
413-2100 Materials & Supplies - Codes	2,106.15	715.02	(1,391.13)	(1.95)	1,250.00	(856.15)	(0.68)
413-2150 Computer Equipment/Supplies-Code Enforcement	2,218.32	6.00	(2,212.32)	(368.72)	4,500.00	2,281.68	0.51
413-2300 Vehicle Operation - Code Enforcement	0.00	0.00	0.00	0.00	750.00	750.00	1.00
413-2500 Vehicle Maintenance	122.04	0.00	(122.04)	0.00	750.00	627.96	0.84
413-3150 Software License	4,404.00	7,066.30	2,662.30	0.38	8,000.00	3,596.00	0.45
413-3400 Advertising Expense	1,399.93	350.00	(1,049.93)	(3.00)	2,500.00	1,100.07	0.44
413-4200 Assoc. Dues/Subscriptions	125.00	250.00	125.00	0.50	750.00	625.00	0.83
413-4600 Training/Conference Expense	0.00	0.00	0.00	0.00	500.00	500.00	1.00
413-7400 CAP Purchase	0.00	0.00	0.00	0.00	18,500.00	18,500.00	1.00

TOTAL CODE ENFORCEMENT	91,940.80	49,565.41	(42,375.39)	(0.85)	208,114.00	116,173.20	0.56
<u>PLANNING/ZONING</u>							
414-3130 Engineering	2,823.27	23,408.40	20,585.13	0.88	0.00	(2,823.27)	0.00
414-3140 Legal Services - Planning/Zoning	2,586.25	270.00	(2,316.25)	(8.58)	5,500.00	2,913.75	0.53
414-4500 Contracted Permitting	29,148.81	86,984.36	57,835.55	0.66	150,000.00	120,851.19	0.81
TOTAL PLANNING/ZONING	34,558.33	110,662.76	76,104.43	0.69	155,500.00	120,941.67	0.78
<u>EMERGENCY SERVICES</u>							
415-5300 Control Center Payment	31,960.50	25,415.88	(6,544.62)	(0.26)	63,921.00	31,960.50	0.50
TOTAL EMERGENCY SERVICES	31,960.50	25,415.88	(6,544.62)	(0.26)	63,921.00	31,960.50	0.50
<u>COVID 19 EXPENSES</u>							
<u>HEALTH DEPARTMENT</u>							
421-1220 Salaries & Wages-Health	4,873.76	4,472.26	(401.50)	(0.09)	13,724.00	8,850.24	0.64
421-1610 FICA - Health Dept	263.94	624.33	360.39	0.58	851.00	587.06	0.69
421-1630 Medicare - Health Dept	114.96	142.99	28.03	0.20	199.00	84.04	0.42
421-2100 Supplies	0.00	0.00	0.00	0.00	150.00	150.00	1.00
421-2150 Computer Equipment/Supplies (70/30)	0.00	0.00	0.00	0.00	50.00	50.00	1.00
TOTAL HEALTH DEPARTMENT	5,252.66	5,239.58	(13.08)	0.00	14,974.00	9,721.34	0.65
<u>SANITATION (RECYCLING)</u>							
426-1400 Recycling Staff Salaries	47,756.73	44,374.50	(3,382.23)	(0.08)	114,222.00	66,465.27	0.58
426-1610 FICA - Sanitation/Recycling	3,898.33	3,885.25	(13.08)	0.00	7,082.00	3,183.67	0.45
426-1630 Medicare - Sanitation/Recycling	909.06	908.97	(0.09)	0.00	1,656.00	746.94	0.45
426-1830 Overtime	0.00	0.00	0.00	0.00	500.00	500.00	1.00
426-2270 Supplies	93.97	1,098.21	1,004.24	0.91	1,250.00	1,156.03	0.92
426-2500 Recycling Grant to Twin Boros	0.00	0.00	0.00	0.00	22,000.00	22,000.00	1.00
426-3400 Advertising/Printing	0.00	500.00	500.00	1.00	0.00	0.00	0.00
426-4600 Conferences/Training	0.00	0.00	0.00	0.00	500.00	500.00	1.00
TOTAL SANITATION	52,658.09	50,766.93	(1,891.16)	(0.04)	147,210.00	94,551.91	0.64
<u>SOLID WASTE</u>							
427-3130 Landfill-Engineering Ser.	2,626.29	6,102.23	3,475.94	0.57	8,500.00	5,873.71	0.69
427-4700 Refuse Coll/Disp Contract	431,474.88	399,684.39	(31,790.49)	(0.08)	989,576.00	558,101.12	0.56
427-4710 WM Trash Bags	5,785.50	2,968.50	(2,817.00)	(0.95)	7,500.00	1,714.50	0.23
TOTAL SOLID WASTE	439,886.67	408,755.12	(31,131.55)	(0.08)	1,005,576.00	565,689.33	0.56
<u>SANITARY SEWER</u>							
429-1400 Sewer Staff Salaries	103,706.58	80,374.57	(23,332.01)	(0.29)	243,948.00	140,241.42	0.57
429-1610 Social Security- Sewer Fund	2,773.73	4,363.27	1,589.54	0.36	15,202.00	12,428.27	0.82
429-1630 Medicare - Sanitary Sewer	1,023.89	1,020.34	(3.55)	0.00	3,555.00	2,531.11	0.71
429-1830 Sewer Overtime	1,191.50	680.36	(511.14)	(0.75)	1,250.00	58.50	0.05
429-2100 Office Supplies	1,079.66	60.00	(1,019.66)	(16.99)	850.00	(229.66)	(0.27)
429-2110 Chemicals	27,294.64	8,547.25	(18,747.39)	(2.19)	35,000.00	7,705.36	0.22
429-2150 Computer Equip & Supplies	1,394.44	0.00	(1,394.44)	0.00	2,500.00	1,105.56	0.44
429-2200 Materials & Supplies- WWTP	4,521.26	2,548.76	(1,972.50)	(0.77)	4,500.00	(21.26)	0.00
429-2300 Fuel Oil	13,115.48	13,470.79	355.31	0.03	18,500.00	5,384.52	0.29
429-2310 Vehicle Operation	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1.00
429-2380 Uniforms	396.99	379.95	(17.04)	(0.04)	1,000.00	603.01	0.60
429-2600 Small Tools/Minor Equipment	1,372.37	59.34	(1,313.03)	(22.13)	2,500.00	1,127.63	0.45
429-3160 Laboratory Fees	27,773.75	24,790.75	(2,983.00)	(0.12)	58,500.00	30,726.25	0.53
429-3200 Telephone - Sewer	3,264.59	825.68	(2,438.91)	(2.95)	1,700.00	(1,564.59)	(0.92)
429-3610 Electric - Sewer	37,812.45	39,246.69	1,434.24	0.04	78,500.00	40,687.55	0.52
429-3700 Pump Station Maint & Repair	11.15	154.73	143.58	0.93	12,500.00	12,488.85	1.00
429-3710 WWTP Maint & Repairs	11,122.95	6,284.35	(4,838.60)	(0.77)	20,000.00	8,877.05	0.44
429-3720 Collection System Maintenance	2,161.09	0.00	(2,161.09)	0.00	10,500.00	8,338.91	0.79
429-3730 WWTP Building-Maint & Repair	6,233.16	1,727.78	(4,505.38)	(2.61)	96,000.00	89,766.84	0.94
429-3740 Equipment Maintenance Collections	4,362.90	0.00	(4,362.90)	0.00	5,000.00	637.10	0.13
429-4100 Sewer Backup Expenses	1,676.00	1,547.00	(129.00)	(0.08)	2,500.00	824.00	0.33
429-4200 Dues/Subscriptions-Sewer	4,148.00	4,129.50	(18.50)	0.00	5,000.00	852.00	0.17
429-4500 Contracted Line Maintenance	19,050.81	772.00	(18,278.81)	(23.68)	85,500.00	66,449.19	0.78
429-4600 Training - Sanitary Sewer	60.00	879.30	819.30	0.93	2,000.00	1,940.00	0.97
429-4700 Sludge Disposal	35,892.34	33,066.30	(2,826.04)	(0.09)	75,000.00	39,107.66	0.52
429-7400 Equipment Lease/Purchase	0.00	0.00	0.00	0.00	48,183.00	48,183.00	1.00
429-7410 Capital Improvements	0.00	0.00	0.00	0.00	20,000.00	20,000.00	1.00
429-7420 Capital Improvement Collection System	0.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	1.00

429-7430 Vehicle Purchase	0.00	0.00	0.00	0.00	48,000.00	48,000.00	1.00
TOTAL COLLECTION SYSTEM	311,439.73	224,928.71	(86,511.02)	(0.38)	2,898,888.00	2,587,448.27	0.89
<u>STREET DEPARTMENT (35/30/30/05)</u>							
430-1220 Salary - DPW Foreman	34,596.00	34,104.00	(492.00)	(0.01)	70,521.00	35,925.00	0.51
430-1300 Salaries & Wages - DPW	174,611.46	168,058.16	(6,553.30)	(0.04)	461,955.00	287,343.54	0.62
430-1610 FICA - Street Dept	12,780.95	11,965.86	(815.09)	(0.07)	33,975.00	21,194.05	0.62
430-1630 Medicare - Street Dept	2,798.75	2,799.33	0.58	0.00	7,945.00	5,146.25	0.65
430-1830 Street Department - Overtime	5,269.58	9,384.23	4,114.65	0.44	15,501.00	10,231.42	0.66
430-2100 Office Supplies - Street Dept	368.51	837.14	468.63	0.56	250.00	(118.51)	(0.47)
430-2150 Computer Equipment/Supplies - Street Dept	1,125.00	0.00	(1,125.00)	0.00	1,501.00	376.00	0.25
430-2160 Office Equip Maint/Repair - Street Dept	0.00	109.22	109.22	1.00	250.00	250.00	1.00
430-2300 Vehicle Operation (fuel, oil, fluids)	13,826.15	29,543.21	15,717.06	0.53	48,000.00	34,173.85	0.71
430-2380 Uniforms & Clothing	1,592.81	219.99	(1,372.82)	(6.24)	3,001.00	1,408.19	0.47
430-2500 Vehicle Maint/Repair- Street Dept	9,511.93	9,073.13	(438.80)	(0.05)	15,501.00	5,989.07	0.39
430-2600 Minor Equipment	2,134.87	1,188.40	(946.47)	(0.80)	2,000.00	(134.87)	(0.07)
430-3150 Drug Testing	549.00	380.00	(169.00)	(0.44)	551.00	2.00	0.00
430-3210 Telephone - Street	437.05	586.37	149.32	0.25	1,251.00	813.95	0.65
430-3310 Travel	0.00	0.00	0.00	0.00	851.00	851.00	1.00
430-3610 Electricity -DPW Garage	1,545.68	1,031.00	(514.68)	(0.50)	2,000.00	454.32	0.23
430-3620 Gas Heat -DPW Garage	4,041.40	3,946.49	(94.91)	(0.02)	5,251.00	1,209.60	0.23
430-3730 Building Maintenance	1,383.44	3,862.54	2,479.10	0.64	10,000.00	8,616.56	0.86
430-3740 Equipment Maint & Repairs - Street Dept	21,379.44	7,629.30	(13,750.14)	(1.80)	18,500.00	(2,879.44)	(0.16)
430-4600 Training - Street	2,493.59	1,218.12	(1,275.47)	(1.05)	1,001.00	(1,492.59)	(1.49)
430-7400 Capital Improvements	7,392.73	0.00	(7,392.73)	0.00	210,000.00	202,607.27	0.96
430-7410 Equipment Lease Loader 50/25/25	0.00	0.00	0.00	0.00	32,147.00	32,147.00	1.00
430-7420 Equipment Lease (2 Trucks)	105,824.80	0.00	(105,824.80)	0.00	0.00	(105,824.80)	0.00
430-7430 Equipment Backhoe	0.00	0.00	0.00	0.00	125,000.00	125,000.00	1.00
TOTAL STREET DEPARTMENT	403,663.14	285,936.49	(117,726.65)	(0.41)	1,066,952.00	663,288.86	0.62
<u>STREET CLEANING</u>							
431-3740 Machinery Maintenance/Supplies	3,302.01	6,613.15	3,311.14	0.50	5,500.00	2,197.99	0.40
TOTAL STREET CLEANING	3,302.01	6,613.15	3,311.14	0.50	5,500.00	2,197.99	0.40
<u>SNOW & ICE REMOVAL</u>							
432-2210 Snow & Ice Removal	17,179.29	48,484.99	31,305.70	0.65	55,000.00	37,820.71	0.69
432-4500 Contracted Snow Removal	0.00	585.00	585.00	1.00	2,000.00	2,000.00	1.00
TOTAL SNOW/ICE REMOVAL	17,179.29	49,069.99	31,890.70	0.65	57,000.00	39,820.71	0.70
<u>TRAFFIC SIGNS/SIGNALS</u>							
433-3610 Electricity-Signals	8,511.23	2,322.22	(6,189.01)	(2.67)	6,850.00	(1,661.23)	(0.24)
433-3720 Misc Supplies- Traffic Signals	445.50	7,301.02	6,855.52	0.94	5,500.00	5,054.50	0.92
TOTAL TRAFFIC SIGNALS	8,956.73	9,623.24	666.51	0.07	12,350.00	3,393.27	0.27
<u>STREET LIGHTING</u>							
434-3610 Electric-St. Lighting	43,381.61	48,353.41	4,971.80	0.10	106,500.00	63,118.39	0.59
434-3720 Street Light Repair	471.43	584.43	113.00	0.19	751.00	279.57	0.37
434-3730 Operations/Maintenance	0.00	3.51	3.51	1.00	750.00	750.00	1.00
TOTAL STREET LIGHTING	43,853.04	48,941.35	5,088.31	0.10	108,001.00	64,147.96	0.59
<u>STORM SEWERS & DRAINS</u>							
436-2450 Materials & Supplies	0.00	10,632.14	10,632.14	1.00	8,500.00	8,500.00	1.00
436-3710 Storm Water Project MS4	0.00	0.00	0.00	0.00	175,000.00	175,000.00	1.00
TOTAL STORM SEWER	0.00	10,632.14	10,632.14	1.00	183,500.00	183,500.00	1.00
<u>STREET MAINTENANCE</u>							
438-2450 Materials & Supplies St Maintenance	10,221.96	3,654.14	(6,567.82)	(1.80)	15,500.00	5,278.04	0.34
438-3720 Street Paving	0.00	1,138.99	1,138.99	1.00	346,680.00	346,680.00	1.00
TOTAL STREET MAINTENANCE	10,221.96	4,793.13	(5,428.83)	(1.13)	362,180.00	351,958.04	0.97
<u>PARKING FACILITIES</u>							
445-0315 Software (UP Safety)	230.00	280.00	50.00	0.18	10,500.00	10,270.00	0.98
445-1300 Parking Enforcement Officer	20,536.00	22,102.13	1,566.13	0.07	81,796.00	61,260.00	0.75
445-1610 FICA - Parking	2,743.70	2,557.78	(185.92)	(0.07)	5,118.00	2,374.30	0.46
445-1630 Medicare - Parking	640.04	598.62	(41.42)	(0.07)	1,197.00	556.96	0.47
445-1830 Overtime	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-1910 Uniforms/Drug Test	532.30	420.80	(111.50)	(0.26)	850.00	317.70	0.37

445-2410 Vehicle Registration/Maintenance	854.21	59.65	(794.56)	(13.32)	1,500.00	645.79	0.43
445-2490 Meter Purchase- Parking Facilities	0.00	0.00	0.00	0.00	3,500.00	3,500.00	1.00
445-3130 Parking Permits Ect..	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
445-3250 Postage	0.00	0.00	0.00	0.00	500.00	500.00	1.00
445-3260 Radio	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-3400 Advertising/Printing-Parking Facilities	0.00	1,285.53	1,285.53	1.00	2,250.00	2,250.00	1.00
445-3710 Parking Lot Maintenance-Parking Facilities	65.93	0.00	(65.93)	0.00	250.00	184.07	0.74
445-3720 Meter Repair/Main Supplies	0.00	0.00	0.00	0.00	750.00	750.00	1.00
445-7400 Cap Purchase (New Car)	0.00	0.00	0.00	0.00	18,500.00	18,500.00	1.00
TOTAL PARKING FACILITIES	25,602.18	27,304.51	1,702.33	0.06	130,711.00	105,108.82	0.80
FLOOD CONTROL							
446-3130 Engineering Services	0.00	0.00	0.00	0.00	10,500.00	10,500.00	1.00
446-3710 Levee Maintenance	772.00	337.99	(434.01)	(1.28)	175,000.00	174,228.00	1.00
446-3730 Equipment Maintenance/Repair	232.76	0.00	(232.76)	0.00	750.00	517.24	0.69
TOTAL FLOOD CONTROL	1,004.76	337.99	(666.77)	(1.97)	186,250.00	185,245.24	0.99
WATER							
448-1300 Water Staff Salaries	114,151.44	110,620.72	(3,530.72)	(0.03)	352,405.00	238,253.56	0.68
448-1610 FICA - Water	6,696.39	5,042.31	(1,654.08)	(0.33)	22,004.00	15,307.61	0.70
448-1630 Medicare - Water	1,488.32	1,179.11	(309.21)	(0.26)	5,146.00	3,657.68	0.71
448-1830 Water Overtime	3,776.81	2,142.00	(1,634.81)	(0.76)	2,500.00	(1,276.81)	(0.51)
448-2100 Office Supplies	887.36	550.72	(336.64)	(0.61)	1,000.00	112.64	0.11
448-2110 Chemicals - Water	35,238.27	37,735.89	2,497.62	0.07	110,000.00	74,761.73	0.68
448-2150 Computer Equipment & Supplies	1,544.15	0.00	(1,544.15)	0.00	2,500.00	955.85	0.38
448-2200 Materials & Supplies	6,736.54	6,972.57	236.03	0.03	10,000.00	3,263.46	0.33
448-2300 Fuel Oil	9,363.70	8,283.77	(1,079.93)	(0.13)	11,500.00	2,136.30	0.19
448-2310 Vehicle Operation	283.06	133.74	(149.32)	(1.12)	2,500.00	2,216.94	0.89
448-2380 Uniforms	95.96	420.96	325.00	0.77	0.00	(95.96)	0.00
448-2390 Uniforms/Boot Allowance	441.48	0.00	(441.48)	0.00	750.00	308.52	0.41
448-2400 Meter M&R Supplies (Radio Reads)	38,063.53	33,035.40	(5,028.13)	(0.15)	1,400,000.00	1,361,936.47	0.97
448-2600 Small Tools/Minor Equipment - Water	3,064.25	67.12	(2,997.13)	(44.65)	20,500.00	17,435.75	0.85
448-3160 Laboratory Fees - Water	19,790.35	8,435.87	(11,354.48)	(1.35)	30,000.00	10,209.65	0.34
448-3200 Telephone- Water	1,686.53	1,667.04	(19.49)	(0.01)	3,500.00	1,813.47	0.52
448-3400 Printing & Advertising	0.00	486.00	486.00	1.00	3,500.00	3,500.00	1.00
448-3610 Electric- Water Treatment Plant	2,912.98	4,196.53	1,283.55	0.31	8,500.00	5,587.02	0.66
448-3620 Electric - Water Wells	19,324.13	23,607.06	4,282.93	0.18	47,500.00	28,175.87	0.59
448-3630 Electric - Water Distribution	982.72	393.44	(589.28)	(1.50)	2,250.00	1,267.28	0.56
448-3700 Well Maint & Repair	5,247.60	2,390.50	(2,857.10)	(1.20)	20,000.00	14,752.40	0.74
448-3720 Distribution System- Maint. & Repairs	77,797.11	2,497.02	(75,300.09)	(30.16)	375,000.00	297,202.89	0.79
448-3730 Building Maintenance	6,073.89	1,642.57	(4,431.32)	(2.70)	15,000.00	8,926.11	0.60
448-3740 WTP Maintenance & Repair	14,192.64	707.14	(13,485.50)	(19.07)	105,000.00	90,807.36	0.86
448-3750 Dist Contracted Services	36,172.66	37,552.66	1,380.00	0.04	34,850.00	(1,322.66)	(0.04)
448-4200 Dues/Subscriptions - Water	2,163.00	2,664.50	501.50	0.19	2,500.00	337.00	0.13
448-4500 Contracted Line Maint - Water	2,962.15	23,321.73	20,359.58	0.87	15,000.00	12,037.85	0.80
448-4600 Training/conferences - Water	370.00	815.00	445.00	0.55	1,500.00	1,130.00	0.75
448-4700 Sludge Removal	20,802.97	15,311.50	(5,491.47)	(0.36)	65,000.00	44,197.03	0.68
448-4910 Permits	0.00	0.00	0.00	0.00	20,000.00	20,000.00	1.00
448-7400 Capital Improvements	595,293.58	930,369.38	335,075.80	0.36	178,310.00	(416,983.58)	(2.34)
448-7410 Capital purchase (UTV)	51,843.00	0.00	(51,843.00)	0.00	95,000.00	43,157.00	0.45
TOTAL WATER FACILITIES	1,079,446.57	1,262,242.25	182,795.68	0.14	2,963,215.00	1,883,768.43	0.64
RECREATION							
452-1300 Staff Salary (Golf)	0.00	47,241.20	47,241.20	1.00	0.00	0.00	0.00
452-1610 FICA (Golf)	0.00	2,612.36	2,612.36	1.00	0.00	0.00	0.00
452-1630 Medicare (Golf)	0.00	610.96	610.96	1.00	0.00	0.00	0.00
452-2100 Office Supplies (Golf)	0.00	218.26	218.26	1.00	0.00	0.00	0.00
452-2110 Credit Card Expenses (Golf)	0.00	1,659.39	1,659.39	1.00	0.00	0.00	0.00
452-2200 Operating Expenses	31.80	2,168.70	2,136.90	0.99	0.00	(31.80)	0.00
452-2210 Fertilizer, Seed & Chem.	0.00	8,783.65	8,783.65	1.00	0.00	0.00	0.00
452-2290 Snack Bar Supplies (Golf)	0.00	765.50	765.50	1.00	0.00	0.00	0.00
452-2310 Fuel (Golf)	0.00	4,361.87	4,361.87	1.00	0.00	0.00	0.00
452-2470 Pro Shop Supplies (Golf)	0.00	1,341.43	1,341.43	1.00	0.00	0.00	0.00

452-2601 Building Maintenance/Repair (Golf)	0.00	24.28	24.28	1.00	0.00	0.00	0.00
452-2602 Building Maintenance/Repair (Pool) 67/33	247.56	707.04	459.48	0.65	1,250.00	1,002.44	0.80
452-2610 Pool Maintenance/Repair	87.95	430.10	342.15	0.80	2,500.00	2,412.05	0.96
452-2621 Small Tools & Equipment (Golf)	0.00	1,319.09	1,319.09	1.00	0.00	0.00	0.00
452-2622 Small Tools & Equipment (Pool)	172.71	0.00	(172.71)	0.00	500.00	327.29	0.65
452-2630 Materials & Supplies- Recreation	0.00	0.00	0.00	0.00	500.00	500.00	1.00
452-3611 Electricity (Golf)	0.00	502.00	502.00	1.00	0.00	0.00	0.00
452-3612 Electricity (Pool)	1,804.19	1,194.91	(609.28)	(0.51)	2,500.00	695.81	0.28
452-3622 Gas (Pool)	746.62	774.13	27.51	0.04	0.00	(746.62)	0.00
452-3741 M&R Services (Golf)	0.00	526.60	526.60	1.00	0.00	0.00	0.00
452-3742 Maintenance & Repairs (Pool)	0.00	534.59	534.59	1.00	550.00	550.00	1.00
452-4540 Stewartship Contribution	30,981.18	20,587.50	(10,393.68)	(0.50)	167,990.00	137,008.82	0.82
452-7400 CAP Parks	0.00	30,475.00	30,475.00	1.00	6,500.00	6,500.00	1.00
TOTAL RECREATION	34,072.01	126,838.56	92,766.55	0.73	182,290.00	148,217.99	0.81
<u>DONATIONS</u>							
453-5440 MCCD Stream Gage	0.00	0.00	0.00	0.00	500.00	500.00	1.00
TOTAL DONATIONS	0.00	0.00	0.00	0.00	500.00	500.00	1.00
<u>PARKS</u>							
454-2600 Recreation Equipment	0.00	238.10	238.10	1.00	500.00	500.00	1.00
454-2700 Parks M & R Supplies	0.00	0.00	0.00	0.00	100.00	100.00	1.00
454-3200 Telephone Expense	696.43	570.62	(125.81)	(0.22)	1,850.00	1,153.57	0.62
454-3610 Electricity	376.06	293.53	(82.53)	(0.28)	3,150.00	2,773.94	0.88
454-3710 Land Maintenance	2,280.00	5,294.22	3,014.22	0.57	2,500.00	220.00	0.09
454-3720 Equipment Maintenance	573.77	196.78	(376.99)	(1.92)	1,250.00	676.23	0.54
454-3730 Building Maintenance & Repairs	3,450.46	1,048.43	(2,402.03)	(2.29)	10,000.00	6,549.54	0.65
454-4700 Portable Toilets Rental Service	580.00	1,740.00	1,160.00	0.67	6,000.00	5,420.00	0.90
454-7400 CAP Purchase/Machinery	4,507.00	1,539.98	(2,967.02)	(1.93)	9,500.00	4,993.00	0.53
TOTAL PARKS	12,463.72	10,921.66	(1,542.06)	(0.14)	34,850.00	22,386.28	0.64
<u>SHADE TREES</u>							
455-2460 Materials & Supplies	0.00	0.00	0.00	0.00	2,500.00	2,500.00	1.00
455-3720 Maintenance	3,500.00	0.00	(3,500.00)	0.00	7,500.00	4,000.00	0.53
455-7200 Shade Tree - New Planting	690.00	289.00	(401.00)	(1.39)	2,500.00	1,810.00	0.72
TOTAL SHADE TREES	4,190.00	289.00	(3,901.00)	(13.50)	12,500.00	8,310.00	0.66
<u>ECONOMIC DEVELOPMENT</u>							
463-3020 IBW Remediation	0.00	997.23	997.23	1.00	1,500.00	1,500.00	1.00
463-3100 Comprehensive Plan Implementation	2,279.30	0.00	(2,279.30)	0.00	5,000.00	2,720.70	0.54
TOTAL ECONOMIC DEVELOPMENT	2,279.30	997.23	(1,282.07)	(1.29)	6,500.00	4,220.70	0.65
<u>DOWNTOWN DISTRICT</u>							
465-3740 Maintenance/Repair (Decorations)	2,700.00	1,484.08	(1,215.92)	(0.82)	750.00	(1,950.00)	(2.60)
465-5400 Contribution - ECA	5,000.00	2,500.00	(2,500.00)	(1.00)	10,000.00	5,000.00	0.50
TOTAL DOWNTOWN DISTRICT	7,700.00	3,984.08	(3,715.92)	(0.93)	10,750.00	3,050.00	0.28
<u>DEBT SERVICE</u>							
471-1000 Principal - GF Loans	0.00	0.00	0.00	0.00	122,000.00	122,000.00	1.00
471-1100 Principal- 2016 Loan	0.00	0.00	0.00	0.00	454,411.00	454,411.00	1.00
471-1110 Penn Vest Waterline	23,055.53	22,476.33	(579.20)	(0.03)	46,407.00	23,351.47	0.50
471-1120 Penn Vest Dam	18,989.54	18,424.60	(564.94)	(0.03)	38,269.00	19,279.46	0.50
TOTAL DEBT SERVICE	42,045.07	40,900.93	(1,144.14)	(0.03)	661,087.00	619,041.93	0.94
<u>DEBT INTEREST</u>							
472-1000 Interest - GF Loans	13,125.90	14,940.39	1,814.49	0.12	33,000.00	19,874.10	0.60
472-1100 Interest- 2016 Loan	62,191.87	41,021.75	(21,170.12)	(0.52)	100,000.00	37,808.13	0.38
472-1110 Penn Vest Water Line	4,523.65	5,102.85	579.20	0.11	8,753.00	4,229.35	0.48
472-1120 Penn Vest Dam	6,214.96	6,779.90	564.94	0.08	12,142.00	5,927.04	0.49
TOTAL DEBT INTEREST	86,056.38	67,844.89	(18,211.49)	(0.27)	153,895.00	67,838.62	0.44
<u>INTER-GOVNMTAL EXPENSES</u>							
481-5200 Firemans Relief Fund	0.00	0.00	0.00	0.00	41,500.00	41,500.00	1.00
TOTAL INTER-GOVNMTAL EXPENSES	0.00	0.00	0.00	0.00	41,500.00	41,500.00	1.00
<u>INSURANCE</u>							
486-3510 Property-Liability Insurance	154,761.00	123,288.00	(31,473.00)	(0.26)	155,000.00	239.00	0.00
486-3530 Workers Comp Insurance	39,117.00	33,019.00	(6,098.00)	(0.18)	48,501.00	9,384.00	0.19

486-3531 Workers Comp - Fire Department	20,749.00	16,363.00	(4,386.00)	(0.27)	24,501.00	3,752.00	0.15
486-3550 Deductible	0.00	0.00	0.00	0.00	10,000.00	10,000.00	1.00
486-4010 Public Officials Liability	0.00	15,630.00	15,630.00	1.00	16,000.00	16,000.00	1.00
TOTAL INSURANCE	214,627.00	188,300.00	(26,327.00)	(0.14)	254,002.00	39,375.00	0.16
<u>EMPLOYEE BENEFITS/INS</u>							
487-1580 Life/Disability Insurance	8,341.66	10,642.70	2,301.04	0.22	23,501.00	15,159.34	0.65
487-1590 Major Medical (BC/BS)	312,233.44	350,074.83	37,841.39	0.11	617,463.00	305,229.56	0.49
487-1591 Health Ins Buyout/HRA	13,000.00	11,000.00	(2,000.00)	(0.18)	15,000.00	2,000.00	0.13
487-5310 N/U Pension MMO	27,097.35	24,202.73	(2,894.62)	(0.12)	253,623.00	226,525.65	0.89
TOTAL EMPLOYEE BENEFITS	360,672.45	395,920.26	35,247.81	0.09	909,587.00	548,914.55	0.60
<u>EMPLOYER FICA EXPENSES</u>							
488-1620 Unemployment Compensation	12,624.59	17,456.56	4,831.97	0.28	20,000.00	7,375.41	0.37
TOTAL EMPLOYER FICA EXPENSES	12,624.59	17,456.56	4,831.97	0.28	20,000.00	7,375.41	0.37
<u>TRANSFERS</u>							
492-0100 Transfer to Recreation Fund	0.00	0.00	0.00	0.00	11,490.00	11,490.00	1.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	11,490.00	11,490.00	1.00
Total Expenses	5,378,960.74	5,401,843.24	22,882.50	0.00	16,124,613.00	10,745,652.26	0.67
Excess Revenue Over(Under) Expenditures	2,360,889.38	3,943,023.47	(1,582,134.09)	0.40	66,202.00	2,294,687.38	(34.66)



400-3210 Dues/Subscriptions	9,258.46	2,861.84	(6,396.62)	(2.24)	4,500.00	(4,758.46)	(1.06)
401-2130 Office Equipment/Furniture	1,383.70	952.46	(431.24)	(0.45)	1,000.00	(383.70)	(0.38)
401-2150 Computer Equipment/Supplies-Gen Government	11,622.89	5,066.16	(6,556.73)	(1.29)	10,000.00	(1,622.89)	(0.16)
401-4200 Association Dues/Subscriptions	22,476.19	16,322.00	(6,154.19)	(0.38)	12,501.00	(9,975.19)	(0.80)
401-4600 Training/Conference - General Government	4,000.00	1,044.18	(2,955.82)	(2.83)	2,501.00	(1,499.00)	(0.60)
402-3120 Accounting Services	3,810.00	6,482.50	2,672.50	0.41	1,625.00	(2,185.00)	(1.34)
403-3190 Commission Deed Transfer Tax	1,612.51	2,758.19	1,145.68	0.42	1,500.00	(112.51)	(0.08)
404-3160 Legal Services - WTP	54,399.93	22,348.45	(32,051.48)	(1.43)	25,500.00	(28,899.93)	(1.13)
409-3730 Maintenance & Repair Annex	4,821.63	1,566.75	(3,254.88)	(2.08)	3,501.00	(1,320.63)	(0.38)
409-3740 Maintenance & Repairs	5,814.57	5,199.11	(615.46)	(0.12)	2,501.00	(3,313.57)	(1.32)
413-2100 Materials & Supplies - Codes	2,106.15	715.02	(1,391.13)	(1.95)	1,250.00	(856.15)	(0.68)
429-2100 Office Supplies	1,079.66	60.00	(1,019.66)	(16.99)	850.00	(229.66)	(0.27)
429-3200 Telephone - Sewer	3,264.59	825.68	(2,438.91)	(2.95)	1,700.00	(1,564.59)	(0.92)
430-2100 Office Supplies - Street Dept	368.51	837.14	468.63	0.56	250.00	(118.51)	(0.47)
430-2600 Minor Equipment	2,134.87	1,188.40	(946.47)	(0.80)	2,000.00	(134.87)	(0.07)
430-3740 Equipment Maint & Repairs - Street Dept	21,379.44	7,629.30	(13,750.14)	(1.80)	18,500.00	(2,879.44)	(0.16)
430-4600 Training - Street	2,493.59	1,218.12	(1,275.47)	(1.05)	1,001.00	(1,492.59)	(1.49)
433-3610 Electricity-Signals	8,511.23	2,322.22	(6,189.01)	(2.67)	6,850.00	(1,661.23)	(0.24)
448-1830 Water Overtime	3,776.81	2,142.00	(1,634.81)	(0.76)	2,500.00	(1,276.81)	(0.51)
448-3750 Dist Contracted Services	36,172.66	37,552.66	1,380.00	0.04	34,850.00	(1,322.66)	(0.04)
448-7400 Capital Improvements	595,293.58	930,369.38	335,075.80	0.36	178,310.00	(416,983.58)	(2.34)

COLLECTIONS

Category

1) Total number of open repayment agreements
2) Total number of repayment agreements satisfied since last report
3) Total number of new repayment agreements since last report
4) Total number of repayment agreements in default or late
5) Total amount of \$ in repayment agreements
6) Total properties with liens and amount
7) Total new liens since last report
8) Regulated Rental late fees assessed since last report
9) Areas of concern (non-personnel)

Amount/number

	30
\$	36,819.57
	183,448.84
\$	1,500.00
Not at this time	

UTILITIES

Category

1) Date of issuance of next water and sewer bills
2) Total amount of water and sewer bills for this quarter
3) Total amount collected for this quarter
4) Total amount in arrears
5) Total amount of refuse billed YTD
6) Total amount collected YTD
7) Total amount in arrears
8) Total number of Bulk item tags and extra disposable bags sold to date.
9) Areas of concern (non-personnel)

Amount/number

9/28/2023
\$ 978,588.59
\$ 5,235.41
\$ 335,352.67
\$ 943,328.50
\$ 779,514.62
\$ 304,465.06
2,050
Not at this time

YTD \$ 1,976,182.61 Inc. Penalty
 \$ 1,805,129.44

Billed less discount & adj- Plus Penalty

AUDIT

Category

Comments

1) Status of audit and if any meetings are scheduled

BBD on Site - 05/10 & 05/11

Items Due:

2) Areas of concern (non-personnel)