

**AGENDA FOR THE REGULAR  
EAST STROUDSBURG BOROUGH COUNCIL MEETING  
TUESDAY, AUGUST 15, 2023– 7:15 PM**

**SPECIAL NOTE:** To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

1. **Call to Order/Pledge of Allegiance** led by \_\_\_\_\_
2. **Solicitor's Report on Executive Session:**  
The Solicitor reported on the Executive Session that was held on August 15, 2023 starting at \_\_\_\_\_, prior to the start of the Council Meeting.
3. **Minutes of August 1, 2023, Council Meeting:**  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the August 1, 2023 Council Meeting Minutes.
4. **Fire Chief's Report:**
5. **Police Report:**
6. **Engineer's Report:**
  - A. **Middle Dam:**  
Consideration to approve Payment Application No. 21 in the amount of \$47,452.54 to Pioneer Construction Co., Inc. for work completed through May 31, 2023, as recommended by the Engineer. This payment application does not include any payment for concrete with failing compressive strength tests. There is no increase in Contract time associated with the approval of this Payment Application.  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approve Payment Application No. 21 in the amount of \$47,452.54 to Pioneer Construction Co., Inc. for work completed through May 31, 2023, as recommended by the Engineer. This payment application does not include any payment for concrete with failing compressive strength tests. There is no increase in Contract time associated with the approval of this Payment Application.
  - B. **Levee Culvert Rehabilitation:**  
Consideration to extend the Substantial Completion date to September 19, 2023 and Final Completion date to October 1, 2023, under the Contract, as requested by the Contractor.  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to extend the Substantial Completion date to September 19, 2023 and Final Completion date to October 1, 2023, under the Contract, as requested by the Contractor.
  - C. **WWTP NPDES Permit Renewal:**  
Consideration for authorization to submit a time extension request of sixty (60) days to PADEP for submittal of the NPDES Permit Renewal Application.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, authorization to submit a time extension request of sixty (60) days to PADEP for submittal of the NPDES Permit Renewal Application.

**D. Water Treatment Plant Maintenance Improvements:**

Consideration to reject all bids and reallocate funds budgeted for the slide gate replacement project to other water system projects – particularly projects to reduce unaccounted for water throughout the Borough.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to reject all bids and reallocate funds budgeted for the slide gate replacement project to other water system projects – particularly projects to reduce unaccounted for water throughout the Borough.

**E. Water System Leak Detection Program:**

Consideration to accept the quote from Fluid Point Services (FPS) in the amount of \$12,100.00 to provide a system wide leak detection survey of the water distribution system in the immediate term.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the quote from Fluid Point Services (FPS) in the amount of \$12,100.00 to provide a system wide leak detection survey of the water distribution system in the immediate term.

**7. Public Comments – Agenda items:**

**8. Reports:**

A. Public Works Report

B. Zoning Report

C. Finance Report

**9. Committees:**

A. Operations Committee

B. Planning and Zoning Committee

C. Community Relations Committee

**10. Mayor Victor Brozusky:**

**11. Council Members:**

A. William Reese

B. Carrie Panepinto

C. Maury Molin

D. Edmund Freeborn

E. Erika Huber

F. Sonia Wolbert

G. Solicitor's Report

**12. Manager's Report:**

- A. Consideration to approve a budget line item transfer request from the line item 10401-1400 (Admin Staff) to 10401-2130 (Office Furniture) in the amount of \$5,000 for the purpose of Public Works Director's Office Furniture.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize a budget line item transfer request from line item 10401-1400 (Admin Staff) to 10401-2130 (Office Furniture) in the amount of \$5,000.

- B. Consideration to approve budget line item transfers request from the line items 429-1400 (Sewer Staff Salaries) in the amount of \$17,285 to 429-7430 (Vehicle), 448-1300 (Water Staff Salaries) in the amount of \$33,441 to 448-7410 (Capital), and 446-3710 Levee Maintenance in the amount of \$50,259 to 401-7200 (CIP New Car) for the purchase of new vehicles.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize budget line items transfer requests from line items: 429-1400 (Sewer Staff Salaries) in the amount of \$17,285 to 429-7430 (Vehicle), 448-1300 (Water Staff Salaries) in the amount of \$33,441 to 448-7410 (Capital), and 446-3710 Levee Maintenance in the amount of \$50,259 to 401-7200 (CIP New Car) for the purchase of new vehicles.

- C. Discussion of Personnel Job Descriptions and Salaries and any action.

- D. Consideration to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$47,452.54.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize a drawdown of the 2021 General Obligation (G.O.) Note in the amount of \$47,452.54.

**13. Public Comments – New Business & Non-Agenda items:**

**14. Ratification of Bills Payable:**

- A. Approval of Warrant List #230809

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Warrant List #230809, as presented.

- B. Approval of Warrant List #230815

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Warrant List #230815, as presented.

**15. Adjournment:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting; note time \_\_\_\_\_.

16. **NEXT REGULAR MEETING:** Tuesday, September 5, 2023; 7:15PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.
17. **NEXT WORK SESSION/SPECIAL MEETING:** Monday, August 28, 2023; 7PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.
18. **NEXT ZONING AND PLANNING COMMITTEE MEETING:** Tuesday, September 12, 2023; 5PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.
19. **NEXT COMMUNITY RELATIONS COMMITTEE MEETING:** Monday, August 21, 2023; 4:30PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.
20. **NEXT OPERATIONS COMMITTEE MEETING:** Wednesday, August 23, 2023; 5PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.