

**MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, April 18, 2023 – 7:15PM**

Ms. Wolbert read the SPECIAL NOTE: To meet the requirements established by the Office of Open Records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

PRESENT IN PERSON: Sonia Wolbert; William Reese; Carrie Panepinto; Edmund Freeborn; Maury Molin; Mayor Victor Brozusky; Borough Manager Brian Bond; Interim Borough Manager Butch Frati; Solicitor John Prevoznik; Borough Engineer Russ from RKR Hess; and Assistant to the Manager Danielle Decker.

ABSENT: Erika Huber

Ms. Wolbert called the meeting to order at 7:15PM and lead in the Pledge of Allegiance. Ms. Wolbert asked for a moment of silence in honor of Captain Raymond's son.

Report on Executive Session:

The Solicitor reported that an Executive Session was held on April 18, 2023, starting at 6:32 PM, prior to the start of the Council Meeting. All members of Council, except Ms. Huber and Mr. Prevoznik, Mr. Bond, Mr. Frati, and Ms. Decker were present. Legal Strategy regarding the Middle Dam was discussed. Mr. Bond left the meeting at 6:36 PM, at which personnel matters were discussed. Ms. Decker left the meeting at 6:57 PM. The Executive Session ended at approximately 7:01 PM. No decisions were made during the Executive Session.

Introduction of the Interim Borough Manager, Attilio "Butch" Frati:

Ms. Wolbert introduced the Interim Borough Manager, Attilio "Butch" Frati. Mr. Frati spoke about his 20 years' experience working as Director of Operations in Wilkes Barre.

March 7, 2023 Council Meeting Minutes:

A motion was made by Mr. Molin and seconded by Mr. Reese to approve the March 7, 2023 Council Meeting Minutes. The motion carried unanimously.

March 21, 2023 Council Meeting Minutes:

A motion was made by Mr. Freeborn and seconded by Mr. Molin to approve the March 21, 2023 Council Meeting Minutes with correction of a typographical error, to wit: On page 1, third paragraph under Public Hearing: Inter-municipal Liquor License Transfer NP Downtown Hospitality, before Freeborn's name the word Mr. was missing. The motion carried unanimously.

March 29, 2023 Council Work Session Minutes:

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve the March 29, 2023 Council Work Session Minutes. The motion carried unanimously.

April 4, 2023 Council Meeting Minutes:

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to table the April 4, 2023 Council Meeting Minutes. The motion carried unanimously.

April 11, 2023 continuation of the April 4, 2023 Council Meeting Minutes:

A motion was made by Mr. Freeborn and seconded by Mr. Molin to table the April 11, 2023 continuation of the April 4, 2023 Council Meeting Minutes. The motion carried unanimously.

SROSRC Report:

There was a discussion on the Terra Greens MOU. Ms. Wolbert, Mr. Reese, Mr. Prevoznik, and Mr. Bond met with the Director of MOU, Autumn, and their Solicitor Ms. Hoffman to discuss leasing the property as a golf course.

A motion was made by Mr. Freeborn and seconded by Mr. Reese to utilize two or three maintenance workers for a day and half to two days and the cost for their time would come out of the Parks Budget, in order to take care of the greens on the property. Motion carried unanimously.

Police Report: the SARPD Report:

Motion by Ms. Panepinto was made and seconded by Mr. Reese to table the acceptance of the February SARPD Report as distributed and attached to the minutes. Motion carried unanimously.

Laura Kessler again commented on the Terra Greens Golf Course and the time frame to decide what is happening. The council indicated that they were in negotiations with the SROSRC and that there is no money in the Borough's budget to open the golf course.

East Stroudsburg Community Alliance Information Item:

Ms. Wolbert announced that the ECA will be held on July 1, 2023 this year.

Engineer's Report:

Middle Dam Update: Mr. Scott reported the contractor was installing the footer for the control wall and once it is completed the blocks will be excavated. Four Winds is the new concrete supplier.

East Stroudsburg Dam: Mr. Scott explained the upper dam is due for the annual inspection by DEP requirements. A motion was made by Mr. Reese and seconded by Ms. Panepinto to approve RKR Hess to perform the 2023 annual dam inspection for the East Stroudsburg Dam for \$1,500.00. Motion carried unanimously.

Meter Multiplier:

Motion by Mr. Molin and seconded by Mr. Freeborn to table the recommendation from the Operations Committee that attached list of accounts which were billed as the result of an incorrect water use multiplier being used in the creation of invoices between January 1, 2021 through December 31, 2022 be waived. Motion carried unanimously.

Water Meter Replacement Project:

Mr. Scott explained that RKR Hess and Borough Manager are coordinating a plan for a May Meeting with the supplier.

Wastewater Treatment Plant:

No new data at this time.

WWTP NPDES Permit Status Update:

Mr. Scott explained RKR Hess are preparing a draft because they have already received three quotes from laboratories who do extensive testing.

Water Treatment Plant:

Mr. Scott announced there is a meeting scheduled for next week.

Act 167 Storm Water Ordinance:

Mr. Scott explained that there are a number of municipalities being pushed to adopt an ordinance. The understanding of the minimum Municipal Ordinance requirements still needs to be clarified with the County, MCCD, and DEP. An extension of the May 2 deadline has been requested by the County on behalf of the municipalities due to the needed clarifications and hopefully a clarification of the Ordinance requirements will be issued shortly.

Unaccounted for Water:

Mr. Scott announced there a plan for the unaccounted water in June.

Brown Street Water Main Project:

Mr. Scott explained the paving is scheduled to be done in June and ADA ramps and push button locations had been submitted to PennDOT. Motion made by Mr. Freeborn and seconded by Mr. Molin to request an extension of the Brown Street Water Main Project Grant. Motion carried unanimously.

Exit 308 Realignment Project:

Mr. Scott explained that PennDOT contractors are working on the replacement of the waterline along Brodhead St.

Motion by Mr. Reese and seconded by Mr. Molin to accept the Engineers Report as submitted and attached to the minutes. Motion carried unanimously.

Public Comments – New Business:

Gary Walck of 33 Fultor St. inquired about the water meters being installed.

REPORTS:

Public Works:

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to accept the Public Works Report as distributed and attached to the minutes. Motion carried unanimously.

Zoning Report:

A motion was made by Mr. Reese and seconded by Mr. Molin to accept the Zoning Report as distributed and attached to the minutes. Motion carried unanimously.

Finance Report:

A motion was made by Mr. Freeborn and seconded by Mr. Molin to accept the Finance Report as distributed and attached to the minutes. Motion carried unanimously.

Operations Committee:

Ms. Huber announced there was nothing to report.

Zoning and Planning Committee:

Ms. Wolbert announced there was no meeting.

Community Relations Committee:

Ms. Panepinto explained Mr. Reese, Mr. Molin, and Mr. Bond were planning to go to see where the bench and the planted should be placed.

Fire Chief's Report:

Chief Black reported there were no major incidents to report, except when they assisted the Marshall's Creek Fire Department on a call. Mr. Molin asked how many active fire fighters there currently are and Chief Black replied they currently have 25 active fire fighters.

Mayor Victor Brozusky:

Mayor Brozusky spoke about people double parking on Crystal St. Mr. Brozusky announced there were vehicles being broken in to on West Broad St and that the vehicles were not being locked. Mayor Brozusky announced it was opening weekend for Little League and there would be a parade at 9:30Am with the opening ceremony beginning at 10AM.

Bill Reese:

Nothing to report.

Ed Freeborn:

Nothing to report.

Maury Molin:

Nothing to report.

Carrie Panepinto:

Ms. Panepinto inquired about a list of roads that were being paved this year.

Solicitor John Prevoznik, Esq:

Nothing to report.

Manager's Report:

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to approve a request from the Monroe County Veterans Association to hold the Monroe County Veteran's Day Parade on November 5, 2023 from 1PM to 3PM, with a rain date of November 12, 2023. Contingent upon all forms, fees, and proof of insurance being provided before the event. Motion carried unanimously.

A motion was made by Mr. Reese and seconded by Ms. Panepinto to approve withdrawing the Act 152 Monroe County Demolition Fund Grant at the former IBW Location. Motion carried unanimously.

A motion was made by Mr. Reese and seconded by Ms. Panepinto to appoint Mr. Ed Freeborn to the MCCC Board of Directors. Motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Reese to approve Resolution 8-2023 appointing Fire Chief Nate Black as the Emergency Management Coordinator. Motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Freeborn to direct the manager to contact the owners of Button Wood Ct tasking for Sambo Rd to be changed and to contact the Monroe County 911 Addressing to confirm the name changed. Motion carried unanimously.

Sonia Wolbert:

A motion was made by Mr. Freeborn and seconded by Mr. Molin for Jennette Cicaleseto access the online banking, by view only. Motion carried unanimously.

Ms. Wolbert announced the state ethics form needs to be completed by May 1, 2023.

Public Comments – Agenda Items:

There were no comments.

Continuation of the April 18, 2023 Council Meeting:

A motion was made by Ms. Panepinto and seconded by Mr. Molin for the April 18, 2023 Council Meeting to be continued next Monday, April 24, 2023 at 7PM. Motion passed unanimously. The meeting concluded at 8:18PM.

CONTINUATION OF APRIL 18, 2023 REGULAR MEETING: Monday, April 24, 2023 at 7PM.

NEXT ZONING AND PLANNING COMMITTEE MEETING: Wednesday, May 3, 2023; 5:00 PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING: Monday, May 8, 2023; 4:30PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING: Wednesday, April 26, 2023; 5:00PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.