

**AGENDA FOR THE CONTINUATION OF THE
MAY 17, 2023 REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
THURSDAY, JUNE 1, 2023– 7PM**

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

1. **Call to Order/Pledge of Allegiance** led by _____
2. Motion made by _____, seconded by _____ to reconvene meeting; note time _____.
3. **Engineer's Report:**
 - A. Consideration to submit the Delaware River Basin Commission (DRBC) Renewal Application and fee in the amount of \$17,587.00.

Motion made by _____, seconded by _____, to accept the Delaware River Basin Commission (DRBC) Renewal Application and remit the fee in the amount of \$17,587.00.
4. **East Stroudsburg Community Alliance (ECA) Information Item:**
 - A. Consideration of a request to waive the fees for the Big Bang Event on Saturday, July 1, 2023.

Motion made by _____, seconded by _____, to approve the request to waive the fees for the Big Bang Event on Saturday, July 1, 2023.
5. **Operations Committee:**
 - A. Manager Search and any action.
 - B. Consideration to have a weekly Operations Committee Meeting on Wednesdays at 5PM, beginning Wednesday, June 7, 2023 at 5PM until a Borough Manager has been hired.

Motion made by _____, seconded by _____, to approve weekly Operations Committee Meetings on Wednesdays at 5PM, beginning Wednesday, June 7, 2023 at 5PM until a Borough Manager has been hired.
6. **Zoning and Planning Committee:**
 - A. Consideration to accept the School Zoning Ordinance Amendment and for it to be forwarded to ESBPC (East Stroudsburg Board Planning Commission) and the MCPC (Monroe County Planning Commission), for review and comment, as recommended by the Professionals Committee.

Motion made by _____, seconded by _____ to accept the School Zoning Ordinance Amendment and for it to be forwarded to the ESBPC (East Stroudsburg Board Planning Commission) and the MCPC

(Monroe County Planning Commission), for review and comment as recommended by the Professionals Committee.

7. Community Relations Committee:

8. Professionals Committee:

- A. Consideration of having the weekly Professionals Committee Meeting changed from Tuesdays at 8AM to Thursdays at 8AM.

Motion made by _____, seconded by _____, to approve changing the weekly Professionals Committee Meetings from Tuesdays at 8AM to Thursdays at 8AM.

9. Mayor Victor Brozusky:

10. Council Members:

- A. William Reese
- B. Carrie Panepinto
- C. Maury Molin
- D. Edmund Freeborn
- E. Erika Huber
- F. Sonia Wolbert

11. Manager's Report:

- A. Consideration to reduce the Fire Escrow for 212 Smith Street from \$33,320.00 to \$27,430.00. The structure has been demolished and a quote to fill the existing foundation has been provided by E.F. Possinger & Sons, Inc. for \$5,890.00.

Motion made by _____, seconded by _____ to reduce the Fire Escrow for 212 Smith Street from \$33,320.00 to \$27,430.00 and release the sum of \$5,890.00 for payment of E.F. Possinger & Sons, Inc. invoice.

- B. Discussion of staffing in DPW and any action.
- C. Consideration to authorize adding Jen Cicalese, Utility Billing Coordinator to the list of authorized personnel for the clearing bank account in order to transfer credit card payments to the appropriate checking accounts for the Borough.

Motion made by _____, seconded by _____ to authorize adding Jen Cicalese, Utility Billing Coordinator to the list of authorized personnel for the clearing bank account in order to transfer credit card payments to the appropriate checking accounts for the Borough.

- D. Consideration to accept the letter of resignation from Zachary Hennes as of June 14, 2023.

Motion made by _____, seconded by _____ to accept the letter of resignation from Zachary Hennes as of June 14, 2023.

- E. Consideration to approve Resolution 9-2023 authorizing the entry into an Intergovernmental Agreement with Stroudsburg Borough to form a Uniform Construction Code (UCC) Joint Board of Appeals.

Motion made by _____, seconded by _____ to approve Resolution 9-2023 authorizing the proper officers of the Borough to execute and enter into an Intergovernmental Agreement with Stroudsburg Borough to form a Uniform Construction Code (UCC) Joint Board of Appeals, establishing the law firm of Weitzmann, Weitzmann & Huffman, LLC, and establishing application fees and obligation to share costs of court stenographer.

Consideration to appoint Troy Nauman, Ed Henning, Don Lynch, and confirming Stroudsburg appointee Ryan Possinger to the Joint Uniform Construction Code (UCC) Board of Appeals.

Motion made by _____, seconded by _____ to appoint Troy Nauman, Ed Henning, Don Lynch, and confirming Stroudsburg appointee Ryan Possinger to the Joint Uniform Construction Code (UCC) Board of Appeals with notification of appointment to each member in writing via letter.

- F. Consideration to approve a request from the Monroe County Housing Authority for 30 Family Pool Passes for the Dansbury Pool at the same discounted rate as 2022 of \$82.50 vs. regular rate of \$165.00.

Motion made by _____, seconded by _____, to approve the request of 30 discounted Family Pool Passes to the Monroe County Housing Authority in the amount of \$82.50 each.

- G. Consideration to execute the 2022 Auditor letter from BBD, LLP for the 2022 Audit with no changes from previous letter in 2021.

Motion made by _____, seconded by _____, to approve the 2022 Auditor letter from BBD, LLP for the 2022 Audit with no changes from the previous letter in 2021.

- H. Consideration to cancel the Borough of East Stroudsburg Credit Card in Brian Bond's name and to obtain Borough of East Stroudsburg's credit cards in Lee Philips and Danielle Decker's names. Newly obtained credit cards are to be held at the Borough's Municipal Building and signed out when needed.

Motion made by _____, seconded by _____, to approve the cancellation of Brian Bond's Borough of East Stroudsburg credit card and to obtain credit cards for the Borough of East Stroudsburg in Lee Philips and Danielle Decker's names. Newly obtained credit cards will be held at the Borough's Municipal Building and signed out when needed.

- I. Consideration for payment for invoice #20230506735 to Ballard Spahr, LLP in the amount of \$5,000.00 for their research and analysis on potential sale of Borough of East Stroudsburg's water and sewer assets to a new authority.

Motion made by _____, seconded by _____, for payment of Invoice #20230506735 in the amount of \$5,000.00 to Ballard Spahr, LLP for their research and analysis on potential sale of Borough of East Stroudsburg's water and sewer assets to a new authority.

12. Public Comments:

13. Executive Session for Discussion of Litigation and/or Personnel Matters if Necessary:

Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

Motion made by _____, seconded by _____ to reconvene meeting; not time _____.

14. Solicitor's Report on Executive Session:

15. Adjournment:

A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

16. **NEXT REGULAR MEETING:** Tuesday, June 6, 2023; 7:15PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.
17. **NEXT WORK SESSION/SPECIAL MEETING:** Monday, June 26, 2023; 7PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.
18. **NEXT ZONING AND PLANNING COMMITTEE MEETING:** Tuesday, June 13, 2023; 5PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.
19. **NEXT COMMUNITY RELATIONS COMMITTEE MEETING:** Monday, June 5, 2023; 4:30PM to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.
20. **NEXT OPERATIONS COMMITTEE MEETING:** Wednesday, June 7, 2023; 5PM and weekly each Wednesday thereafter to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.