

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
WEDNESDAY, MAY 17, 2023 – 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session
The Solicitor reported Executive Session was held on May 17, 2023 at 6:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed.
3. Minutes of April 18, 2023, Council Meeting

Motion made by _____, seconded by _____, to approve April 18, 2023 Council Meeting minutes
4. Minutes of April 24, 2023 continuation of April 18, 2023 Council Meeting Minutes.

Motion made by _____, seconded by _____, to approve the April 24, 2023 continuation of April 18, 2023 Council Meeting Minutes.
5. Minutes of May 2, 2023, Council Meeting

Motion made by _____, seconded by _____, to approve May 2, 2023 Council Meeting minutes
6. SROSRC Report
7. Police Report: The SARPD Report.

Motion made by _____, seconded by _____, to table the January, February, March and April SARPD report as distributed and attached to the minutes.
8. East Stroudsburg Community Alliance Information Item:
9. Engineer's Report: Engineer's report was distributed.
 - A. Middle Dam
 - B. Green Valley Apartments
 - (i) Consideration of a request from New GVPT to amend the approved Land Development Plan as presented and to be shown on the as built plans and recorded upon completion of the project.

Motion made by _____, seconded by _____, to approve the request from New GVPT to amend the approved Land Development Plan as presented and to be shown on the as built plans and recorded upon completion of the project.

C. Water Meter Replacement Project

- (i) Consideration to accept the proposal for Borough-wide water meter installations from Core & Main at unit prices based upon Costars pricing with total cost not to exceed \$650,000, contingent upon approval of the installation plan.

Motion made by _____, seconded by _____, to accept the proposal for Borough-wide water meter installations from Core & Main at unit prices based upon Costars pricing with total cost not to exceed \$650,000, contingent upon approval of the installation plan.

D. Waste Water Treatment Plant

E. WWTP NPDES Permit Status Update

F. Water Treatment Plant

G. Levee Culvert Project

- (i) Consideration to authorize advertisement of bids for the project with a bid opening date of June 28, 2023.

Motion made by _____, seconded by _____, to authorize advertisement of bids for the project with a bid opening date of June 28, 2023.

H. ACT 167 Storm Water Ordinance Update

I. Unaccounted for Water

J. Exit 308 Realignment Project

- (i) The Borough will need to decide if it wishes PennDOT's Contractor to provide a 24- month Maintenance Bond in the amount of 10% of the utility relocation construction costs, upon completion and acceptance of the Project (estimated to occur at the end of 2026). As this bond is considered a "Betterment", the Borough would bear 100% of the costs to secure this bond, which cost is \$85,000 as bid. Borough must make a decision on this by the fall of 2025 for budgeting purposes.

K. Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

10. Public Comments – Agenda Items

11. Reports

A. Public Works Report: Distributed via Email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

- (i) Consideration to schedule the Zoning and Planning Committee meetings for the second Tuesday of each month at 5:00 p.m. Meeting is currently scheduled for the first Wednesday of the month at 5:00 p.m.

Motion made by _____, Second by _____ to approve scheduling the Zoning and Planning Committee meetings for the Second Tuesday of each month at 5:00 p.m.

- (ii) Consideration to accept the proposed limits of the Prospect/Ridgeway Zoning Boundary map and ordinance and forward to the MCPC and the Borough Planning Commission as presented.

Motion made by _____, seconded by _____, to accept the proposed limits of the Prospect/Ridgeway Zoning Boundary map and ordinance and forward to the MCPC and the Borough Planning Commission as presented.

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

C. Finance Report: Finance Report distributed via Email.

Motion made by _____, seconded by _____, to accept the finance report as distributed and attach to the minutes.

D. Operations Committee:

- (i) Consideration to schedule the Operations Committee meetings to the second and fourth Wednesday 5:00 p.m. of each month.

Motion made by _____, seconded by _____, to approve scheduling the Operations Committee meetings to the second and fourth Wednesday 5:00 p.m. of each month.

E. Planning and Zoning Committee:

F. Community Relations Committee:

G. Fire Chief's Report: Chief Black

H. Mayor Victor Brozusky:

I. William T. Reese:

J. Ed Freeborn:

K. Maury Molin:

L. Erika Huber:

M. Carrie Panepinto:

N. Solicitors Report:

O. Manager's Report:

- (i) Consideration to accept the letter of resignation of Brian S. Bond effective June 2, 2023.

Motion made by _____, seconded by _____, to accept the letter of resignation of Brian S. Bond effective June 2, 2023.

- (ii) Consideration to appoint _____ to the Stroud Area Regional Police Commission with a term ending December 31, 2025.

Motion made by _____, seconded by _____, to appoint _____ to the Stroud Area Regional Police Commission with a term ending December 31, 2025.

- (iii) Consideration to appoint Danielle Decker as the Borough Secretary.

Motion made by _____, seconded by _____, to appoint Danielle Decker as the Borough Secretary.

- (iv) Consideration to appoint Danielle Decker as assistant Treasurer.

Motion made by _____, seconded by _____, to appoint Danielle Decker as assistant Treasurer.

- (v) Discussion of Resolution 9-2023 authorizing the Brough of East Stroudsburg to enter into an Intergovernmental Agreement with Stroudsburg Borough to create a Joint UCC Board of Appeals.

- (vi) Consideration to forward the updated Utility Collections Policy as presented to the Solicitor and Operations Committee for review.

Motion made by _____, seconded by _____, to forward the updated Utility Collections Policy as presented to the Solicitor and Operations Committee for review.

- (vii) Consideration to accept the letter of resignation from Jayson Cramer as of May 26, 2023.

Motion made by _____, seconded by _____, to accept the letter of resignation from Jayson Cramer as of May 26, 2023.

- (viii) Consideration to a drawdown of the 2021 G.O note in the amount of \$9,052.50.

Motion made by _____, seconded by _____, to authorize a drawdown of the 2021 G.O note in the amount of \$9,052.50.

- (ix) Consideration to authorize the Solicitor and Manager to work with the property owners of 214 Washington Street for an agreement to repair the stream culvert.

Motion made by _____, seconded by _____, to authorize the Solicitor and Manager to work with the property owners of 214 Washington Street for an agreement to repair the stream culvert.

- (x) Consideration to authorize TPD to move forward with the traffic study for Crystal Street, Analomink Street, Washington Street and North Courtland Street.

Motion made by _____, seconded by _____, to authorize TPD to move forward with the traffic study for Crystal Street, Analomink Street, Washington Street and North Courtland Street.

- (xi) Consideration to authorize the solicitor to work with Troy Nauman to review title work for Eli and Henry Street area.

Motion made by _____, seconded by _____, to approve authorize the solicitor to work with Troy Nauman to review title work for Eli and Henry Street area.

O. Sonia Wolbert:

- (i) Discussion of citizen concerns at the intersection of State Street and East Broad Street.

12. Public Comments – New Business, Non-Agenda Items.

13. Ratification of Bills Payable through May 16, 2023.

- (i) Approval of Warrant List #230516

Motion made by _____, seconded by _____, to approve Warrant List #230516 as presented.

14. Adjournment

- A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, June 6, 2023; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT WORK SESSION/SPECIAL MEETING: Monday, May 22, 2023; 7:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING; Tuesday, June 13, 2023; 5:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING; Monday, June 5, 2023;4:30 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING; Wednesday, May 24, 2023; 5:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.