

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, APRIL 18, 2023 – 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session
The Solicitor reported Executive Session was held on April 18, 2023 at 6:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Introduction of the Interim Borough Manager Attilio D. Frati.
4. Minutes of March 7, 2023, Council Meeting

Motion made by _____, seconded by _____, to approve March 7, 2023 Council Meeting minutes
5. Minutes of March 21, 2023 Council Meeting

Motion made by _____, seconded by _____, to approve the March 21, 2023 Council meeting Minutes.
6. Minutes of March 29, 2023 Council Work Session

Motion made by _____, seconded by _____, to approve the March 29, 2023, Council Work Session Minutes.
7. Minutes of April 4, 2023 Council Meeting Minutes.

Motion made by _____, seconded by _____, to approve the April 4, 2023, Council Meeting Minutes.
8. Minutes of April 11, 2023 continuation of April 4, 2023 Council Meeting Minutes.

Motion made by _____, seconded by _____, to approve the April 11, 2023 continuation of April 4, 2023 Council Meeting Minutes.
9. SROSRC Report
 - (i) Terra Greens MOU discussion and any action
10. Police Report: The SARPD Report.

Motion made by _____, seconded by _____, to accept the February SARPD report as distributed and attached to the minutes
11. East Stroudsburg Community Alliance Information Item:
12. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam

(ii) East Stroudsburg Dam

- a) Consideration to approve RKR Hess to perform the 2023 annual dam inspection for East Stroudsburg Dam for \$1,500.00 (same fee as 2022).

Motion made by _____, seconded by _____, to approve RKR Hess to perform the 2023 annual dam inspection for East Stroudsburg Dam for \$1,500.00.

(iii) Meter Multiplier.

- a) Consideration of a recommendation from the Operations Committee that any under charge from improper meter readings due to a result of incorrect calibration of said meter from 2021 through November 30, 2022 be waived for the accounts attached hereto.

Motion made by _____, seconded by _____, to approve the recommendation from the Operations Committee that attached list of accounts which were any under Billed as a result the wrong water use multiplier being used in the creation of invoices between Jan 1, 2021 through December 31, 2022 be waived.

(iv) Water Meter Replacement Project

(v) Waste Water Treatment Plant

(vi) WWTP NPDES Permit Status Update

(vii) Water Treatment Plant

(viii) ACT 167 Storm Water Ordinance

- a) The understanding of the minimum Municipal Ordinance requirements is being clarified with the County, MCCD and DEP. An extension of the May 2nd deadline has been requested by the County on behalf of municipalities due to the needed clarifications and hopefully a clarification of the Ordinance requirements will be issued shortly.
- b) Consideration to approve proceeding with a draft Act 167 Storm Water Management Ordinance for review.

Motion made by _____, seconded by _____, to approve proceeding with a draft Act 167 Storm Water Management Ordinance for review.

(ix) Unaccounted for Water

(x) Brown Street Water Main Project

(xi) Exit 308 Realignment Project

- (xii) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

13. Public Comments – New Business

14. Reports

A. Public Works Report: Distributed via Email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes

C. Finance Report: Finance Report distributed via Email.

Motion made by _____, seconded by _____, to accept the finance report as distributed and attach to the minutes

D. Operations Committee:

E. Planning and Zoning Committee:

F. Community Relations Committee:

G. Fire Chief's Report: Chief Black

H. Mayor Victor Brozusky:

I. William T. Reese:

J. Ed Freeborn:

K. Maury Molin:

L. Erika Huber:

M. Carrie Panepinto:

N. Solicitors Report:

O. Manager's Report:

- (i) Consideration of a request from the Monroe County Veterans Association to hold the Monroe County Veterans Day Parade on November 5, 2023 from 1:00 p.m. to

3:00 p.m. with a rain date of November 12, 2023 The parade Route will be the traditional route over the Veterans Memorial Bridge continuing up Washington Street to Day Street, ending at Dansbury Park. Borough Personnel are being requested.

Motion made by _____, seconded by _____, to approve a request from the Monroe County Veterans Association to hold the Monroe County Veterans Day Parade on November 5, 2023 from 1:00 p.m. to 3:00 p.m. with a rain date of November 12, 2023. Contingent upon all forms, fees and proof of insurance being provided.

- (ii) Consideration to withdraw the Act 152 Monroe County Demolition Fund Grant at the former IBW Location.

Motion made by _____, seconded by _____, to approve withdrawing the Act 152 Monroe County Demolition Fund Grant at the former IBW Location.

- (iii) Consideration to appoint _____ to the MCCC Board of Directors.

Motion made by _____, seconded by _____, to appoint _____ to the MCCC Board of Directors.

- (iv) Consideration of Resolution 8-2023 appointing Fire Chief Nate Black as the Emergency Management Coordinator.

Motion made by _____, seconded by _____, to approve Resolution 8-2023 appointing Fire Chief Nate Black as the Emergency Management Coordinator.

- (v) Consideration to direct the manager to contact the owners of Button Wood Court tasking for Sambo Road to be changed and to contact the Monroe County 911 Addressing to confirm the name can be changed.

Motion made by _____, seconded by _____, to direct the manager to contact the owners of Button Wood Court tasking for Sambo Road to be changed and to contact the Monroe County 911 Addressing to confirm the name can be changed.

O. Sonia Wolbert:

15. Public Comments – Agenda Items

16. Ratification of Bills Payable through April 18, 2023.

- (i) Approval of Warrant List #230418

Motion made by _____, seconded by _____, to approve Warrant List #230418 as presented.

17. Adjournment

- A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, May 1, 2023; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT WORK SESSION/SPECIAL MEETING: Monday, April 24, 2023; 7:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT ZONING AND PLANNING COMMITTEE MEETING; Wednesday, May 2, 2023; 5:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT COMMUNITY RELATIONS COMMITTEE MEETING; Monday, May 8, 2023; 4:30 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT OPERATIONS COMMITTEE MEETING; Wednesday, April 26, 2023; 5:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.