



24 Analomink Street, East Stroudsburg, PA 18301

Phone: 570-421-8300 FAX: 570-421-5575

Web: [www.eaststroudsburgboro.org](http://www.eaststroudsburgboro.org)

## RESALE INSPECTION APPLICATION

Applicant Name: \_\_\_\_\_ Proposed Sale Date: \_\_\_\_\_

Phone Number to contact when scheduling appointment: \_\_\_\_\_

Email address(es) to send inspection report: \_\_\_\_\_

\_\_\_\_\_

Owner's Name: \_\_\_\_\_

Buyer's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Please check all that apply:

Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Rental Property \_\_\_\_\_ Single Family Home \_\_\_\_\_

Duplex \_\_\_\_\_ Multi-Family Home \_\_\_\_\_ If so, how many units \_\_\_\_\_

Do you have a certificate of Non-Conformance? \_\_\_\_\_

Scheduling of inspections must be made not less than 15 days prior to the change of ownership:

\_\_\_\_\_ RESIDENTIAL Initial Inspection Fee: \$100.00 (includes first follow-up inspection)

\_\_\_\_\_ RESIDENTIAL Re-inspection Inspection Fee: \$100.00 per inspection

\_\_\_\_\_ RESIDENTIAL Multi-Family Building/Structure Inspection Fee: \$100 per building,  
\$75 per dwelling unit and common area

\_\_\_\_\_ RESIDENTIAL Multi-Family Building/Structure Re-inspection Fee: \$100 per unit

\_\_\_\_\_ COMMERCIAL Building/Structure Inspection Fee: \$100 for first 1200 square feet, \$8.38 per 100  
gross square feet, or fraction thereof above 1200 square feet

\_\_\_\_\_ COMMERCIAL Building/Structure Re-inspection fee: \$100 per unit

*East Stroudsburg Borough requires that 15 days prior to the exchange of any building resale, an inspection report be completed. The Building Official will attempt to provide accurate information in the Resale Report, however, the Borough of East Stroudsburg will not warrant the accuracy of such information and reserves the right to enforce all ordinances and regulations that require the correction of any unsafe or illegal conditions not disclosed. On the above scheduled inspection date, the property shall be available for a complete and continuous inspection. The owner or the owner's authorized agent must be present to accompany the Building Official for the entire duration of the inspection. If the owner or the owner's agent is not present at the building on the schedule date for the inspection, a \$100.00 re-inspection fee will be charged.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Check: \_\_\_\_\_ Cash: \_\_\_\_\_ Credit Card: \_\_\_\_\_