

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, JANUARY 17, 2023 – 6:00 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session
The Solicitor reported Executive Session was held on January 17, 2023 at 5:00 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Public Hearing
 - (i) Conditional Use Hearing, NP LENOX LLC

Motion made by _____, Second by _____ to open the conditional use hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing and reconvene the regular meeting.

Motion made by _____, Second by _____ to authorize the project as presented by NP LENOX LLC with the conditions and conditional use to be executed by Sonia Wolbert, Borough Council President.
 - (ii) Intermunicipal Liquor License Transfer Taste 154 Café

Motion made by _____, Second by _____ to open Intermunicipal Liquor License Transfer hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing and reconvene the regular meeting.
4. Consideration of Resolution 4-2023 authorizing the Intermunicipal Liquor License Transfer for Taste 154 Café.

Motion made by _____, Second by _____ to approve Resolution 4-2023 authorizing the Intermunicipal Liquor License Transfer for Taste 154 Café.
5. Consideration of Resolution 5-2023 approving the Preliminary/Final Land Development Plan for NP LENOX LLC.

Motion made by _____, Second by _____ to approve Resolution 5-2023 approving the Preliminary/Final Land Development Plan for NP LENOX LLC

6. Minutes of December 20, 2022, Council Meeting.

Motion made by _____, seconded by _____, to approve December 20, 2022 Council meeting minutes.

7. Minutes of January 3, 2023, Council Meeting.

Motion made by _____, seconded by _____, to approve January 3, 2023 Council meeting minutes.

8. Minutes of January 10, 2023, Council Work Session.

9. Motion made by _____, seconded by _____, to approve January 10, 2023 Council Work Session minutes.

10. Public Comments – Agenda Items

11. SROSRC Report

12. Police Report: The SARPD Report.

Motion made by _____, seconded by _____, to accept the December SARPD report as distributed and attached to the minutes

13. East Stroudsburg Community Alliance Information Item:

14. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Update

(ii) Meter Replacement Project Update

- a. Consideration to authorize the Engineer to confirm Core and Main cost for the installation of the meters.

Motion made by _____, seconded by _____, to authorize the Engineer to confirm Core and Main cost for the installation of the meters.

- b. Consideration to authorize the Engineer to work with the manager for the billing errors.

Motion made by _____, seconded by _____, to authorize the Engineer to work with the manager for the billing errors.

(iii)Waste Water Treatment Plant Update

(iv)Water Treatment Plant Repairs Update

- a. Consideration to authorize the Engineer to work with the Manager and Lead Operator to draft a PMS schedule for the Water Treatment Plant.

Motion made by _____, seconded by _____, to authorize the Engineer to work with the Manager and Lead Operator to draft a PMS schedule for the Water Treatment Plant.

(v) Levee Culvert Rehabilitation

- a. Consideration to authorize RKR Hess to update the bid package for the project and for the project to be bid for construction in 2023.

Motion made by _____, seconded by _____, to authorize RKR Hess to update the bid package for the project and for the project to be bid for construction in 2023.

(vi) 2023 Joint Municipal Landfill Monitoring

- a. Consideration to accept and authorize the quote from Analytical Laboratory Services, Inc. (ALS) for laboratory sampling and testing services required for the two Joint Municipal Landfill sites for 2023 at a cost of \$12,189.00, contingent upon the concurrence of Stroudsburg Borough and Stroud Township to share in 1/3 of these expenses each. These three quotes were all well below the public bidding threshold.

Motion made by _____, seconded by _____, to accept and authorize the quote from Analytical Laboratory Services, Inc. (ALS) for laboratory sampling and testing services required for the two Joint Municipal Landfill sites for 2023 at a cost of \$12,189.00, contingent upon the concurrence of Stroudsburg Borough and Stroud Township to share in 1/3 of these expenses each. These three quotes were all well below the public bidding threshold.

(vii) Forge Road Land Development Project

- a. Consideration to authorize the Borough Solicitor and Engineer to work with the Developer's consultants to prepare a Memorandum of Understanding for alternative A.

Motion made by _____, seconded by _____, to authorize the Borough Solicitor and Engineer to work with the Developer's consultants to prepare a Memorandum of Understanding for alternative A.

(viii) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

15. Public Comments – New Business

16. Reports

A. Public Works Report: Distributed via Email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes

C. Finance Report: Finance Report distributed via Email.

Motion made by _____, seconded by _____, to accept the finance report as distributed and attach to the minutes

D. Operations Committee:

E. Planning and Zoning Committee:

F. Community Relations Committee:

(i) Home Town Hero's Update.

G. Mayor Victor Brozusky:

H. William T. Reese:

I. Ed Freeborn:

J. Maury Molin:

K. Erika Huber:

L. Carrie Panepinto:

M. Manager's Report:

- (i) Consideration to authorize the Manager to purchase two service trucks from Fred Beans Ford under COSTAR's contract 025-E22-413 at a cost of \$103,686.00 for the water meter replacement project.

Motion made by _____, seconded by _____, to authorize the Manager to purchase two service trucks from Fred Beans Ford under COSTAR's contract 025-E22-413 at a cost of \$103,686.00 for the water meter replacement project.

- (ii) Consideration to hire Pedro Gonzalez as a Municipal Worker "B" at the probationary rate of \$23.45 Hourly.

Motion made by _____, seconded by _____, to approve hiring Pedro Gonzalez as a Municipal Worker "B" at the probationary rate of \$23.45 Hourly.

- (iii) Consideration to ratify the drawdown of the 2016 General Obligation note in the amount of \$4,590.31 for middle dam expenses.

Motion made by _____, seconded by _____, to ratify the drawdown of the 2016 General Obligation note in the amount of \$4,590.31 for middle dam expenses.

- (iv) Consideration to authorize Christopher Owens retro pay for advancement to Municipal Worker “B” back to November 7, 2023 as per the date of completion of his required courses for advancement.

Motion made by _____, seconded by _____, to authorize Christopher Owens retro pay for advancement to Municipal Worker “B” back to November 7, 2023 as per the date of completion of his required courses for advancement.

- (v) Parking Meter Update.

- (vi) 214 Washington Street (Any Action).

Sonia Wolbert:

17. Ratification of Bills Payable through January 17, 2023.

- (i) Approval of Warrant List #230117

Motion made by _____, seconded by _____, to approve Warrant List #230117 as presented.

- (ii) Approval of midterm Warrant List #230110

Motion made by _____, seconded by _____, to ratify Warrant List #230110 as presented

18. Adjournment

- A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, February 7, 2023; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT WORK SESSION/SPECIAL MEETING: Tuesday, January 23, 2023; 6:000 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building