

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, OCTOBER 18, 2022 – 7:15 p.m.

PRESENT IN PERSON: Sonia Wolbert; Edmund Freeborn; Maury Molin; Carrie Panepinto; Erika Huber. Also present were: Borough Manager Brian Bond; Borough Engineer Russ Scott; and Solicitor John Prevoznik.

JOINED VIRTUALLY: William Reese.

ABSENT: Mayor Victor Brozusky.

The Pledge of Allegiance was recited.

Report on Executive Session:

The Solicitor reported that an Executive Session was held on October 18, 2022, starting at 6:30 p.m., prior to the start of the Council meeting. All members of Council were present, with the exception of Mr. Reese and Mayor Brozusky. Brian Bond and Mr. Prevoznik were also in attendance. Russ Scott, Borough Engineer, entered Executive Session at 6:55 p.m. Four personnel matters were discussed. Executive Session ended at 7:23 p.m. No decisions were made.

October 4, 2022 Council Minutes:

A motion was made by Ms. Panepinto and seconded by Mr. Molin to approve the Minutes of the October 4, 2022 Council meeting. The motion carried unanimously.

Public Comments – Agenda Items:

None.

SROSRC Report:

Mr. Bond met with SROSRC to discuss its 2023 budget. There is an estimated \$10,000.00 increase to the East Stroudsburg Borough's contribution to SROSRC. The budget will be developed by the SROSRC's Board and then presented to Borough Council for review and approval.

Police Report:

The SARPD report was distributed via email. A motion was made by Mr. Molin and seconded by Ms. Huber to accept the September SARPD report as distributed and attach to the Minutes. The motion carried unanimously.

East Stroudsburg Community Alliance (ECA):

A debrief meeting with ECA and Pocono Chamber of Commerce is scheduled for November 14, 2022 to discuss the recent Pickle Me Poconos Festival.

Engineer's Report:

The Engineer's report was distributed.

Middle Dam Rehabilitation:

A motion was made by Mr. Molin and seconded by Mr. Freeborn to accept the proposal from ARM Group, LLC (Geo-Science Engineering Co., Inc.) to perform observation of the concrete coring surfaces provided by others, acceptance of the transfer and transportation, and testing of the cores taken, to perform the compression testing, and to provide a report of results to the

Borough, at a fee not to exceed \$4,405.00 without prior authorization of the Borough, contingent upon the final Borough Engineer's approval after consultation with the Borough Solicitor. The testing will be done within 24 hours of receipt of the cores to their lab. The motion carried unanimously.

A motion was made by Mr. Freeborn and seconded by Mr. Molin to accept the proposal from McLaren Engineering Group to perform a peer review of the contractor's proposed coring plan of the concrete structure and review of core test results and provide letter reports to the Borough at a fee not to exceed \$4,000.00, without prior authorization of the Borough, subject to the review of the contract document by the Borough Solicitor and Borough Engineer. The motion carried unanimously.

Brown Street Water Main Project:

The Brown Street project is behind schedule and the contractor will need to request a time extension for final paving. Temporary paving is being completed October 18, 2022, and ADA ramps and curbing work will begin on October 19, 2022. October 25, 2022 is the projected completion date. The contractor will return in the spring of 2023 to perform the final paving.

Water Treatment Plant:

A motion was made by Ms. Panepinto and seconded by Mr. Molin to direct the Borough Engineer to provide a list of items to be completed at the Water Treatment Plant prior to the end of the disruption period and to ask the Lead Water Plant Operator to respond by Thursday, October 20, 2022, with a written plan of what has been completed and how the remaining items will be completed in a timeframe not to exceed one month, as that is the expected end of the disruption period, and to request the Borough Engineer to provide a rough cost estimate of any repairs by Thursday, October 20, 2022. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to accept the Engineer's Report as submitted and attach to the Minutes. The motion carried unanimously.

Public Comments – New Business:

Jane Gagliardo, of 115 West Broad Street, requested that the entrance to Dansbury Park be reviewed, as it currently poses unsafe conditions to pedestrians. Ms. Gagliardo suggested a pedestrian entrance with sidewalks, or a designated pathway be created to make it safer.

A motion was made by Mr. Freeborn and seconded by Ms. Huber to refer this request to SROSRC for further review. The motion carried unanimously.

Reports:

Public Works:

The Public Works Report was distributed via email. A motion was made by Ms. Huber and seconded by Mr. Molin to accept the Public Works Report as distributed and attach to the Minutes. The motion carried unanimously.

Zoning:

The Zoning Report was distributed via email. A motion was made by Mr. Freeborn and seconded by Ms. Huber to accept the Zoning Report as distributed and attach to the Minutes. The motion carried unanimously.

Finance:

The Finance Report was distributed via email. A motion was made by Mr. Freeborn and seconded by Mr. Molin to accept the Finance Report as distributed and attach to the Minutes. The motion carried unanimously.

Operations Committee:

No Report.

Utility Committee:

No Report.

Community Relations Committee:

The 150th Anniversary time capsule is scheduled to be buried on Monday, October 24, 2022.

Zoning and Planning Committee:

Ms. Wolbert requested Sam D'Alessandro to schedule Comprehensive Plan Committee meetings.

Mayor Victor Brozusky:

A World Polio Day Proclamation, declaring October 24th World Polio Day in East Stroudsburg Borough, was read aloud by Mr. Molin due to Mayor Brozusky's absence.

Ed Freeborn:

No report.

Bill Reese:

Absent.

Maury Molin:

No report.

Erika Huber:

No report.

Carrie Panepinto:

No report.

Solicitor John Prevoznik:

No report.

Manager's Report:

A motion was made by Ms. Panepinto and seconded by Ms. Huber to ratify authorizing TPD to review the East Stroudsburg University Parking Management Plan. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Huber to approve appointing Guy Brink as Lead Waste Water Treatment Plant Operator at an annual salary of \$74,880.00. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to approve the Borough Manager to work with the Borough Engineer on developing the water meter replacement process and scheduling plan, with a cost not to exceed \$5500.00. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve hiring a full-time Parking Enforcement Officer at an hourly rate of \$16.00, after the completion of interviews, and contingent upon a clean background check. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to approve the disposal scrap steel with the income to be deposited into line item 01-380.107, Miscellaneous Income. The motion carried unanimously.

A motion was made by Ms. Huber and seconded by Mr. Freeborn to ratify the advertising of the Budget Work Session and Special Council Meeting on Wednesday, October 26, 2022, at 6:00 p.m. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve hiring a part-time Recycling Worker at an hourly rate of \$16.00, after the completion of interviews, and contingent upon a clean background check. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Huber to approve the 2023 Monroe County Control Center Budget, as presented. The Borough contribution is \$63,921.00, an increase of \$13,089.00. The motion carried unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Huber to direct the Borough Manager to send a letter to the State Representative for support to increase the 911 tariff from \$1.65 to \$2.00 or more, which would benefit 911 Centers across the state, reducing municipal contributions. The motion carried unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to approve the release of the fire escrow in the amount of \$46,777.24 to Providence Stia for the property at 8 Teak Lane. The site demolition and clean up has been completed. The motion carried unanimously.

A motion was made by Mr. Freeborn and seconded by Mr. Molin to approve the request from the St. Matthew's Church to hold the annual Procession of Our Lady Guadalupe on Sunday, December 4, 2022, at 1:00 p.m., contingent upon all forms, fees, and permits are provided. The motion carried unanimously.

Sonia Wolbert:

Ms. Wolbert received an email from Miguel Barbosa, Assistant to the President of East Stroudsburg University, inquiring about parking tickets which were issued to vehicles around campus on homecoming weekend. ESU did not request free parking from the Borough for 2022 Homecoming.

A motion was made by Mr. Freeborn and seconded by Mr. Molin to refer the topic of free parking requests to the October 24, 2022 Council Work Session for further discussion. The motion carried unanimously.

Approval of Warrant List 221018:

A motion was made by Mr. Freeborn and seconded by Ms. Huber to approve Warrant List 221018, as presented, with the exception of check #68416, which was not included in the general fund folder. The motion carried unanimously.

Adjournment:

A motion was made by Ms. Panepinto and seconded by Ms. Huber to adjourn the meeting at 8:21 p.m. The motion carried unanimously.

NEXT WORK SESSION:

Monday, October 24, 2022, at 7:00 p.m.

NEXT SPECIAL COUNCIL MEETING/BUDGET WORK SESSION:

Wednesday, October 26, 2022, at 6:00 p.m.

NEXT REGULAR MEETING:

Tuesday, November 1, 2022, at 7:15 p.m.