

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, NOVEMBER 1, 2022 - 7:15 p.m.

**SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.**

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.

2. Solicitor's report on Executive Session:

The Solicitor reported Executive Session was held on September 6, 2022 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed

3. Minutes of October 18, 2022, Council Meeting

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve October 18 2022 Council meeting minutes.

4. Minutes of October 24, 2022, Council Work Session

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve October 24, 2022 Council work session minutes

5. Minutes October 26, 2022 Special Meeting

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve October 26, 2022 Council Special Meeting minutes

6. Public Hearing

A. Conditional Use Hearing, Amerco Real Estate Company, U-Haul, U-Box Storage Facility

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to open the conditional use hearing.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing and reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to authorize the project as presented by Amerco Real Estate Company with the conditions and conditional use to be executed by Sonia Wolbert, Borough Council President.

7. Public Comments – Agenda Items

8. SROSRC Report:

9. Police Report: The SARPD Report to be presented at the November 15, 2022 meeting.

10. East Stroudsburg Community Alliance Information Item:

11. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Rehabilitation

a) Project Update.

(ii) Brown Street Water Main Project

a) Project Update.

(iii) Forge Road Land Development U-Haul Project Update

(iv) Water Meter Replacement and Line Survey Project Update

(v) WTP Repairs Update

a) Consideration to approve repairs to the concrete of the WTP at a cost not to exceed \$\_\_\_\_\_.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve repairs to the concrete of the WTP at a cost not to exceed \$\_\_\_\_\_.

(vi) WWTP Concrete Repairs

a) Consideration to approve repairs to the concrete of the WTP at a cost not to exceed \$2,000.00.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve repairs to the concrete of the WTP at a cost not to exceed \$2,000.00.

(vii) Green Valley Parktown

a) Consideration of a request for a reduction of the required improvement financial security/letter of credit in the amount of \$404,571.81, which would leave a remaining balance of \$1,336,194.64, as recommended by the Borough Engineer.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request for a reduction of the required improvement financial security/letter of credit in the amount of \$404,571.81, which would leave a remaining balance of \$1,336,194.64, as recommended by the Borough Engineer.

(viii) Water System Annual Unaccounted for Water Report

a) PADEP Letter of Extension

b) Consideration to authorize RKR Hess to prepare and submit the Annual Unaccounted for Water Report to PADEP for 2021 to include measure taken in 2022 to reduce unaccounted for water at a cost not to exceed \$3500.00.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize RKR Hess to prepare and submit the Annual Unaccounted for Water Report to PADEP for 2021 to include measure taken in 2022 to reduce unaccounted for water at a cost not to exceed \$3500.00.

- (ix) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Engineers Report as submitted and attach to the minutes.

## 12. Public Comments – New Business.

## 13. Reports

### A. Public Works Report: Distributed via Email.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Public Works Report as distributed and attach to the minutes.

### B. Zoning Report: Distributed via Email.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Zoning Report as distributed and attach to the minutes.

### C. Finance Report: Distributed via Email.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Finance Report as distributed and attach to the minutes.

### D. Operations Committee:

### E. Utility Committee:

- (i) Consideration to direct the Manager to send a letter to all private developments and streets that in 2023 or in 2022 the Borough will no longer be providing leaf collection.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to direct the Manager to send a letter to all private developments and streets that in 2023 or in 2022 the Borough will no longer be providing leaf collection.

- (ii) Consideration to set the Borough Bulk Item Drop Off dates as Saturday, April 22, 2023 and Saturday, September 16, 2023 from 8:00 a.m. to 1:00 p.m.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to set the Borough Bulk Item Drop Off dates as Saturday, April 22, 2023 and Saturday, September 16, 2023 from 8:00 a.m. to 1:00 p.m.

### F. Community Committee:

### G. Zoning and Planning Committee:

### H. Mayor Victor Brozusky:

I. William T. Reese:

J. Ed Freeborn:

K. Maury Molin:

L. Erika Huber:

M. Carrie Panepinto:

N. Solicitor John Prevoznik, Esq.:

O. Manager's Report:

- (i) Consideration to accept a proposal from Fraser for a color copier at \$214.28 a month, our current lease payment is \$196.72 a month.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the proposal from Fraser for a color copier at \$214.28 a month, our current lease payment is \$196.72 a month.

- (ii) Consideration of Resolution 21-2022 amending the 2022 Fee Schedule as presented.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve 21-2022 amending the 2022 Fee Schedule as presented.

- (iii) Consideration to authorize the purchase of a new Flyte Sludge Pump for the SBR and parts to fix the old pump at a cost not to exceed \$8,000.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the purchase of a new Flyte Sludge Pump for the SBR and parts to fix the old pump at a cost not to exceed \$8,000.

- (iv) Consideration to approve the disposal scrap steel with the income to be deposited into line item 01-380.107 Miscellaneous Income.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the disposal scrap steel with the income to be deposited into line item 01-380.107 Miscellaneous Income.

- (v) Consideration of a request for a round of golf for two with cart to Terra Greens Municipal Golf Course for the Blair Woman's Club fund raiser of Blairstown.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve request for a round of golf for two with cart to Terra Greens Municipal Golf Course for the Blair Woman's Club fund raiser of Blairstown.

- (vi) Consideration to approve or table RKR Hess Invoice No. 115121 in the amount of \$13,695.05 for evaluation of failing concrete test results on the Middle Dam Project, period ending September 30, 2022.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve or to table RKR Hess Invoice No. 115121 in the amount of \$13,695.05 for evaluation of failing concrete test results on the Middle Dam Project, period ending September 30, 2022

- (vii) Consideration authorize a draw down for RKR Hess Invoice 115080 in the amount of \$21,207.50 for construction observation and administration on the Middle Dam Project, period ending September 2, 2022.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize a draw down for RKR Hess Invoice 115080 in the amount of \$21,207.50 for construction observation and administration on the Middle Dam Project, period ending September 2, 2022.

- (viii) Consideration to advertise and set the Budget Work Session for Thursday, November 3, 2022 at 6:00 p.m. and Wednesday, November 9, 2022 at 6:00 p.m.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to advertise and set the Budget Work Session for Thursday, November 3, 2022 at 6:00 p.m. and Wednesday, November 9, 2022 at 6:00 p.m.

L. Sonia Wolbert:

14. Ratification of Bills Payable through November 1, 2022.

- (i) Approval of Warrant List #221101

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Warrant List #221101 as presented.

15. Adjournment

A. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to Adjourn; note time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, November 15, 2022; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT BUDGET WORK SHOP: Thursday, November 3, 2022 at 6:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT BUDGET WORK SHOP: Tuesday, November 8, 2022 at 6:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT WORK SESSION: Monday, November 28, 2022; 7:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.