

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, OCTOBER 18, 2022 – 7:15 p.m.

**SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded**

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.

2. Solicitor's report on Executive Session

The Solicitor reported Executive Session was held on October 18, 2022 at 6:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed, no action taken.

3. Minutes of October 4, 2022, Council Meeting.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve October 4, 2022 Council meeting minutes.

4. Public Comments – Agenda Items

5. SROSRC

(i) Budget Meeting Update.

6. Police Report: The SARPD Report.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the September SARPD report as distributed and attached to the minutes.

7. East Stroudsburg Community Alliance Information Item:

(i) Pickle Me Pocono's Festival update to be provide in November

8. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Project Update.

a) Consideration to accept the proposal from ARM Group LLC (Geo-Science Engineering Co., Inc.) to perform independent concrete cylinder sampling and testing on future concrete pours on behalf of the Borough at a fee not to exceed \$9,900.00 without prior authorization.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the proposal from ARM Group LLC (Geo-Science Engineering Co., Inc.) to perform independent concrete cylinder sampling and testing on future concrete pours on behalf of the Borough at a fee not to exceed \$9,900.00 without prior authorization.

- b) Consideration to accept the proposal from McLaren Engineering Group to perform a peer review of the Contractor's proposed coring plan of the concrete structure and review of core test results and provide letter reports to the Borough at a fee not to exceed \$4,000.00 without prior authorization.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the proposal from McLaren Engineering Group to perform a peer review of the Contractor's proposed coring plan of the concrete structure and review of core test results and provide letter reports to the Borough at a fee not to exceed \$4,000.00 without prior authorization.

(ii) Brown Street Water Main Project Update.

(iii) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Engineers Report as submitted and attach to the minutes.

9. Public Comments – New Business

10. Reports

A. Public Works Report: Distributed via Email

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Zoning Report as distributed and attach to the minutes.

C. Finance Report: Finance Report distributed via Email.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the unaudited finance report as distributed and attach to the minutes

D. Operations Committee:

E. Utility Committee:

F. Public Relations and Beautification Committee:

G. Zoning and Planning Committee:

H. Mayor Victor Brozusky:

(i) World Polio Day Proclamation

I. William T. Reese:

J. Ed Freeborn:

K. Maury Molin:

L. Erika Huber:

M. Carrie Panepinto:

N. Solicitor John Prevoznik, Esq.:

O. Manager's Report:

(i) Consideration to approve having TPD review the ESU Parking Management Plan.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve having TPD review the ESU Parking Management Plan.

(ii) Consideration to approve appointing Guy Brink as Lead Waste Water Treatment Plant Operator at an annual salary of \$74,880.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve appointing Guy Brink as Lead Waste Water Treatment Plant Operator at an annual salary of \$74,880.

(iii) Consideration to approve the manager to work with the Borough Engineer on developing the water meter replacement process and scheduling plan.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the manager to work with the Borough Engineer on developing the water meter replacement process and scheduling plan.

(iv) Consideration to approve hiring a Full-Time Parking Enforcement Officer at an hourly rate of \$16.00.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a hiring a Full-Time Parking Enforcement Officer at an hourly rate of \$16.00.

(v) Consideration to approve the disposal scrap steel with the income to be deposited into line item 01-380.107 Miscellaneous Income.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the disposal scrap steel with the income to be deposited into line item 01-380.107 Miscellaneous Income.

(vi) Consideration to approve the advertising of the Budget Work Session on Wednesday, October 26, 2022 at 6:00 p.m.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the advertising of the Budget Work Session on Wednesday, October 26, 2022 at 6:00 p.m.

(vii) Consideration to approve hiring a Part-Time Recycling Worker at the Hourly rate of \$16.00.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve hiring a Part-Time Recycling Worker at the Hourly rate of \$16.00.

(viii) Consideration to approve the 2023 Monroe County Control Center Budget as presented. The Borough contribution is \$63,921, an increase of \$13,089.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2023 Monroe County Control Center Budget as presented. The Borough contribution is \$63,921, an increase of \$13,089.

- (ix) Consideration to approve the release of the fire escrow in the amount of \$46,777.24 to Providence Stia. The site demolition and clean up has been completed.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the release of the Fire Escrow in the amount of \$46,777.24 to Providence Stia. The site demolition and clean up has been completed.

- (x) Consideration of a request from the St. Mathews Church to hold the annual Procession of Our Lady Guadalupe on Sunday, December 4, 2022 at 1:00 p.m. Contingent upon all forms, fees and permits are provided.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from the St. Mathews Church to hold the annual Procession of Our Lady Guadalupe on Sunday, December 4, 2022 at 1:00 p.m. Contingent upon all forms, fees and permits are provided.

P. Sonia Wolbert:

#### 11. Ratification of Bills Payable through October 18, 2022.

- (i) Approval of Warrant List #221018

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Warrant List #221018 as presented.

#### 12. Adjournment

- A. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting; note time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, November 1, 2022; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

WORK SESSION: Monday October 24, 2022; 7:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

BUDGET WORKSHOP: Wednesday, October 26, 2022; 6:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.