

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, OCTOBER 4, 2022 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on September 6, 2022 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of September 20, 2022, Council Meeting

Motion made by _____, seconded by _____, to approve September 20, 2022 Council meeting minutes.
4. Minutes of September 26, 2022, Council Work Session

Motion made by _____, seconded by _____, to approve September 26, 2022 Council work session minutes
5. Public Hearing
 - (i) Public Hearing for Ordinance 1392, Chapter 150, Vehicles and Traffic, Article VIII, Schedules, Section 68, Schedule XVI, Parking Prohibited at all times; Section 69, Schedule XVII, Parking Prohibited certain hours, of the East Stroudsburg Borough Code of Ordinances.

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1392, amending the East Stroudsburg Code of Ordinances, Chapter 150, Vehicles and Traffic, Article VIII, Schedules, Section 68, Schedule XVI, Parking Prohibited at all times; Section 69, Schedule XVII, Parking Prohibited certain hours as advertised.
 - (ii) Public Hearing for Ordinance 1393, Chapter 151, Vehicles, Parking, Article I, Residential Permit Parking, of the East Stroudsburg Borough Code of Ordinances.

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1393, Chapter 151, Vehicles, Parking, Article I, Residential Permit Parking as advertised.

6. Public Comments – Agenda Items

7. SROSRC Report:

8. Police Report: The SARPD Report to be presented at the October 18, 2022 meeting.

9. East Stroudsburg Community Alliance Information Item:

10. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Rehabilitation

a) Project Update.

- b) Consideration to approve Payment Request No. 13 in the amount of \$172,870.93 to Pioneer Construction Co., Inc. for work completed through July 31, 2022, as recommended by the Engineer.

Motion made by _____, seconded by _____, to approve Payment Request No. 13 in the amount of \$172,870.93 to Pioneer Construction Co., Inc. for work completed through July 31, 2022, as recommended by the Engineer.

(ii) Brown Street Water Main Project

a) Project Update.

(iii) Dunkin Land Development Request.

- Temporary CO expires on March 3, 2023
- Required Improvement Escrow balance is \$24,433.70
- Professional Services Escrow Fees owed: \$16,477.52
- Proposed changes to the approved Land Development Plan

(iv) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

11. Public Comments – New Business.

12. Reports

A. Public Works Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

C. Finance Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Finance Report as distributed and attach to the minutes.

D. Operations Committee:

E. Utility Committee:

F. Community Committee:

(i) Terra Greens Golf Course Fall Rates.

G. Zoning and Planning Committee:

H. Mayor Victor Brozusky:

I. William T. Reese:

J. Ed Freeborn:

K. Maury Molin:

L. Erika Huber:

M. Carrie Panepinto:

N. Solicitor John Prevoznik, Esq.:

O. Manager's Report:

(i) Consideration of Resolution 18-2022 authorizing the Borough of East Stroudsburg to enter into a cooperative agreement with the County of Monroe for the fiscal year 2022 CDBG program administration.

Motion made by _____, seconded by _____, to approve Resolution 18-2022 authorizing the Borough of East Stroudsburg to enter into a cooperative agreement with the County of Monroe for the fiscal year 2022 CDBG program administration

(ii) Consideration of Resolution 20-2022 authorizing the Board of Commissioners of Monroe to submit an application for FFY 2022 Community Development Block Grant Program funds in the amount of \$157,621.00 on the behalf of East Stroudsburg Borough.

Motion made by _____, seconded by _____, to approve Resolution 20-2022 authorizing the Board of Commissioners of Monroe to submit an application for FFY 2022 Community Development Block Grant Program funds in the amount of \$157,621.00 on the behalf of East Stroudsburg Borough

- (iii) Consideration of a request from the Monroe County Veterans Association to hold the annual Veterans Day Parade on Sunday, November 6, 2022 from 1:00 p.m. to 3:00 p.m. Borough Staff will be utilized for this event. Contingent upon all forms, documents and fees have been provided.

Motion made by _____, seconded by _____, to approve the request from the Monroe County Veterans Association to hold the annual Veterans Day Parade on Sunday, November 6, 2022 from 1:00 p.m. to 3:00 p.m. contingent upon all forms, documents and fees have been provided.

- (iv) Consideration to appoint Dr. Peter Pappalardo to the Eastern Monroe Public Library Board of Trustees as the East Stroudsburg Borough representative as recommended by the Board of Trustees.

Motion made by _____, seconded by _____, to appoint Dr. Peter Pappalardo to the Eastern Monroe Public Library Board of Trustees as the East Stroudsburg Borough representative as recommended by the Board of Trustees.

- (v) Consideration to ratify donating a round of golf for two with cart to Terra Greens Municipal Golf Course for the Breast Friends of Pennsylvania fund raiser held on Sunday, October 2, 2022.

Motion made by _____, seconded by _____, to ratify donating a round of golf for two with cart to Terra Greens Municipal Golf Course for the Breast Friends of Pennsylvania fund raiser held on Sunday, October 2, 2022.

- (vi) ESU Veterans Day Event scheduled for Friday, November 11, 2022 at 1:00 p.m.
- (vii) Consideration of a request by Jim Dellaria to waive water and sewer late fees for 14 properties due to the Post Office being closed and not receiving the bills until after the late fees were accessed. This is not recommended by the Manager.

Motion made by _____, seconded by _____, to approve the request by Jim Dellaria to waive water and sewer late fees for 14 properties due to the Post Office being closed and not receiving the bills until after the late fees were accessed.

- (viii) Consideration to authorize a drawdown for Payment request No. 11 to Pioneer Construction Co., Inc. in the amount of \$172,870.93.

Motion made by _____, seconded by _____, to authorize a drawdown for Payment request No. 11 to Pioneer Construction Co., Inc. in the amount of \$172,870.93.

- (ix) Consideration to approve RKR Hess Invoice No. 113950 in the amount of \$34, 392.61 for work on the Middle Dam Project, period ending September 2, 2022.

Motion made by _____, seconded by _____, to approve RKR Hess Invoice No. 113950 in the amount of \$34, 392.61 for work on the Middle Dam Project, period ending September 2, 2022.

- (x) Consideration authorize a draw down for RKR Hess Invoice 113950 in the amount of \$34,392.61 for work on the Middle Dam Project, period ending September 2, 2022.

Motion made by _____, seconded by _____, to authorize a draw down for RKR Hess Invoice 113950 in the amount of \$34,392.61 for work on the Middle Dam Project, period ending September 2, 2022.

- (xi) Consideration to ratify the termination of employment of Richard Widdos.

Motion made by _____, seconded by _____, to ratify the termination of employment of Richard Widdos.

L. Sonia Wolbert:

13. Ratification of Bills Payable through October 4, 2022.

- (i) Approval of Warrant List #221004

Motion made by _____, seconded by _____, to approve Warrant List #221004 as presented.

14. Adjournment

A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT REGULAR MEETING: Tuesday, October 18, 2022; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT BUDGET WORK SHOP: Thursday, October 13, 2022 at 6:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT WORK SESSION: Monday, October 24, 2022; 7:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.