

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, SEPTEMBER 6, 2022 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on September 6, 2022 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of August 16, 2022, Council Meeting

Motion made by _____, seconded by _____, to approve August 16, 2022 Council meeting minutes.
4. Minutes of August 24, 2022, Council Work Session

Motion made by _____, seconded by _____, to approve August 24, 2022 Council work session minutes
5. Public Comments – Agenda Items
6. Consideration of the Veto of Ordinance 1391, Chapter 150 – Vehicles and Traffic, Article III, Parking Regulations, Section 26, Parking Prohibited in Certain Areas Except for Special Purposes.

Motion made by _____, seconded by _____, to overturn the veto of Ordinance 1391.

Motion made by _____, seconded by _____, to table.
7. SROSRC Report:
8. Police Report: The SARPD Report to be presented at the September 20, 2022 meeting.
9. East Stroudsburg Community Alliance Information Item:
 - (i) Pickle Me Pocono's walk through scheduled for Wednesday, September 7, 2022 at 9:00 a.m.
10. Engineer's Report: Engineer's report was distributed.
 - (i) Middle Dam Rehabilitation
 - a) Project Update.
 - b) Consideration to declare a drought watch based on the recommendation of the Borough Engineer and PADEP declaring a drought watch for Monroe County Pennsylvania.

Motion made by _____, seconded by _____, to declare a drought watch based on the recommendation of the Borough Engineer and PADEP declaring a drought watch for Monroe County Pennsylvania.

(ii) Brown Street Water Main Project

- a) Consideration to approve Payment Request No. 2 in the amount of \$97,875.00 to Ankiewicz Enterprises, Inc. for work completed through August 30, 2022, contingent upon the receipt of the notarized original payroll certifications, as recommended by the Engineer.

Motion made by _____, seconded by _____, to approve Payment Request No. 2 in the amount of \$97,875.00 to Ankiewicz Enterprises, Inc. for work completed through August 30, 2022, contingent upon the receipt of the notarized original payroll certifications, as recommended by the Engineer.

- c) Consideration to authorize the Borough to submit a draw application to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant.

Motion made by _____, seconded by _____, to authorize the Borough to submit a draw application to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant.

(iii) Stemple Street CDBG Project

- a) Consideration to approve Payment Request No. 2 - Final in the amount of \$9,721.94 to M & J Excavation, Inc., representing the release of retainage withheld, contingent upon favorable review of the Contract Closeout Documents by the Solicitor and the Monroe County Redevelopment Authority, as recommended by the Engineer.

Motion made by _____, seconded by _____, to approve Payment Request No. 2 - Final in the amount of \$9,721.94 to M & J Excavation, Inc., representing the release of retainage withheld, contingent upon favorable review of the Contract Closeout Documents by the Solicitor and the Monroe County Redevelopment Authority, as recommended by the Engineer.

(iv) 2022 CDBG Funding Application for the Crystal Street Project

- a) Consideration to proceed with the preparation of conceptual design and documents required for submission to the Monroe County Redevelopment Authority for the authorization of CDBG funds for this project.

Motion made by _____, seconded by _____, to to proceed with the preparation of conceptual design and documents required for submission to the Monroe County Redevelopment Authority for the authorization of CDBG funds for this project.

(v) WWTP Copper Update.

- (vi) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

11. Public Comments – New Business.

12. Reports

A. Public Works Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes.

C. Finance Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Finance Report as distributed and attach to the minutes.

D. Operations Committee:

(i) Manager Search

Motion made by _____, seconded by _____, to appoint Brian S. Bond as the Borough Manager and to notify the 2 finalists of the decision.

E. Utility Committee:

F. Community Committee:

G. Zoning and Planning Committee:

- (i) Consideration to authorize the advertising and to set a Public Hearing for Ordinance 1393 amending Chapter 151, Vehicles, Parking; Article I Residential Permit Parking of the East Stroudsburg Borough Code of Ordinances for Tuesday, October 4, 2022 at 7:20 p.m.

Motion made by _____, seconded by _____, to authorize the advertising and to set a Public Hearing for Ordinance 1393 amending Chapter 151, Vehicles, Parking; Article I Residential Permit Parking of the East Stroudsburg Borough Code of Ordinances for Tuesday, October 4, 2022 at 7:20 p.m.

H. Mayor Victor Brozusky:

I. William T. Reese:

J. Ed Freeborn:

K. Maury Molin:

L. Erika Huber:

M. Carrie Panepinto:

N. Solicitor John Prevoznik, Esq.:

O. Manager's Report:

- (i) Consideration of Resolution 15-2022 authorizing the Borough Council President to sign the PADEP 902 Grant for brush grinding, repairing the bailer and replacing the stairs at the recycling center.

Motion made by _____, seconded by _____, to approve Resolution 15-2022 authorizing the Borough Council President to sign the PADEP 902 Grant for Brush Grinding and replacing the stairs at the recycling center.

- (ii) Consideration to approve Resolution 16-2022 for the Eagle Valley Pump Station.

Motion made by _____, seconded by _____, to approve Resolution 16-2022 for the Eagle Valley Pump Station.

- (iii) Consideration to appoint Ed Freeborn as the East Stroudsburg Borough Voting Delegate at the 2022 Municipal Leadership Summit.

Motion made by _____, seconded by _____, to appoint Ed Freeborn as the East Stroudsburg Borough Voting Delegate at the 2022 Municipal Leadership Summit.

- (iv) Consideration to appoint Brian Bond as the East Stroudsburg Borough Alternate Voting Delegate at the 2022 Municipal Leadership Summit.

Motion made by _____, seconded by _____, to appoint Brian Bond as the East Stroudsburg Borough Alternate Voting Delegate at the 2022 Municipal Leadership Summit.

- (v) Consideration to authorize Ed Freeborn and Brian Bond to attend the 2022 Pennsylvania Municipal League Leadership Conference on October 5th through the 8th in Pittsburg, PA.

Motion made by _____, seconded by _____, to authorize Ed Freeborn and Brian Bond to attend the 2022 Pennsylvania Municipal League Leadership Conference on October 5th through the 8th in Pittsburg, PA, at a cost not to exceed \$2,000.00.

- (vi) Consideration to resubmit a request to the U.S. Board on Geographic Names to change the name of Sambo Creek and Little Sambo Creek and to authorize the Manager to contact the surrounding municipalities and the County Commissioners to ask them to join the petition.

Motion made by _____, seconded by _____, to resubmit a request to the U.S. Board on Geographic Names to change the name of Sambo Creek and Little Sambo Creek and to authorize the Manager to contact the surrounding municipalities and the County Commissioners to ask them to join the petition.

- (vii) Consideration to authorize a draw down in the amount of \$60,336.56 for RKR Hess invoice 113330 for \$33,043.45 and Invoice 113735 in the amount of \$27,293.11.

Motion made by _____, seconded by _____, to authorize a draw down in the amount of \$60,336.56 for RKR Hess invoice 113330 for \$33,043.45 and Invoice 113735 in the amount of \$27,293.11.

- (viii) Consideration to ratify hiring Matt Ampansah as a Seasonal, Part-Time Pro Shop employee at an hourly rate of \$11.00.

Motion made by _____, seconded by _____, to ratify hiring Matt Ampansah as a Seasonal, Part-Time Pro Shop employee at an hourly rate of \$11.00.

- (ix) Consideration of a request from the Stroudsburg School District to use 11 golf carts for their home coming parade on Friday, October 21, 2022.

Motion made by _____, seconded by _____, to approve the request from the Stroudsburg School District to use 11 golf carts for their home coming parade on Friday, October 21, 2022.

L. Sonia Wolbert:

- (i) Stemple Street Stop Sign.

Motion made by _____, seconded by _____, to direct staff to ask the SARPD to conduct a speed study on Analomink Street.

13. Ratification of Bills Payable through September 6, 2022.

- (i) Approval of Warrant List #220906

Motion made by _____, seconded by _____, to approve Warrant List #220906 as presented.

14. Adjournment

A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT REGULAR MEETING: Tuesday, September 20, 2022; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

NEXT WORK SESSION: Monday, September 26, 2022; 7:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.