

MINUTES FOR MONTHLY WORK SESSION
EAST STROUDSBURG BOROUGH COUNCIL
MONDAY AUGUST 22, 2022 – 7:00 p.m.

PRESENT IN PERSON: Sonia Wolbert; William Reese; Edmund Freeborn; Maury Molin; Carrie Panepinto; Mayor Victor Brozusky. Also present were: Borough Manager Brian Bond; and Solicitor John Prevoznik.

ABSENT: Erika Huber.

The Pledge of Alliance was recited.

Operations Committee:

Ms. Wolbert reported the Audit Report was distributed to Council members. The Management Letter lists any deficiencies and any items to be corrected. Ms. Wolbert encourages members of Council to review the report and send her, Mr. Reese, or Mr. Freeborn any questions about the audit prior to the Operations Committee meeting scheduled for Wednesday, August 25, 2022 at 5:00 p.m. The Auditor will be present at the Operations Committee and at the September 6, 2022 Council meeting.

A Council Budget meeting is scheduled for Thursday, August 25, 2022 at 6:00 p.m. Mr. Bond will have an initial draft available and Council will review the list of prioritized projects. The budget will become a guiding document for 2023. Mr. Bond will provide a list of vacant employment positions and their projected salaries for the budget meeting.

Utility and Capital Improvement Committee:

Mr. Bond listed projects that were discussed at the Utility and Capital Improvement Committee meeting: pH adjustment system for WWTP; Salt storage building; Washington Street culvert replacement; Levee culvert rehabilitation; Centre Street water main; MS4 riprap project; and vehicle replacement.

Community Relations Committee:

Mr. Molin provided the Naming Committee criteria. After review, the document was referred back to the Community Relations Committee to work on and add more details.

A \$100.00 donation for flowers in planters in the Adopt-a-Planter program was received by the Borough. Mr. Molin will purchase mums for fall planting with these funds. This item will be placed on the September 6, 2022 Council agenda.

A Social Media policy needs to be created and approved in order for the Borough to use any social media outlets to communicate better with the residents. Mr. Bond will send a rough draft to the Community Relations Committee so the document can be worked on.

Planning and Zoning Committee:

Mr. Bond reported that the Planning and Zoning Committee discussed ordinance updates for: Home occupation definition; non-conforming uses and structures; table of use regulations; pools; and animals.

Mr. Bond reported that the Zoning Ordinance Review Professionals Committee discussed encroachment on the levee system by multiple homes and businesses; traffic counts with regards

to the proposed Crystal Street one-way project; home occupation definition; non-conforming uses and structures; table of use regulations; pools; and animals.

Sonia Wolbert:

Ms. Wolbert requested Mr. Bond to invite Ben Guthrie from Traffic Planning and Design, Inc. (TPD) attend a Council meeting in September. A motion was approved at the July 19, 2022 Council meeting.

Ms. Wolbert stated that there are still online maps that refer to Reservoir Run as Sambo Creek and asked if there is anything else the Borough can do to have online maps be updated.

Mr. Prevoznik recommended that the Borough should confirm that all signs within the Borough's jurisdiction are updated to "Reservoir Run".

Executive Session:

A motion was made by Mr. Molin and seconded by Mr. Freeborn to go into Executive Session at 7:49 p.m. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Reese to reconvene the regular meeting at 9:14 p.m. The motion carried unanimously.

Solicitor's Report on Executive Session:

The Solicitor reported that the manager search results were discussed. All members of Council and the Mayor were present. Mr. Bond was not present. Invited into the meeting were panelists who performed interviews on the manager search candidates to provide input. Each panelist met individually with Council. Invited into the Executive Session were Chief Lyon, David Horton, Dan Henning, Sharon Laverdure, Autumn Arthur, and Nicole Murray. Thereafter, personnel matters were discussed. No decisions were made. Executive Session ended at 9:14 p.m.

Adjournment:

A motion was made by Mr. Reese and seconded by Mr. Freeborn to adjourn the work session at 9:20 p.m.

NEXT BUDGET WORK SESSION:

Thursday, August 25, 2022, at 6:00 p.m.

Thursday, September 22, 2022, at 6:00 p.m.

CRYSTAL STREET PUBLIC INPUT MEETING:

Tuesday, September 6, 2022, at 6:00 p.m.

Monday, September 26, 2022, at 6:00 p.m.

NEXT REGULAR MEETINGS:

Tuesday, September 6, 2022, at 7:15 p.m.

Tuesday, September 20, 2022, at 7:15 p.m.

NEXT COUNCIL WORK SESSION:

Monday, September 26, 2022, at 7:00 p.m.