

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, AUGUST 16, 2022 – 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded

1. Call to Order/Pledge of Allegiance led by _____.

2. Solicitor's report on Executive Session

The Solicitor reported Executive Session was held on August 16, 2022 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed, no action taken.

3. Minutes of August 2, 2022, Council Meeting.

Motion made by _____, seconded by _____, to approve August 2, 2022 Council meeting minutes.

4. Public Hearing

- (i) Public Hearing for Ordinance 1391, amending Chapter 150 Vehicles and Traffic, Article III, Parking Regulations, Section 26, Parking Prohibited in Certain Areas Except for Special Purposes, of the East Stroudsburg Borough Code of Ordinances.

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1391 amending Chapter 150 Vehicles and Traffic, Article III, Parking Regulations, Section 26, Parking Prohibited in Certain Areas Except for Special Purposes, of the East Stroudsburg Borough Code of Ordinances as advertised.

5. Public Comments – Agenda Items

6. SROSRC

7. Police Report: The SARPD Report will be distributed via email in August.

Motion made by _____, seconded by _____, to accept the June SARPD report as distributed and attached to the minutes.

Motion made by _____, seconded by _____, to accept the July SARPD report as distributed and attached to the minutes.

8. East Stroudsburg Community Alliance Information Item:

9. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Project Update.

- a) To date the Borough has spent \$_____ from 2014 to present on this project.
- b) Consideration to approve a payment request from RKR Hess for Invoice #109409 in the amount of \$32,762.06.

Motion made by _____, seconded by _____, to approve a payment request from RKR Hess for Invoice #109409 in the amount of \$32,762.06.

- c) Consideration approve Payment Request No. 12 in the amount of \$304,090.40 to Pioneer Construction Co., Inc. for work completed through June 30, 2022 as recommended by the Engineer.

Motion made by _____, seconded by _____, to approve Payment Request No. 12 in the amount of \$304,090.40 to Pioneer Construction Co., Inc. for work completed through June 30, 2022 as recommended by the Engineer.

- d) Consideration to approve the RKR Hess Change of Scope No. 1 in an amount not to exceed \$33,000 for redesign, permitting and construction phase engineering services to address the unanticipated core wall conditions encountered at Middle Dam. This Change of Scope has been reviewed with the Manager and supplemental information provided, as requested.

Motion made by _____, seconded by _____, to approve the RKR Hess Change of Scope No. 1 in an amount not to exceed \$33,000 for redesign, permitting and construction phase engineering services to address the unanticipated core wall conditions encountered at Middle Dam. This Change of Scope has been reviewed with the Manager and supplemental information provided, as requested.

(ii) WWTP Annual PADEP Sewer Inspection Report

- a) Consideration to approve the Borough Engineer, Manager and WWTP Operator to implement sampling protocols, coordinate the IPP program and develop a pilot study to address Copper concentrations in the sewer system.

Motion made by _____, seconded by _____, to approve the Borough Engineer, Manager and WWTP Operator to implement sampling protocols, coordinate the IPP program and develop a pilot study to address Copper concentrations in the sewer system.

- b) Consideration to authorize the Borough Engineer to design and install a pilot PH adjustment system at a cost not to exceed \$_____.

Motion made by _____, seconded by _____, to authorize the Borough Engineer to design and install a pilot PH adjustment system at a cost not to exceed \$_____.

(iii) Brown Street Water Main Project.

- a) Consideration to approve Payment Request No. 1 in the amount of \$89,910.00 to Ankiewicz Enterprises, Inc. for work completed through July 26, 2022, as recommended by the Engineer.

Motion made by _____, seconded by _____, to approve Payment Request No. 1 in the amount of \$89,910.00 to Ankiewicz Enterprises, Inc. for work completed through July 26, 2022, as recommended by the Engineer.

- b) Consideration to authorize the Borough to submit application to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant in the amount of \$89,910.00.

Motion made by _____, seconded by _____, to authorize the Borough to submit application to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant in the amount of \$89,910.00.

(iv) Forge Road Project Update.

- (v) Consideration to authorize the Borough Manager to contact the PUC regarding Verizon and UGI installing lines directly over top of the borough watermain on Brown Street and South Courtland Street.

Motion made by _____, seconded by _____, to authorize the Borough Manager to contact the PUC regarding Verizon and UGI installing lines directly over top of the borough watermain on Brown Street and South Courtland Street.

- (vi) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

10. Public Comments – New Business

11. Reports

A. Public Works Report: Distributed via Email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

- i. 268 Washington Street gas monitoring report received and in compliance.

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes

C. Finance Report: Finance Report distributed via Email.

Motion made by _____, seconded by _____, to accept the unaudited finance report as distributed and attach to the minutes

D. Operations Committee:

E. Utility Committee:

F. Public Relations and Beautification Committee:

i. Veterans Park Update.

G. Zoning and Planning Committee:

H. Mayor Victor Brozusky:

I. William T. Reese:

J. Ed Freeborn:

K. Maury Molin:

L. Erika Huber:

M. Carrie Panepinto:

N. Solicitor John Prevoznik, Esq.:

O. Manager's Report:

- (i) Consideration to approve hiring of Robert Singer as a Part-Time Seasonal Pro Shop Attendant at an hourly rate of \$11.00 and as Part-Time Seasonal Golf Course Maintenance Worker at an Hourly rate of \$14.00

Motion made by _____, seconded by _____, to approve hiring of Robert Singer as a Part-Time Seasonal Pro Shop Attendant at an hourly rate of \$11.00 and as Part-Time Seasonal Golf Course Maintenance Worker at an Hourly rate of \$14.00.

- (ii) Consideration of a request from the East Stroudsburg Youth Association for a parade permit for the Football and Cheer Season Parade scheduled for Saturday, September 4, 2022 from 9:00 a.m. to 9:30 a.m. The parade route will be from Dansbury Park, Day St. to Lenox Ave. to Elizabeth St. ending at the East Stroudsburg South Football Stadium. No Borough Personnel are requested.

Motion made by _____, seconded by _____, to approve a request from the East Stroudsburg Youth Association for a parade permit for the Football and Cheer Season Parade scheduled for Saturday, September 4, 2022 from 9:00 a.m. to 9:30 a.m. The parade route will be from Dansbury Park, Day St. to Lenox Ave. to Elizabeth St. ending at the East Stroudsburg South Football Stadium, contingent upon all forms, fees, proof of insurance a notification to the Borough from SARPD and the Fire Department that they have been notified and will be providing traffic control. No Borough Personnel are requested.

- (iii) Consideration of a request from the Pocono Chamber of Commerce to waive the Health License fee of \$250 for the Pickle Me Pocono's Festival.

Motion made by _____, seconded by _____, to approve a request from the Pocono Chamber of Commerce to waive the Health License fee of \$250 for the Pickle Me Pocono's Festival.

- (iv) Consideration of Resolution 14-2022 authorizing a Deed of Parking Easement for 93-95 Crystal Street for three spaces at 96 South Courtland and terminating a Deed of Parking Easement at 75 Crystal contingent upon the new easement being recorded prior to termination of the old easement.

Motion made by _____, seconded by _____, to approve Resolution 14-2022 authorizing a Deed of Parking Easement for 93-95 Crystal Street for three spaces at 96 South Courtland and terminating a Deed of Parking Easement at 75 Crystal contingent upon the new easement being recorded prior to termination of the old easement.

- (v) Consideration to approve a draw down in the amount of \$336,852.46 for the Middle Dam Project.

Motion made by _____, seconded by _____, to approve a draw down in the amount of \$336,852.46 for the Middle Dam Project.

P. Sonia Wolbert:

12. Ratification of Bills Payable through August 16, 2022.

- (i) Approval of Warrant List #220816

Motion made by _____, seconded by _____, to approve Warrant List #220816 as presented.

- (ii) Ratify Interim Check List # 220810

Motion made by _____, seconded by _____, to ratify Interim Check List #220810 as presented

13. Adjournment

- A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, September 6, 2022; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.

WORK SESSION: Monday, August 26, 2022; 7:00 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.