

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, JULY 19, 2022 – 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded

1. Call to Order/Pledge of Allegiance led by _____.

2. Solicitor's report on Executive Session

The Solicitor reported Executive Session was held on July 19, 2022 at 6:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed, no action taken.

3. Minutes of July 5, 2022, Council Meeting.

Motion made by _____, seconded by _____, to approve July 5, 2022 Council meeting minutes.

4. Public Hearing

(i) Public Hearing for Ordinance 1389, amending Chapter 154, Water, Article II, Mandatory Nonuse of Aquifer; Section 154-33 Definitions.

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1389 amending Chapter 154, Water, Article II, Mandatory Nonuse of Aquifer; Section 154-33 Definitions as advertised.

5. Consideration to refund the \$400 donation for Christmas Decorations.

Motion made by _____, seconded by _____, to approve refunding the \$400 donation for Christmas Decorations.

6. Public Comments – Agenda Items

7. SROSRC

8. Police Report: The SARPD Report will be distributed via email in August.

Motion made by _____, seconded by _____, to accept the SARPD report as distributed and attached to the minutes when available.

9. East Stroudsburg Community Alliance Information Item:

10. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Project Update.

- a) Consideration of recommendation of the Borough Engineer to enter into a letter agreement with the BCRA to share costs and to place the generator at the EVPS during the disruption period.

Motion made by _____, seconded by _____, to approve the recommendation of the Borough Engineer to enter into a letter agreement with the BCRA to share costs and to place the generator at the EVPS during the disruption period.

- b) Update on Borough wells.

(ii) Stemple Street CDBG Project.

- a) Consideration approve Change Order No. 1, representing a decrease in the Contract amount of \$43,246.20 based on a reconciliation of quantities installed versus quantities as bid. Upon approval, the final Contract amount will be \$194,438.80. There is no increase in Contract time associated with this Change Order.

Motion made by _____, seconded by _____, to approve Change Order No. 1, representing a decrease in the Contract amount of \$43,246.20 based on a reconciliation of quantities installed versus quantities as bid. Upon approval, the final Contract amount will be \$194,438.80

- b) Consideration to approve Payment Application No. 1 in the amount of \$184,716.86 to M&J Excavation Inc. for work completed through June 14, 2022, contingent upon receipt of the notarized original documents, as recommended by the Engineer.

Motion made by _____, seconded by _____, to approve Payment Application No. 1 in the amount of \$184,716.86 to M&J Excavation Inc. for work completed through June 14, 2022, contingent upon receipt of the notarized original documents, as recommended by the Engineer.

(iii) Chestnut Street Sewer and Water Main Extension.

- a) Consideration to authorize the Solicitor and Engineer to draft a Resolution, Developer's Agreement and Will Serve Letters, addressing conditions of service, requirements for dedication, fees, and permits required.

Motion made by _____, seconded by _____, to authorize the Solicitor and Engineer to draft a Resolution, Developer's Agreement and Will Serve Letters, addressing conditions of service, requirements for dedication, fees, and permits required.

(iv) Crystal Street CDBG Project.

- a) Consideration to place on the Borough Work Session agenda for discussion.

Motion made by _____, seconded by _____, to place on the Borough Work Session agenda for discussion.

- b) Consideration to authorize the manager to send a letter to the businesses on Crystal Street about the Crystal Street Project discussion at the work session.

Motion made by _____, seconded by _____, to authorize the manager to send a letter to the businesses on Crystal Street about the Crystal Street Project discussion at the work session.

(v) Brown Street Water Main Project update.

(vi) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

11. Public Comments – New Business

12. Reports

A. Public Works Report: Distributed via Email

Motion made by _____, seconded by _____, to accept the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the Zoning Report as distributed and attach to the minutes

C. Finance Report: Finance Report distributed via Email.

Motion made by _____, seconded by _____, to accept the unaudited finance report as distributed and attach to the minutes

D. Operations Committee:

(i) Discussion of Committee structure.

(ii) Consideration to approve and advertise the updated Committee schedule as agreed to.

Motion made by _____, seconded by _____, to approve the Committee schedule as agreed to.

(iii) Consideration to approve the Committee rules and policy as presented.

Motion made by _____, seconded by _____, to approve the Committee rules and policy as presented.

- (iv) Consideration to authorize the Manager and Solicitor to present the Outside Employment Policy and Form to the Union.

Motion made by _____, seconded by _____, to direct the Solicitor and Manager to provide a policy and form for outside employment to discuss with the Union

- (v) Consideration to ratify the Borough Engineer, Solicitor and Manager to review and prepare a response to PADEP regarding the inspection dated June 30, 2022.

Motion made by _____, seconded by _____, to ratify the Borough Engineer, Solicitor and Manager to review and prepare a response to PADEP regarding the inspection dated June 30, 2022.

E. Utility Committee:

F. Public Relations and Beautification Committee:

G. Zoning and Planning Committee:

H. Mayor Victor Brozusky:

I. William T. Reese:

J. Ed Freeborn:

K. Maury Molin:

L. Erika Huber:

M. Carrie Panepinto:

N. Solicitor John Prevoznik, Esq.:

O. Manager's Report:

- (i) Consideration to ratify the hiring of Kelly Kelley as the Pro Shop Manager at an hourly rate of \$14.00.

Motion made by _____, seconded by _____, to ratify the hiring of Kelly Kelley as the Pro Shop Manager at an hourly rate of \$14.00.

- (ii) Consideration to ratify the hiring of Walt Harrison as the Seasonal Golf Course Maintenance Supervisor at hourly rate of \$25.00.

Motion made by _____, seconded by _____, to ratify the hiring of Walt Harrison as the Seasonal Golf Course Maintenance Supervisor at hourly rate of \$25.00.

- (iii) Consideration of a request from 1000 Pink Lights Walk for a donation of Golf for 2 with a cart from the Terra Greens Municipal Golf course for the 1st Paint and Sip fundraiser.

Motion made by _____, seconded by _____, to approve the request from 1000 Pink Lights Walk for a donation of Golf for 2 with a cart from the Terra Greens Municipal Golf course for the 1st Paint and Sip fundraiser.

(iv) Consideration to approve the driveway permit for 312 Monroe Street as recommended by the Director of Public Works.

Motion made by _____, seconded by _____, to approve the driveway permit for 312 Monroe Street as recommended by the Director of Public Works.

P. Sonia Wolbert:

13. Ratification of Bills Payable through July 19, 2022.

(i) Approval of Warrant List #220719

Motion made by _____, seconded by _____, to approve Warrant List #220719 as presented.

(ii) Ratify Interim Check List # 220712

Motion made by _____, seconded by _____, to ratify Interim Check List #220712 as presented

14. Adjournment

A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, August 2, 2022; 7:15 p.m.

WORK SESSION: Monday, July 25, 2022; 7:00 p.m.