

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, MAY 3, 2022 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on May 3, 2022 at 6:15 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of April 19, 2022, Council Meeting

Motion made by _____, seconded by _____, to approve April 19, 2022 Council meeting minutes.
4. Public Comments – Agenda Items
5. SROSRC Report:
 - (i) Sate of the Commission May 24, 2022, please RSVP.
6. Veterans Park Update: Maury Molin
7. Police Report: The SARPD to be presented at the May 17, 2022 meeting.
8. East Stroudsburg Community Alliance Information Item:
9. Engineer's Report: Engineer's report was distributed.
 - (i) Middle Dam Rehabilitation
 - a) Consideration to approve Payment Request No. 9 in the amount of \$305,013.80 to Pioneer Construction Co., Inc. for work completed through March 27, 2022 as recommended by the Engineer.

Motion made by _____, seconded by _____, to approve Payment Request No. 9 in the amount of \$305,013.80 to Pioneer Construction Co., Inc. for work completed through March 27, 2022 as recommended by the Engineer.
 - (ii) Brown Street Water Main Replacement Project
 - a) Discussion of night work with the hours of 7:00 p.m. to 6:00 a.m. Sunday Through Thursday and the following contingencies: notification of all property owners a minimum of 48 hours prior to commencement of work, access to drive ways of all affected properties when not working, this shall be a no-cost change order, will not affect the project timeline and contractor shall get all affected residents to sign off on night work. Report, update status and motion if necessary.

(iii) Stemple Street CDBG Project

- a) Consideration to authorize issuing the Final Award Notice and execute the Contract for the Stemple Street Paving and ADA Ramp Project to M&J Excavation, Inc. in the amount of \$237,685.00, contingent upon favorable review of the required documents by the Borough Solicitor and Engineer.

Motion made by _____, seconded by _____, to authorize issuing the Final Award Notice and execute the Contract for the Stemple Street Paving and ADA Ramp Project to M&J Excavation, Inc. in the amount of \$237,685.00, contingent upon favorable review of the required documents by the Borough Solicitor and Engineer.

(iv) Ridgeway Prospect Overlay District

- a) Consideration to authorize RKR Hess to prepare the draft Prospect/Ridgeway Ordinance Revision in the amount not to exceed \$5,000.00 without additional authorization.

Motion made by _____, seconded by _____, to authorize RKR Hess to prepare the draft Prospect/Ridgeway Ordinance Revision in the amount not to exceed \$5,000.00 without additional authorization.

(v) Landfill

- a) Consideration to authorize RKR Hess and the Manager to speak with PADEP regarding improvements to the landfill.

Motion made by _____, seconded by _____, to authorize RKR Hess and the Manager to speak with PADEP regarding improvements to the landfill.

- b) Consideration to authorize an appraisal of the defined are of the landfill for the staging area.

Motion made by _____, seconded by _____, to authorize an appraisal of the defined are of the landfill for the staging area.

- (vi) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

10. Public Comments – New Business.

11. Reports

A. Public Works Report: Distributed via Email.

Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

- (i) Consideration to approve a Joinder Deed-JDS Enterprise LLC. This combines 2 parcels into 1 single parcel joining Lot 65 and Lot 64 to form a new Lot labeled Lot 64A located on Walnut Street. Attached is the deed and the Lot Consolidation plan, contingent upon the submittal of tax certificates and the lot joinder plan be recorded with the deed.

Motion made by _____, seconded by _____, to approve Joinder Deed-JDS Enterprise LLC. This combines 2 parcels into 1 single parcel joining Lot 65 and Lot 64 to form a new Lot labeled Lot 64A located on Walnut Street. Attached is the deed and the Lot Consolidation plan, contingent upon the submittal of tax certificates and the lot joinder plan be recorded with the deed.

- (ii) Consideration to approve the Zoning Report as distributed and attach to the minutes.

Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes.

C. Finance Report: Distributed via Email.

Motion made by _____, seconded by _____, to approve the Finance Report as distributed and attach to the minutes.

D. Mayor Victor Brozusky:

E. William T. Reese:

F. Ed Freeborn:

G. Maury Molin:

H. Erika Huber:

I. Carrie Panepinto:

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

- (i) Consideration to authorize a drawdown on the 2016 General Obligation for payment request No. 9 to Pioneer Construction Co. Inc. and for RKR Hess Invoices #107258 and 107413 in the total amount of \$352,574.19

Motion made by _____, seconded by _____, to authorize a drawdown on the 2016 General Obligation for payment request No. 9 to Pioneer Construction Co. Inc. and for RKR Hess Invoices #107258 and 107413 in the total amount of \$352,574.19.

- (ii) Consideration to authorize a refund for the Recycling truck sold on Municibid as requested by Stroudsburg Borough.

Motion made by _____, seconded by _____, to authorize a refund for the Recycling truck sold on Municibid as requested by Stroudsburg Borough contingent upon

approval by Stroudsburg Borough Council at the Stroudsburg Borough Council meeting held May 3, 2022.

- (iii) IBW Fence update.

Motion made by _____, seconded by _____, to install a fence around the buildings at an expense not to exceed \$50,000.00

- (iv) Consideration to authorize the Manager, Lead Water Operator and the Borough Water Engineer to update the Water Meter replacement and AMI requirements to solicit PA COSTARs bids.

Motion made by _____, seconded by _____, to authorize the Manager, Lead Water Operator and the Borough Water Engineer to update the Water Meter replacement and AMI requirements to solicit PA COSTARs bids.

- (v) Consideration of a request from ESU to allow free parking on Saturday, May 7, 2022 in the institutional district for graduation.

Motion made by _____, seconded by _____, to approve the request from ESU to allow free parking on Saturday, May 7, 2022 in the institutional district for graduation.

- (vi) Consideration to authorize Shirley Futch Plaza to park on a portion of South Kistler Street from Analomink Street to Penn Street, Parking Lot No. 5 and the Borough Annex Parking Lot from 7:00 a.m. to 5:00 p.m. on Thursday, May 26, 2022.

Motion made by _____, seconded by _____, to authorize Shirley Futch Plaza to park on a portion of South Kistler Street from Analomink Street to Penn Street, Parking Lot No. 5 and the Borough Annex Parking Lot from 7:00 a.m. to 5:00 p.m. on Thursday, May 26, 2022.

- (vii) Consideration to set the spring cleanup date and time for Saturday June 11, 2022 from 8:00 a.m. to 12:00 p.m.

Motion made by _____, seconded by _____, to set and advertise the spring cleanup date and time for Saturday June 11, 2022 from 8:00 a.m. to 12:00 p.m.

- (viii) Consideration of Resolution 12-2022 setting the Spring and Fall Cleanup Fee Schedule.

Motion made by _____, seconded by _____, to approve Resolution 12-2022 setting the Spring and Fall Cleanup Fee Schedule as presented.

- (ix) Consideration to approve Anthony Heyne moving from a probationary Municipal Worker "C" to Municipal Worker "C" and the Municipal Worker "C" non-probationary pay rate of \$18.95 an hour as per the Collective Bargaining Agreement. Mr. Heyne has completed the probationary period of 125 working days as required by the Collective Bargaining Agreement.

Motion made by _____, seconded by _____, to approve Anthony Heyne moving from a probationary Municipal Worker "C" to Municipal Worker "C" and the Municipal Worker "C" non-probationary pay

rate of \$18.95 an hour as per the Collective Bargaining Agreement affective April 27, 2022.

- (x) Consideration to approve moving Sandy Messerle to Full-Time Zoning/Codes Secretary as recommended by the Personnel Committee.

Motion made by _____, seconded by _____, to approve moving Sandy Messerle to Full-Time Zoning/Codes Secretary with the hourly rate of \$15.45 remaining the same, as recommended by the Personnel Committee

- (xi) ARP Annual Report.
- (xii) Vehicle Purchases
- (xiii) ESU 2022 Economic Outlook Summit.

L. Sonia Wolbert:

- (i) Committee appointments and meeting schedule.

12. Ratification of Bills Payable through May 3, 2022.

- (i) Approval of Warrant List #220503

Motion made by _____, seconded by _____, to approve Warrant List #220503 as presented.

- (i) Ratification of Midterm Warrant list 220427

Motion made by _____, seconded by _____, to approve Midterm Warrant List #220427 as presented.

13. Adjournment

- A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT REGULAR MEETING: Tuesday, May 17, 2022; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.