

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, APRIL 5, 2022 - 7:15 p.m.

**SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.**

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.
2. Solicitor's report on Executive Session:  
The Solicitor reported Executive Session was held on April 5, 2022 at 5:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of March 15, 2022, Council Meeting  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve March 15, 2022 Council meeting minutes.
4. Public Comments – Agenda Items
5. SROSRC Report: Report distributed via email.
6. Veterans Park Update: Maury Molin
7. Police Report: The SARPD to be presented at the April 19, 2022 meeting.
8. East Stroudsburg Community Alliance Information Item:
9. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Rehabilitation

- a) Consideration to approve Payment Request No. 7 in the amount of \$131,498.62 to Pioneer Construction Co., Inc. for work completed through January 31, 2022 as recommended by the Engineer.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Payment Request No. 7 in the amount of \$131,498.62 to Pioneer Construction Co., Inc. for work completed through January 31, 2022 as recommended by the Engineer.

b) Progress update.

(ii) Green Valley Apartments

- a) Consideration to authorize a release of required improvement escrow in the amount of \$180,148.47 for improvements installed leaving a balance of \$2,099,671.83 for remaining improvements as recommended by the Borough Engineer.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize a release of required improvement escrow in the amount of \$180,148.47 for improvements installed leaving a

balance of \$2,099,671.83 for remaining improvements as recommended by the Borough Engineer.

(iii) Dunkin Release Request

- a) Consideration to authorize a release of required improvement escrow in the amount of \$66,896.00 for improvements installed leaving a balance of \$24,433.70 for remaining improvements as recommended by the Borough Engineer.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize a release of required improvement escrow in the amount of \$66,896.00 for improvements installed leaving a balance of \$24,433.70 for remaining improvements as recommended by the Borough Engineer.

(iv) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Engineers Report as submitted and attach to the minutes.

10. Public Comments – New Business

11. Reports

A. Public Works: Distributed via Email.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Public Works Report as distributed and attach to the minutes

B. Zoning Report: Distributed to be distributed at the April 19 meeting.

C. Finance: Distributed via Email.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Finance Report as distributed and attach to the minutes

D. Mayor Victor Brozusky:

(i) Dansbury Park Baseball Field

(ii) Girl Scouts Tour

E. William T. Reese:

F. Ed Freeborn:

G. Maury Molin:

(i) Naming Committee meeting scheduled for April 14, 2022 at 4:00 p.m.

(ii) Veterans Park Update

H. Erika Huber:

I. Carrie Panepinto:

- (i) Community Garden Report

J. Solicitor John Prevoznik, Esq.:

- (i) Letter from Mr. Prevoznik.

K. Manager's Report:

- (i) Consideration of a request from Justin Downey to advance from Municipal Worker "C" to a Municipal Worker "B". Mr. Downey has completed the required course to advance as per the job description.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from Justin Downey to advance from Municipal Worker "C" to a Municipal Worker "B", as recommended by the Personnel Committee, effective today.

- (ii) Consideration of a request from Ryan Phillips to advance from Municipal Worker "C" to a Municipal Worker "B." Mr. Phillips has completed the required course to advance as per the job description.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from Justin Downey to advance from Municipal Worker "C" to a Municipal Worker "B", as recommended by the Personnel Committee, effective today.

- (iii) Consideration of the amended Salary and Wage Schedule providing a 3% COLA pay increase and adjusted Golf Employee hourly wages as recommended by the Golf Committee, Personnel Committee and the Finance Committee, retroactive to January 1, 2022.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the amended Salary and Wage Schedule providing a 3% COLA pay increase and adjusted Golf Employee hourly wages as recommended by the Golf Committee, Personnel Committee and the Finance Committee, retroactive to January 1, 2022.

- (iv) Consideration to hire Cezar Witas as a Full-Time Seasonal Golf Maintenance Worker at an hourly rate of \$14.00 per hour as recommended by the Personnel Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the hiring of Cezar Witas as a Full-Time Seasonal Golf Maintenance Worker at an hourly rate of \$14.00 per hour as recommended by the Personnel Committee.

- (v) Consideration to hire Nicolas Davenport as a Part-Time Seasonal Golf Maintenance Worker at the hourly rate of \$14.00 as recommended by the Personnel Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to hire Nicolas Davenport as a Part-Time Seasonal Golf Maintenance Worker at the hourly rate of \$14.00 as recommended by the Personnel Committee.

- (vi) Consideration to hire Zachary Simmons as a Part-time Seasonal Pro Shop Worker at the hourly rate of \$11.00 per hour as recommended by the Personnel Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the hiring of Zachary Simmons as a Part-time Seasonal Pro Shop Worker at the hourly rate of \$11.00 per hour as recommended by the Personnel Committee.

- (vii) Consideration to promote Gerry Dellaquila from Part-Time Recycling Worker to Full-Time Recycling Worker at the hourly rate of \$16.00 per hour as recommended by the Personnel Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to promote Gerry Dellaquila from Part-Time Recycling Worker to Full-Time Recycling Worker at the hourly rate of \$16.00 per hour as recommended by the Personnel Committee.

- (viii) Consideration to hire James Tucker as the Regulated Rental Inspector at the hourly rate of \$18.00 as recommended by the Personnel Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to hire James Tucker as the Regulated Rental Inspector at the hourly rate of \$18.00 as recommended by the Personnel Committee.

- (ix) Consideration to hire Ann Wolfertz as a Full-Time Parking Enforcement Officer at the hourly rate of \$15.00 per hour as recommended by the Personnel Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to hire \_\_\_\_\_ as a Full-Time Parking Enforcement Officer at the hourly rate of \$15.00 per hour as recommended by the Personnel Committee.

- (x) Consideration to hire Richard Heard as a Part-Time Parking Enforcement Officer at the hourly rate of \$15.00 as recommended by the Personnel Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to hire Richard Heard as a Part-Time Parking Enforcement Officer at the hourly rate of \$15.00 as recommended by the Personnel Committee.

- (xi) Consideration to appoint ARRO Consulting Inc. as the Waste Water Engineer. Rate Schedule for 2022 to be attached to the Minutes.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint ARRO Consulting Inc. as the Waste Water Engineer. Rate Schedule for 2022 to be attached to the Minutes.

- (xii) Consideration to authorize RKR Hess to provide transition support to ARRO Consulting Inc. as the Waste Water Engineer.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize RKR Hess to provide transition support to ARRO Consulting Inc. as the Waste Water Engineer.

- (xiii) Consideration of a request to change the route of the ESU Campus Recreation and Wellness Rec Ex 5K run/Walk to take place closer to ESU, utilizing university property and the following Borough Streets: Smith Street, Ransberry Avenue, South Green Street, Normal Street, Spangenburg Avenue, Mary Street and Gwendolyn Street.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request to change the route of the ESU Campus Recreation and Wellness Rec Ex 5K run/Walk to take place closer to ESU, utilizing university property and the following Borough Streets: Smith Street, Ransberry Avenue, South Green Street, Normal Street, Spangenburg Avenue, Mary Street and Gwendolyn Street.

- (xiv) Consideration of a request from the McElligott School of Irish Dance for a donation of a round of golf for two with a cart at the Terra Greens Municipal Golf Course for a Fundraiser to be held on Saturday, July 30, 2022.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from the McElligott School of Irish Dance for a donation of a round of golf for two with a cart at the Terra Greens Municipal Golf Course for a Fundraiser to be held on Saturday, July 30, 2022.

- (xv) Consideration to schedule and advertise a Borough Council work session for Tuesday, April 12, 2022 at 6:00 p.m. in Borough Council Chambers.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to schedule and advertise a Borough Council work session for Tuesday, April 12, 2022 at 6:00 p.m. in Borough Council Chambers.

L. Sonia Wolbert:

12. Ratification of Bills Payable through April 5, 2022.

- (i) Approval of Warrant List #220405

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Warrant List #220405 as presented.

- (i) Ratification of Midterm Warrant list 220330

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Midterm Warrant List #220330 as presented.

13. Adjournment

A. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to Adjourn; note time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, April 19, 2022; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.