

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, MARCH 15, 2022 – 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session
The Solicitor reported Executive Session was held on March 15, 2022 at 5:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of March 1, 2022, Council Meeting.

Motion made by _____, seconded by _____, to approve March 1, 2022 Council meeting minutes.
4. Public Comments – Agenda Items
5. Veterans Park Update.
6. SROSRC Report –
7. Police Report: The SARPD distributed via email.
8. East Stroudsburg Community Alliance Information Item: New Board Members
9. Engineer's Report: Engineer's report was distributed.
 - (i) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.
10. Public Comments – New Business
11. Reports
 - A. Public Works Report: Distributed via Email

Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes.
 - B. Zoning Report: Distributed via Email.

Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes
 - C. Finance Report: Finance Report distributed via Email.

Motion made by _____, seconded by _____, to approve the finance report as distributed and attach to the minutes

D. Mayor Victor Brozusky:

- (i) Update East Stroudsburg South High School Drop Off

E. William T. Reese:

F. Ed Freeborn:

- (i) Finance Committee Report, Nothing to Report

G. Maury Molin:

- (i) Paint and Reorganize Council Chambers
- (ii) Naming Committee: Next meeting April 14th at 4:00 p.m.
- (iii) Town and Gown

H. Erika Huber:

I. Carrie Panepinto:

- (i) Community Garden Committee Report

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

- (i) Consideration of a request from the Pocono Dulcimer Club to purchase 20 meter bags for parking lot No. 2 for Saturday, April 23, 2022 for the Pocono Dulcimer Club Spring Festival.

Motion made by _____, seconded by _____, to approve a request from the Pocono Dulcimer Club to purchase 20 meter bags for parking lot No. 2 for Saturday, April 23, 2022 for the Pocono Dulcimer Club Spring Festival.

- (ii) Consideration of a request from Habitat for Humanity for a donation of a round of golf for two with a cart at the Terra Greens Municipal Golf Course for the "She Nailed It" Fundraiser to be held on Sunday, May 15, 2022.

Motion made by _____, seconded by _____, to approve a request from Habitat for Humanity for a donation of a round of golf for two with a cart at the Terra Greens Municipal Golf Course for the "She Nailed It" Fundraiser to be held on Sunday, May 15, 2022.

- (iii) Consideration of a request to change the date of the ESU Campus Recreation and Wellness Rec Ex 5K run/Walk from Sunday, April 24, 2022 to Sunday, May 1, 2022 at 8:00 a.m. This event was approved at the for April 24, 2022 at the February 15, 2022 Borough Council meeting.

Motion made by _____, seconded by _____, to approve the request to change the date of the ESU Campus Recreation and Wellness Rec Ex 5K run/Walk from Sunday, April 24, 2022 to Sunday, May 1, 2022 at 8:00 a.m. This event was approved at the for April 24, 2022 at the February 15, 2022 Borough Council meeting.

- (iv) Consideration to approve the 2022 Salary and Wage sheet as presented, retroactive to January 1, 2022.

Motion made by _____, seconded by _____, to approve the 2022 Salary and Wage sheet as presented, retroactive to January 1, 2022.

- (v) Consideration to hire Thomas Kitts as the Full-Time Code Enforcement Officer at an hourly rate of \$19.50 an hour.

Motion made by _____, seconded by _____, to approve the hiring of Thomas Kitts as the Full-Time Code Enforcement Officer at an hourly rate of \$19.50 an hour as recommended by the Personnel and Finance Committee.

- (vi) Consideration to hire Connell Jones as the Full-Time Parking Enforcement Officer at an hourly rate of \$15.00 an hour

Motion made by _____, seconded by _____, to approve the hiring of Connell Jones as the Full-Time Parking Enforcement Officer at an hourly rate of \$15.00 an hour as recommended by the Personnel and Finance Committee

- (vii) Consideration to hire Rick Widdos Sr. as a Part-Time Golf Maintenance worker at \$12.88 an hour with a start date of Monday, March 21, 2022.

Motion made by _____, seconded by _____, to approve the hiring of Rick Widdos Sr. as a Part-Time Golf Maintenance worker at \$12.88 an hour with a start date of Monday, March 21, 2022, as recommended by the Personnel and Finance Committee.

- (viii) Consideration to hire Steve Bybee as a Part-Time Golf Maintenance worker at \$12.88 an hour with a start date of Monday, March 21, 2022.

Motion made by _____, seconded by _____, to approve the hiring of Steve Bybee as a Part-Time Golf Maintenance worker at \$12.88 an hour with a start date of Monday, March 21, 2022, as recommended by the Personnel and Finance Committee.

- (ix) Consideration to hire Steve Shouppe as a Part-Time Golf Maintenance worker at \$12.88 an hour with a start date of Monday, March 21, 2022.

Motion made by _____, seconded by _____, to approve the hiring of Steve Shouppe as a Part-Time Golf Maintenance worker at \$12.88 an hour with a start date of Monday, March 21, 2022, as recommended by the Personnel and Finance Committee

- (x) Consideration to hire Paul Porter as a Part-Time Golf Maintenance worker at \$12.88 an hour and \$10.76 an hour when working as a Pro Shop Attendant with a start date of Monday, March 21, 2022.

Motion made by _____, seconded by _____, to approve the hiring of Paul Porter as a Part-Time Golf Maintenance worker at \$12.88 an hour with a start date of

Monday, March 21, 2022 and \$10.76 an hour when working as a Pro Shop Attendant as recommended by the Personnel and Finance Committee.

- (xi) Consideration to hire Jim Dennis as a Part-Time Golf Pro Shop Attendant at \$10.76 an hour with a start date two days prior to opening.

Motion made by _____, seconded by _____, to approve the hiring of Jim Dennis as a Pro Shop Attendant at an hourly of \$10.76 an hour with a start date two days prior to opening, as recommended by the Personnel and Finance Committee.

- (xii) Consideration of Resolution 11-2022 authorizing the 2021 Budget Line Item transfer of the Twin Boro's Recycling in the amount of \$79.48 from Line Item 32-427.230 to Budget Line Item 32-427.250.

Motion made by _____, seconded by _____, to approve Resolution 11-2022 authorizing the 2021 Budget Line Item transfer of the Twin Boro's Recycling in the amount of \$79.48 from Line Item 32-427.230 to Budget Line Item 32-427.250.

- (xiii) Consideration to approve JD Eckman to utilize the area behind the recycling center for a staging area and worksite trailer contingent upon the Borough Engineer, Solicitor and Manager agreement that the landfill will not be impacted and that proper insurance coverage is provided.

Motion made by _____, seconded by _____, to approve JD Eckman to utilize the area behind the recycling center for a staging area and worksite trailer contingent upon the Borough Engineer, Solicitor and Manager agreement that the landfill will not be impacted and that proper insurance coverage is provided.

- (xiv) Consideration of a request from ESU to allow free parking on Saturday, April 9th and May 21st, 2022 from 8:00 a.m. to 2:00 p.m. for Open House/Campus Day.

Motion made by _____, seconded by _____, to approve a request from ESU to allow free parking on Saturday, April 9th and May 21st, 2022 from 8:00 a.m. to 2:00 p.m. for Open House/Campus Day.

Sonia Wolbert:

(i) Comprehensive Plan Task Force Report

- a) Recommendation to authorize RKR Hess complete a conceptual drawing of Crystal Street sidewalk widening with a one-way traffic pattern.
- b) Recommendation to direct the ZORC to have a rough draft of the Amended Zoning Ordinance for Light Industrial by May 3, 2022.
- c) Recommendation to direct the ZORC to have a rough draft of the Prospect/Ridgeway Overlay District Ordinance by June 7, 2022.
- d) Recommendation to form a Train Task Force Committee.

12. Ratification of Bills Payable through March 15, 2022.

- (i) Approval of Warrant List #220315

Motion made by _____, seconded by _____, to approve Warrant List #220315 as presented.

(ii) Ratify Interim Check List # 220309

Motion made by _____, seconded by _____, to ratify Interim Check List #220309 as presented

13. Adjournment

A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, April 5, 2022; 7:15 p.m.