

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, FEBRUARY 15, 2022 – 7:15 p.m.

PRESENT IN PERSON: William T. Reese; Edmund Freeborn; Maury Molin; Carrie Panepinto; Erika Huber; Mayor Victor Brozusky. Also present were: Solicitor John Prevoznik; Public Works Director Brian Ace; and Borough Engineer Russ Scott

JOINED VIRTUALLY: Sonia Wolbert; Borough Manager Brian Bond

The Pledge of Allegiance was recited.

**Solicitor's Report on Executive Session:**

The Solicitor reported that an Executive Session was held on February 15, 2022 starting at 6:45 p.m., prior to the start of the Council meeting. All members of Council were present; Ms. Wolbert and Brian Bond joined virtually. Mayor Brozusky was also in attendance. Personnel matters were discussed. Executive Session ended at 7:05 p.m. No decisions were made.

**February 1, 2022 Council Minutes:**

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve the Minutes of the February 1, 2022 Council meeting. The motion carried unanimously.

**Public Comments – Agenda Items:**

None.

**SROSRC Report:**

The SROSRC Report will be distributed on March 1, 2022.

**Veterans Park Update:**

Mr. Reese reported that after Mr. Prevoznik reviewed the Hometown Heroes Banner information, per the Borough Code, the Borough would not be proceeding with sponsoring the program. Mr. Bond stated that the banner program in other areas is run by a veteran's association. Mr. Bond will provide a list of organizations within Monroe County to Mr. Reese.

The next Veterans Park Committee meeting is scheduled for Monday, February 28, 2022, at 8:30 a.m. at the East Stroudsburg Borough Municipal Building.

**Police Report:**

The SARPD Report was distributed via email.

**East Stroudsburg Community Alliance (ECA):**

No report.

**Engineer's Report:**

The Engineer's report was distributed. A copy of the report is attached to the Minutes.

**Brown Street Waterline Project:**

A motion was made by Mr. Freeborn and seconded by Mr. Molin to issue the Final Award Notice and execution of the Contract with Ankiewicz Enterprises, Inc. in the amount of \$474,830.00, contingent upon favorable review of the Contract Documents by the Solicitor. The motion carried unanimously.

**Stormwater Management Ordinance:**

A motion was made by Mr. Freeborn and seconded by Mr. Molin to authorize RKR Hess to review draft Act 167 Ordinance to provide recommended comments on the proposed stormwater requirements with a fee for this task not to exceed \$750.00. The motion carried unanimously.

**Waste Water Treatment Plant Chapter 94 Report:**

A motion was made by Mr. Molin and seconded by Mr. Freeborn to authorize RKR Hess to complete the WWTP Chapter 94 Report at a cost not to exceed \$7,000.00. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Ms. Huber to accept the Engineer's Report as submitted and attach to the minutes. The motion carried unanimously.

**Public Comments – New Business:**

None.

**Reports:**

**Public Works:**

The Public Works Report was distributed via email. A motion was made by Mr. Molin and seconded by Mr. Freeborn to approve the Public Works Report as distributed and attach to the Minutes. The motion carried unanimously.

**Zoning:**

The Zoning Report was distributed via email. A motion was made by Mr. Freeborn and seconded by Ms. Huber to approve the Zoning Report as distributed and attach to the Minutes. The motion carried unanimously.

**Finance:**

The Finance Report was distributed via email. A motion was made by Mr. Freeborn and seconded by Mr. Molin to approve the Finance Report as distributed and attach to the Minutes. The motion carried unanimously.

**Mayor Victor Brozusky:**

Mr. Brozusky received a request from Shirley Futch Plaza for three more parking spaces for their residents. Mr. Bond advised we currently have a waiting list for parking lot #5.

Mr. Brozusky reported that he will be working with East Stroudsburg Area School District for a possible resolution to the ongoing traffic problem around the high school on North Courtland Street during student drop off hours.

**Bill Reese:**

Mr. Reese reported the next Recycling Committee meeting is scheduled for Tuesday, February 22, 2022, at 5:15 p.m., at the Stroudsburg Borough Municipal Building.

Mr. Reese reported the next Golf Committee meeting is scheduled for Wednesday, February 16, 2022 at 4:35 p.m. at the East Stroudsburg Borough Municipal Building. Mr. Prevoznik reported that as per Borough Council's directive, he reviewed the proposed bid advertisement and specifications for used golf equipment and advised Mr. Bond that he did not know how the Borough could proceed with the bid. Mr. Prevoznik stated that there was no specification on the

ability to reject the lowest bid because the equipment was in poor or inoperable condition. There was no language regarding warranties to go with the equipment once purchased. There was no discussion as to how far the Borough would have to go to pick up the equipment. Mr. Bond agreed that he could find no bid specifications for used golf equipment.

**Ed Freeborn:**

Mr. Freeborn reported the Finance Committee met and a few recommendations will be presented to Council at a later date for their approval.

**Maury Molin:**

Mr. Molin reported that the next Naming Committee meeting is scheduled for Thursday, March 10, 2022 at 4:00 p.m. at the East Stroudsburg Borough Municipal Building.

Mr. Molin reported that the Comprehensive Plan Committee meetings are scheduled for the first Monday of each month at 5:15 p.m. at the East Stroudsburg Borough Municipal Building.

A motion was made by Mr. Molin and seconded by Mr. Freeborn to authorize the Borough Manager to request a meeting with Congressman Matt Cartwright to discuss the proposed destination/commuter train and the station plans, as recommended by the Comprehensive Plan Committee. The motion carried unanimously.

Mr. Molin reported the 150<sup>th</sup> Anniversary Quilt is complete and the 150<sup>th</sup> Committee would like to present it to the Borough at the March 1<sup>st</sup> Council meeting. A motion was made by Mr. Freeborn and seconded by Mr. Molin directing the Borough Manager to put the 150<sup>th</sup> Anniversary Quilt presentation on the agenda for the March 1, 2022 Council meeting. The motion carried unanimously.

Mr. Molin requested that the Borough remove the current masking policy and make it optional to wear a mask instead of mandatory. Mr. Bond advised the Borough follows the CDC guidelines, which currently recommends wearing a mask when you are within six feet of someone else, no matter your vaccination status. The Borough has a small staff, and out of an abundance of caution, the mask policy will remain in effect.

**Erika Huber:**

Ms. Huber reported debris-filled storm drains on North Courtland Street.

Ms. Huber asked what our COVID response policy is. Mr. Bond advised we follow the CDC recommendations.

**Carrie Panepinto:**

Ms. Panepinto will schedule a Community Garden Committee meeting for the near future.

**Solicitor John Prevoznik:**

No report.

**Manager's Report:**

A motion was made by Mr. Freeborn and seconded by Ms. Huber to authorize the Manager to place an advertisement on the APWA for the Waste Water Treatment Plant Manager with an annual salary range of \$70,000.00 to \$90,000.00, which shall be determined commensurate with experience, at a cost of advertisement not to exceed \$500.00. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve Resolution 8-2022, authorizing the revising of the fiscal year 2019 CDBG budget, reallocating \$17,380.04 from the North Green Street project to the Stemple Street project. The resolution will be attached to the Minutes. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve a request from the East Stroudsburg Elementary PTO for a donation of a round of golf for two with a cart at the Terra Greens Municipal Golf Course for the 12<sup>th</sup> annual Tricky Tray Fundraiser to be held on Saturday, March 5, 2022. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Huber to approve the request from the ESU Campus Recreation and Wellness to hold the Rec Ex 5K Run/Walk on Sunday, April 24, 2022 at 8:00 a.m. following the route provided in the application packet, contingent upon all forms, fees, and ESU Campus Police letter of providing traffic control and an acknowledgement from SARPD have been provided. The motion carried unanimously.

A motion was made by Mr. Freeborn and seconded by Ms. Huber to table the Borough Manager to work with the Solicitor in producing a Social Media Operating Policy for the Borough to establish social media pages, and to direct the Borough Manager to first investigate how social media is handled in other municipalities. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Freeborn to approve advertising and setting a public hearing for Ordinance 1386, amending Chapter 150, Vehicles and Traffic, Article VIII, Schedules, Section 58, Schedule VI, One-way Street; Section 68, Schedule 68, Schedule XVI, Parking Prohibited at all Times; Section 69, Schedule XVII, Parking Prohibited Certain Hours of the East Stroudsburg Borough Code of Ordinances for Tuesday, March 1, 2022 at 7:35 p.m. at the East Stroudsburg Borough Municipal Building. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Freeborn to approve advertising and setting a public hearing for Ordinance 1397, amending Chapter 151, Vehicles Parking, Article I – Residential Permit Parking of the East Stroudsburg Borough Code of Ordinances for Tuesday, March 1, 2022 at 7:35 p.m. at the East Stroudsburg Borough Municipal Building. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to authorize the Borough Manager and Engineer to work together to design the Veterans Park walkway with input from the Department of Public Works, to be paid out of grants and funds raised for the sidewalk. The motion carried unanimously.

**Sonia Wolbert:**

A motion was made by Mr. Molin and seconded by Ms. Huber to appoint Gary Walck to the Comprehensive Plan Committee as the representative of the East Stroudsburg Borough Planning Commission. The motion carried unanimously.

**Approval of Warrant List 220215:**

A motion was made by Ms. Panepinto and seconded by Mr. Molin to approve Warrant List 220215 as presented, with the exception of check #11482. The motion carried unanimously.

**Adjournment:**

A motion was made by Mr. Freeborn and seconded by Ms. Panepinto to adjourn the meeting at 8:28 p.m. The motion carried unanimously.

**NEXT REGULAR MEETING:**

Tuesday, March 1, 2022, at 7:15 p.m.