

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, February 15, 2022 – 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session
The Solicitor reported Executive Session was held on February 1, 2022 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of February 1, 2022, Council Meeting.

Motion made by _____, seconded by _____, to approve February 1, 2022 Council meeting minutes.
4. Public Comments – Agenda Items
5. Veterans Park Update.
6. SROSRC Report – Report distributed to be distributed
7. Police Report: The SARPD distributed via email.
8. East Stroudsburg Community Alliance Information Item:
9. Engineer's Report: Engineer's report was distributed.

(i) Brown Street Water

- a) Consideration to issue the Final Award Notice and execution of the Contract with Ankiewicz Enterprises, Inc. in the amount of \$474,830.00, contingent upon favorable review of the Contract Documents by the Solicitor.

Motion made by _____, seconded by _____, to issue the Final Award Notice and execution of the Contract with Ankiewicz Enterprises, Inc. in the amount of \$474,830.00, contingent upon favorable review of the Contract Documents by the Solicitor.

(ii) Stormwater Management Ordinance

- a) Consideration to authorize RKR Hess to review draft Act 167 Ordinance to provide recommended comments on the proposed stormwater requirements with a fee for this task not to exceed \$750.00.

Motion made by _____, seconded by _____, to authorize RKR Hess to review draft Act 167 Ordinance to provide recommended comments on the proposed stormwater requirements with a fee for this task not to exceed \$750.00.

(iii)Waste Water Treatment Plant Chapter 94 Report

- a) Consideration to authorize RKR Hess to complete the WWTP Chapter 94 at a cost not to exceed \$7,000.00.

Motion made by _____, seconded by _____, to authorize RKR Hess to complete the WWTP Chapter 94 at a cost not to exceed \$7,000.00.

- (iv)Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

10. Public Comments – New Business

11. Reports

A. Public Works Report: Distributed via Email

Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes.

B. Zoning Report: Distributed via Email.

Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes

C. Finance Report: Finance Report distributed via Email.

Motion made by _____, seconded by _____, to approve the finance report as distributed and attach to the minutes

D. Mayor Victor Brozusky:

- (i) Discussion of parking for the Shirley Futch Building residents.

E. William T. Reese:

- (i) Recycling Committee Report.

- a) Next Recycling Committee Meeting is Tuesday, February 22, 2022 at 5:15 pm at the Stroudsburg Borough Municipal Building.

- (ii) Golf Committee Report.

F. Ed Freeborn:

- (i) Finance Committee Report.

G. Maury Molin:

- (i) Naming Committee Report

(ii) Comprehensive Plan Committee Report

- a) Consideration to authorize the Manager to request a meeting with Congressman Matt Cartwright to discuss the proposed destination/commuter train and the station plans.

Motion made by _____, seconded by _____, to authorize the Manager to request a meeting with Congressman Matt Cartwright to discuss the proposed destination/commuter train and the station plans as recommended by the Comprehensive Plan Committee.

(iii) 150th Update

(iv) Discussion of Borough Masking Policy

H. Erika Huber:

I. Carrie Panepinto:

(i) Community Garden Committee Report

J. Solicitor John Prevoznik, Esq.: Executive session.

K. Manager's Report:

- (i) Consideration to authorize the Manager to place an advertisement on the APWA for the Waste Water Treatment Plant Manager with an annual salary range of \$70,000 to \$90,000, which shall be determined commensurate with experience, at a cost not to exceed \$500.00.

Motion made by _____, seconded by _____, to authorize the Manager to place an advertisement on the APWA for the Waste Water Treatment Plant Manager with an annual salary range of \$70,000 to \$90,000, which shall be determined commensurate with experience at a cost not to exceed \$500.00.

- (ii) Consideration of Resolution 8-2022 authorizing the revising of the fiscal year 2019 CDBG budget reallocating \$17,380.04 from the North Green Street Project to the Stemple Street Project.

Motion made by _____, seconded by _____, to approve Resolution 8-2022 authorizing the revising of the fiscal year 2019 CDBG budget reallocating \$17,380.04 from the North Green Street Project to the Stemple Street Project.

- (iii) Consideration of a request from the East Stroudsburg Elementary PTO a donation of a round of golf for two with a cart at the Terra Greens Municipal Golf Course for the 12th annual Tricky Tray Fundraiser to be held on Saturday, March 5, 2022.

Motion made by _____, seconded by _____, to approve a request from the East Stroudsburg Elementary PTO a donation of a round of golf for two with a cart at the Terra Greens Municipal Golf Course for the 12th annual Tricky Tray Fundraiser to be held on Saturday, March 5, 2022.

- (iv) Consideration of a request from the ESU Campus Recreation and Wellness to hold the Rec Ex 5K run/Walk on Sunday, April 24, 2022 at 8:00 a.m. following the route provided in the application packet.

Motion made by _____, seconded by _____, to approve the request from the ESU Campus Recreation and Wellness to hold the Rec Ex 5K run/Walk on Sunday, April 24, 2022 at 8:00 a.m. following the route provided in the application packet contingent upon all forms, fees, and ESU Campus Police letter of providing traffic control and an acknowledgement from SARPD have been provided.

- (v) Consideration to direct the Manager to work with the solicitor in producing a Social Media Operating Policy for the Borough to establish Social Media pages.

Motion made by _____, seconded by _____, to direct the Manager to work with the solicitor in producing a Social Media Operating Policy for the Borough to establish Social Media pages.

- (vi) Consideration to advertise and set a public hearing for Ordinance 1386 amending Chapter 150, Vehicles and Traffic, Article VIII, Schedules, Section 58, Schedule VI, One-way Street; Section 68, Schedule 68, Schedule XVI, Parking Prohibited at all Times; Section 69, Schedule XVII, Parking Prohibited Certain Hours of the East Stroudsburg Borough Code of Ordinances for Tuesday, March 1, 2022 at 7:25 p.m. at the East Stroudsburg Borough Municipal Building.

Motion made by _____, seconded by _____, to approve advertising and setting a public hearing for Ordinance 1386 amending Chapter 150, Vehicles and Traffic, Article VIII, Schedules, Section 58, Schedule VI, One-way Street; Section 68, Schedule 68, Schedule XVI, Parking Prohibited at all Times; Section 69, Schedule XVII, Parking Prohibited Certain Hours of the East Stroudsburg Borough Code of Ordinances for Tuesday, March 1, 2022 at 7:25 p.m. at the East Stroudsburg Borough Municipal Building.

- (vii) Consideration to advertise and set a public hearing for Ordinance 1387 amending Chapter 151, Vehicles Parking, Article I – Residential Permit Parking of the East Stroudsburg Borough Code of Ordinances for Tuesday, March 1, 2022 at 7:35 p.m. at the East Stroudsburg Borough Municipal Building.

Motion made by _____, seconded by _____, to approve advertising and setting a public hearing for Ordinance 1387 amending Chapter 151, Vehicles Parking, Article I – Residential Permit Parking of the East Stroudsburg Borough Code of Ordinances for Tuesday, March 1, 2022 at 7:35 p.m. at the East Stroudsburg Borough Municipal Building.

- (viii) Consideration to authorize the manager and engineer work together to design the Veterans Park walkway.

Motion made by _____, seconded by _____, to authorize the manager and engineer work together to design the Veterans Park walkway.

Sonia Wolbert:

(i) ZORC Report

(ii) Appoint of Gary Walk to the Comprehensive Plan Committee as the representative of the East Stroudsburg Borough Planning Commission.

12. Ratification of Bills Payable through February 15, 2022.

(i) Approval of Warrant List #220215

Motion made by _____, seconded by _____, to approve Warrant List #220215 as presented.

13. Adjournment

A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, March 1, 2022; 7:15 p.m.