

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, FEBRUARY 1, 2022 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting until its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on February 1, 2022 at 6:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of January 18, 2022, Council Meeting

Motion made by _____, seconded by _____, to approve January 18, 2022 Council meeting minutes.

4. Public Hearing

- (i) East Stroudsburg Borough Amended 2022 Budget.

Motion made by _____, Second by _____ to recess the regular meeting convene a Public hearing on the 2022 East Stroudsburg Borough Budget.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion Made by _____, Second by _____ to approve the East Stroudsburg Borough Amended Budget for the Year 2022 as presented and advertised.

- (ii) Ordinance 1385, amending Ordinance 1384, Fixing the Real Estate Tax Rate for the Year 2022.

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion Made by _____, Second by _____ to approve Ordinance 1385, amending Ordinance 1384, Fixing the Real Estate Tax Rate for the Year 2022 as presented and advertised.

5. Public Comments – Agenda Items

6. SROSRC Report: Report distributed via email.

- (i) Consideration to accept the SROSRC Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the SROSRC Report as submitted and attach to the minutes.

7. Veterans Park Update: William Reese.

8. Police Report: The SARPD to be presented at the February 15, 2022 meeting.

9. East Stroudsburg Community Alliance Information Item:

10. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Rehabilitation

- (a) Consideration to approve Payment Request No. 5 in the amount of \$125,641.51 to Pioneer Construction Co., Inc. for work completed through November 30, 2021 as recommended by the Engineer.

Motion made by _____, seconded by _____, to approve Payment Request No. 5 in the amount of \$125,641.51 to Pioneer Construction Co., Inc. for work completed through November 30, 2021 as recommended by the Engineer.

(ii) Emergency Generator Well #3

- (a) Consideration to approve Payment Request Application No. 3 in the amount of \$9,636.25 to North End Electric for work completed through January 23, 2022 and reduction in retainage to 5%, in accordance with the recommendation of the Borough Engineer.

Motion made by _____, seconded by _____, to approve Payment Request Application No. 3 in the amount of \$9,636.25 to North End Electric for work completed through January 23, 2022 and reduction in retainage to 5%, in accordance with the recommendation of the Borough Engineer.

- (b) Consideration to authorize the Borough to submit Payment Application No. 3 in the amount of \$9,636.25 to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant.

Motion made by _____, seconded by _____, authorizing the Borough to submit Payment Application No. 3 in the amount of \$9,636.25 to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant.

(iii) Brown Street Water Main Project

- (a) Consideration to issue Notice of Intent to Award and Award the contract to Ankiewicz Enterprises Inc. in the amount of \$474,830.00 contingent upon Solicitor, Engineer and Manager's approval.

Motion made by _____, seconded by _____, to issue Notice of Intent to Award and Award the contract to Ankiewicz Enterprises Inc. in the amount of \$474,830.00 contingent upon Solicitor, Engineer and Manager's approval.

(iv) 940 Holding LLC Discussion

(v) 214 Washington Street Discussion

(vi) Consideration to accept the Engineers Report as submitted and attach to the minutes.

Motion made by _____, seconded by _____, to accept the Engineers Report as submitted and attach to the minutes.

11. Public Comments – New Business

12. Reports

A. Public Works: Distributed via Email.

Motion made by _____, seconded by _____, to approve the Public Works Report as distributed and attach to the minutes

B. Zoning Report: Distributed via Email.

Motion made by _____, seconded by _____, to approve the Zoning Report as distributed and attach to the minutes.

C. Finance: Distributed via Email.

Motion made by _____, seconded by _____, to approve the Finance Report as distributed and attach to the minutes

D. Mayor Victor Brozusky:

E. William T. Reese:

F. Ed Freeborn:

G. Maury Molin:

H. Erika Huber:

I. Carrie Panepinto:

(i) Community Garden Committee

_____, _____, _____.

(ii) Fire Lane Parking Kimco Plaza Discussion

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

- (i) Consideration of Resolution 6-2022 setting Bank Depositories in Pennsylvania Local Government Investment Trust and online banking access of Borough officials and employees.

Motion made by _____, seconded by _____, to approve Resolution 6-2022 setting Bank Depositories in Pennsylvania Local Government Investment Trust and online banking access of Borough officials and employees as presented.

- (ii) Consideration to authorize the letting of the Terra Greens Municipal Golf Course Grounds Equipment Bid.

Motion made by _____, seconded by _____, to authorize the letting of the Terra Greens Municipal Golf Course Grounds Equipment Bid.

- (iii) Consideration to ratify the East Stroudsburg Borough Boards and Committees list as presented.

Motion made by _____, seconded by _____, to ratify the East Stroudsburg Borough Boards and Committees list as presented.

- (iv) Consideration to schedule and advertise schedule a Borough Council Work Session for Tuesday, February 8, 2022 at 5:15 p.m. at the East Stroudsburg Borough Municipal Building to discuss goals for the Borough in 2022.

Motion made by _____, seconded by _____, to schedule and advertise schedule a Borough Council Work Session for Tuesday, February 8, 2022 at 5:15 p.m. at the East Stroudsburg Borough Municipal Building to discuss goals for the Borough in 2022.

- (v) Consideration to authorize advertising of the following positions: Seasonal Part-time Golf Pro Shop Attendants, Seasonal Part-time Golf Maintenance Mechanic and Seasonal Part-time Golf Grounds Maintenance as recommended by the Personnel Committee.

Motion made by _____, seconded by _____, to authorize advertising of the following positions: Seasonal Part-time Golf Pro Shop Attendants at \$10.76 per hour, Seasonal Part-time Golf Maintenance Mechanic at \$12.50 per hour and Seasonal Part-time Golf Grounds Maintenance at \$12.88 per hour, as recommended by the Personnel Committee.

- (vi) Consideration to approve listing the following recycling equipment for sale on Municibid; 1997 GMC 3500 1-Ton Truck and Snowplow, VIN 1GDJK34F8VF046254; 1999 C.S. Bell Electric Conveyor, Serial Number WEC 016; 1988 REM Electric Conveyor, Serial Number 896-88; Prodeva Electric Conveyor, (No year or serial number found). Stroudsburg Borough approved the sale of equipment at their August 17, 2021 Council Meeting.

Motion made by _____, seconded by _____, to approve listing the following recycling equipment for sale on Municibid; 1997 GMC 3500 1-Ton Truck and Snowplow, VIN 1GDJK34F8VF046254; 1997 GMC 3500 1-Ton Truck and Snowplow, VIN 1GDJK34F8VF046254; 1999 C.S. Bell Electric Conveyor, Serial Number WEC 016;

1988 REM Electric Conveyor, Serial Number 896-88; Prodeva Electric Conveyor, (No year or serial number found).

L. Sonia Wolbert:

13. Ratification of Bills Payable through February 1, 2022.

(i) Approval of Warrant List #220201

Motion made by _____, seconded by _____, to approve Warrant List #220201 as presented.

14. Adjournment

A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT REGULAR MEETING: Tuesday, February 15, 2022; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.