

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, DECEMBER 14, 2021 - 7:15 p.m.

**SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.**

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.

2. Solicitor's report on Executive Session:

The Solicitor reported Executive Session was held on December 14, 2021 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed

3. Minutes of December 7, 2021, Council Meeting

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve December 7, 2021 Council meeting minutes.

4. Public Hearing:

(i) East Stroudsburg Borough 2022 Budget

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to convene a Public hearing on the 2022 East Stroudsburg Borough Budget.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve the East Stroudsburg Borough Budget for the Year 2022 as presented

(ii) Ordinance 1384, Fixing the Real Estate Tax Rate for the Year 2022.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to convene a Public hearing on Ordinance No. 1384.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance No. 1384, Fixing the Real Estate Tax Rate for the Year 2022 as presented.

5. Council President Service Proclamations

6. Public Comments – Agenda Items

7. SROSRC Report:

- (i) Consideration to approve SROSRC report and Attach to the Minutes.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the SARPD Report as presented and attach to the minutes as presented.

8. Veterans Park Update:

9. IBW Update:

- (i) Discussion of IBW Property.

10. Police Report: The SARPD report distributed via email.

- (i) Consideration to accept the SARPD Report as presented and attach to the minutes as presented.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the SARPD Report as presented and attach to the minutes.

11. East Stroudsburg Community Alliance Information Item:

- (i) Consideration of a request from the ECA to have a meeting with a Committee of Council on \_\_\_\_\_, \_\_\_\_\_, 2022 at \_\_\_\_\_.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from the ECA to have a meeting with a Committee of Council on \_\_\_\_\_, \_\_\_\_\_, 2022 at \_\_\_\_\_. The Members of the Committee are: \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_.

12. Engineer's Report: Engineer's report was distributed via email.

- (i) Joint Landfill Monitoring

- a) Consideration to approve the Professional Services agreement with RKR Hess to coordinate sampling, prepare and submit the 2022 Joint Municipal Landfill Monitoring Reports to PADEP on behalf of the three municipalities at a cost not to exceed \$19,950 shared equally by the three municipalities.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Professional Services agreement with RKR Hess to coordinate sampling, prepare and submit the 2022 Joint Municipal Landfill Monitoring Reports to PADEP on behalf of the three municipalities at a cost not to exceed \$19,950 shared equally by the three municipalities, contingent upon approval by all three municipalities.

- (ii) Consideration to approve RKR Hess to submit RFP's for the PADEP certified testing laboratories with an estimated cost of \$8,500 to \$9,500 to be shared by the three municipalities.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve RKR Hess to submit RFP's for the PADEP certified testing laboratories with an estimated cost of \$8,500 to \$9,500 to be shared by the three municipalities.

13. Public Comments – New Business

14. Reports

A. Public Works: No report.

B. Zoning/Codes: No Report

C. Finance:

- (i) Consideration to utilize Tom Josiah, CPA for audit preparation work at a rate of \$115 per hour, not to exceed 100 hours.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve utilizing Tom Josiah, CPA for audit preparation work at a rate of \$115 per hour, not to exceed 100 hours.

D. Mayor Armand Martinelli:

E. Sonia Wolbert:

F. Don Cross:

G. Maury Molin:

H. Roger DeLarco:

I. Carrie Panepinto:

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

- (i) Consideration to cancel the Regular Meeting Borough Council scheduled for December 21, 2021.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to cancel the Regular Meeting Borough Council scheduled for December 21, 2021.

- (ii) Consideration to set and advertise the 2022 Borough Council Reorganizational Meeting schedule for Monday, January 3, 2022 at 7:15 p.m.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to set and advertise the 2022 Borough Council Reorganizational Meeting schedule for Monday, January 3, 2022 at 7:15 p.m.

- (iii) Consideration to release the remaining fire escrow in the amount of \$5,087.11, for 145 South Courtland Street as the Final Certificate of Occupancy has been issued.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve releasing the remaining fire escrow in the amount of \$5,087.11, for 145 South Courtland Street as the Final Certificate of Occupancy has been issued.

- (iv) Consideration to approve the 2022 RKR Hess fee schedule as presented and attached to the minutes. Director /Senior Engineer is \$125.00 per hour, an increase of \$11.00 an hour from the 2021 fee schedule.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2022 RKR Hess fee schedule as presented and attached to the minutes.

- (v) Consideration of Resolution 27-2021 adopting the 2021 Monroe County Hazard Mitigation Plan update.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 27-2021 adopting the 2021 Monroe County Hazard Mitigation Plan update.

- (vi) Consideration to approve entering a sub-recipient agreement with the Redevelopment Authority of Monroe County for Fiscal year 2020 Monroe County CDBG Program Coronavirus funds for the Healthy Home Repair Program.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve entering a sub-recipient agreement with the Redevelopment Authority of Monroe County for Fiscal year 2020 Monroe County CDBG Program Coronavirus funds for the Healthy Home Repair Program.

- (vii) Consideration to direct the Manager to setup a meeting with Stroud Township to discuss possible joint ventures regarding the Golf Course.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to direct the Manager to setup a meeting with Stroud Township to discuss possible joint ventures regarding the Golf Course.

- (viii) Eagle Valley Pump Station Update.

- a) The Borough will be receiving \$200,000 from the escrowed funds, as per the request of the Borough Manager as the project is under budget.

- (ix) Consideration to approve the 2022 Salary and Wage schedule as presented.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2022 Salary and Wage schedule as presented.

- (x) Consideration of a parade request from Saint Mathews Church for the Autochthonous expression of Ecuadorian Identity on Saturday, January 1, 2022 at 2:00 p.m. The parade route will be from the Elk Street to Normal Street to Marguerite Street to Spangenburg Avenue to School Drive with the Parade ending at Norte Dame High School. The use of Borough personnel has not been requested.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from Saint Mathews Church for the Autochthonous expression of Ecuadorian Identity on Saturday, January 1, 2022 at \_\_\_\_\_, contingent upon all forms fees and a letter from Norte Dame High School authorizing the event and proof of notification of SARPD.

15. Bill Reese:

16. Ratification of Bills Payable through December 14, 2021.

(i) Approval of Warrant List #211214

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Warrant List #211214 as presented.

17. Adjournment

A. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to Adjourn; Note Time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, December 21, 2021; 7:15 p.m. **if required**, to be held in person and virtually via WebEx and/or at the East Stroudsburg Borough Municipal Building.

REORGANIZATIONAL MEETING/REGULAR MEETING: Monday, January 3, 2022, to be held in person and virtually via WebEx and/or at the East Stroudsburg Borough Municipal Building.