

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY DECEMBER 7, 2021 - 7:15 p.m.

PRESENT IN PERSON: William T. Reese; Carrie Panepinto; Maury Molin; Don Cross; Sonia Wolbert; Roger DeLarco; Mayor Armand Martinelli; Borough Manager Brian Bond. Also present were: Solicitor John Prevoznik; Public Works Director Brian Ace; and Borough Engineer Nate Oiler

The Pledge of Allegiance was recited.

**Solicitor's Report on Executive Session**

The Solicitor reported that an Executive Session was held on December 7, 2021 starting at 6:30 p.m., prior to the start of the Council meeting. All members of Council and Mayor Martinelli were present. The following matters were discussed: the Collective Bargaining Agreement, personnel matters and negotiation strategies; and criminal citations. Executive Session ended at 7:14 p.m. No decisions were made.

**November 16, 2021 Council Minutes**

A motion was made by Mr. Cross and seconded by Mr. Molin to approve the minutes of the November 2, 2021 Council meeting. The motion carried unanimously.

**Public Comments – Agenda Items**

None.

**SROSRC Report:**

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve the request from SROSRC for the 2022 Levee Loop Trail Run and Walk on June 4, 2022, contingent upon all proper documents, insurance, and PennDOT permit. The motion carried unanimously.

**IBW Update:**

The asbestos survey report was distributed prior to the meeting. The locations of asbestos were identified and estimated quantities were provided. The preliminary, estimated cost is substantially more than expected.

**Police Report:**

The SARPD report will be presented at the December 14, 2021 meeting.

**East Stroudsburg Community Alliance (ECA):**

Ms. Wolbert reported the tree lighting event went well and thanked the Borough for the Christmas tree. Mr. Bond advised the tree was donated by Driscoll Foods.

A motion was made by Mr. Molin and seconded by Ms. Wolbert directing Mr. Bond to send Driscoll Foods a letter thanking them for their donation of the Christmas tree. The motion carried unanimously.

### **Engineer's Report:**

The Engineer's report was distributed. A copy of the report is attached to the Minutes.

### **93-95 Crystal Street Land Development**

The developer of 93-95 Crystal Street plans to convert the second and third floors of the building from commercial use to three residential dwellings. The East Stroudsburg Code of Ordinances, specifically Chapter 157 of the Zoning Ordinance and Chapter 140 of the Subdivision and Land Development Ordinance (SALDO), requires Land Development Approval for the project. The developer of this property has submitted a request to waive the requirement of a Land Development Plan Approval for the project. The East Stroudsburg Planning Commission recommended approval of the waiver request of Land Development Approval, subject to conditions outlined in Resolution 29-2021 (attached), which Mr. Oiler read aloud.

A motion was made by Ms. Wolbert and seconded by Mr. DeLarco to approve Resolution 29-2021 for issuance of waiver of Land Development Plan application requirements, as presented. The motion carried unanimously.

### **Public Comments – New Business**

John Devivo of 1 Washington Street wanted to donate a painting to Eastburg Community Alliance (ECA). Mr. Devivo was advised to attend an ECA board meeting since ECA business cannot be conducted at a Borough Council meeting.

Jane Gagliardo of 113 West Broad Street received a notice about her leaves being on the street after the scheduled collection was over. She requested the collection period be extended. Brian Bond and Brian Ace will discuss the possibility of extending collection.

Dave Czahor of 147 Analomink Street thanked the Borough for being attentive to the water issue on his property.

Bill Hoffman, employee of the Borough of East Stroudsburg, had employment questions. He was advised that personnel matters are not to be discussed in a Council meeting.

Andrea Cechak of 594 Chestnut Street expressed her frustration with the ongoing illegal dumping near her house. Additionally, she reported four empty lots in the same area that are overgrown and not maintained. She advised she has complained to the Borough about these issues previously. Mr. Bond explained that the Codes Enforcement Officer and Zoning Officer are both aware of the property and will follow up with enforcement.

Buddy Spang of 45 South Green Street reported a sight distance issue at the intersection of Analomink Street and North Green Street. He would like the Borough to enforce the sight distance ordinance and have this corrected.

Victor Brozusky of 4 Gilliland Drive explained the problem he had during a tropical storm in August. His property is adjacent to Flory Pond, at which the Borough has a pump station. Mr. Brozusky stated his basement had taken on water during the storm, which he said is unusual because he has lived there for about ten years and has never had a water problem. He suggested the Borough should have a better maintenance routine for the pump. Mr. Ace advised the pump was on. It could not keep up with the amount of water during that storm.

Deb Kuchinski of 145 Sopher Street requested a workshop meeting between the ECA and Borough Council. Mr. Reese, Mr. Molin, and Ms. Panepinto volunteered to form a committee in

order to pursue this request. Ms. Kuchinski will find a date that works with ECA so a workshop meeting can be approved to be set and advertised.

### **Reports:**

#### **Public Works:**

The DPW report was distributed via email. A motion was made by Ms. Panepinto and seconded by Mr. Cross to accept the DPW reports as presented. The motion carried unanimously. A copy of the report is attached to the Minutes.

#### **Zoning/Codes:**

The Zoning/Codes reports were distributed via email. A motion was made by Mr. Cross and seconded by Mr. Molin to accept the Zoning/Codes reports as presented. The motion carried unanimously. Copies of the reports are attached to the Minutes.

#### **Finance:**

The financial reports were distributed via email. A motion was made by Ms. Panepinto and seconded by Mr. Cross to accept the financial reports as presented. The motion carried unanimously. Copies of the reports are attached to the Minutes.

#### **Mayor Armand Martinelli:**

Mr. Martinelli read aloud a proclamation acknowledging the volunteers of the 150<sup>th</sup> Committee.

As Mr. Martinelli's last Council meeting as Mayor, he thanked Council and the public for their continued support.

#### **Sonia Wolbert:**

No report.

#### **Don Cross:**

Mr. Cross reported the abundance of tires that have accumulated at 365 North Courtland Street.

#### **Maury Molin:**

Mr. Molin reported the deadline for letters to be included in the time capsule is December 22, 2021.

Mr. Molin and Jane Gagliardo stated they will each donate \$200.00 towards Christmas lights to be put at Veterans Park. Brian Bond and Brian Ace will discuss placement of lights within the park.

#### **Roger DeLarco:**

Mr. DeLarco took the opportunity to address Council and remind them that Council members can disagree and still respect each other while making the Borough of East Stroudsburg the best place to live.

#### **Carrie Panepinto:**

Ms. Panepinto expressed her interest in forming a committee to plan a community garden. It was suggested that Ms. Panepinto wait to form the committee until January when new Council members are in office.

**Solicitor John Prevoznik, Esq.:**

Mr. Prevoznik reported he has an item for a second Executive Session.

**Manager's Report:**

A motion was made by Mr. Molin and seconded by Mr. Cross to approve a budget line item transfer from line item No. 06-448.374 to 06-448.370 in the amount of \$23,000.00 for the purchase of a well pump and motor. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the Twin Boro's 2022 budget as presented. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve Resolution 28-2021, setting the 2022 Solid Waste User Fee, as presented. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to approve the request for modification of the 2016 General Obligation Note, extending the draw down period from January 15, 2022 to January 15, 2023 for the Middle Dam Rehabilitation Project with the same terms and conditions. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to approve a budget line item transfer from line item No. 01-411.373 to 01-411.420 in the amount of \$4,800.00 for the purchase of new key fobs, door entry hardware, and surveillance cameras at the Fire Department. The motion carried unanimously.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to authorize free parking for the holiday from December 20, 2021 through December 25, 2021 in the Downtown Business District and all municipal parking lots. The motion carried unanimously.

**Bill Reese:**

Mr. Reese commended Mr. Martinelli for going above and beyond the call of duty while serving as the Mayor of the Borough.

**Approval of Warrant List 211207**

A motion was made by Ms. Wolbert and seconded by Mr. DeLarco to approve Warrant List 211207 as presented. The motion carried unanimously.

**Executive Session**

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to go into Executive Session at 9:03 p.m. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to reconvene the meeting at 9:33 p.m. The motion carried unanimously.

Mr. Prevoznik reported that a personnel matter was discussed in Executive Session. All of members of Council were present, with the exception of Mr. Cross; Mayor Martinelli was also absent. No decisions were made.

**Adjournment**

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to adjourn the meeting at 9:34 p.m. The motion carried unanimously.

**NEXT MEETING:**

Tuesday, December 14, 2021, at 7:15 p.m., both in person at the East Stroudsburg Borough Municipal Building and virtually on Facebook on the East Stroudsburg Virtual Meeting page.