

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, NOVEMBER 2, 2021 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on November 2, 2021 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of October 19, 2021, Council Meeting

Motion made by _____, seconded by _____, to approve October 19, 2021 Council meeting minutes.
4. Public Comments – Agenda Items
5. SROSRC Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the SROSRC Report and attached to the minutes.
6. IBW Update:
 - (i) Consideration to award Asbestos Study to Westchester Environmental with a base proposal cost of \$ 6,650 plus \$16 per for asbestos samples over 100, if required subject to review if the agreement by the Solicitor.

Motion made by _____, seconded by _____, to award Asbestos Study to Westchester Environmental with a base proposal cost of \$ 6,650 plus \$16 per for asbestos samples over 100, if required subject to review if the agreement by the Solicitor
7. Police Report: The SARPD to be presented at the November 16, 2021 meeting.
8. East Stroudsburg Community Alliance Information Item:
9. Engineer's Report: Engineer's report was distributed.
 - (i) ESU Information Commons
 - a) Consideration to authorize the Manager and President to resign Land Development Plan so the plans can be recorded in the Monroe County Courthouse.

Motion Made by _____, Second by _____ authorize the Manager and President to resign Land Development Plan so the plans can be recorded in the Monroe County Courthouse.

(ii) Emergency Generator for Well Nos. 3

- a) Consideration of Payment Application No. 2 in the amount of \$45,688.50 for work completed through October 21, 2021, in accordance with the recommendation of the Borough Engineer.

Motion Made by _____, Second by _____ to approve Payment Application No. 2 in the amount of \$45,688.50 for work completed through October 21, 2021, in accordance with the recommendation of the Borough Engineer.

- b) Consideration to authorize the Borough to submit Payment Application No. 2 to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant.

Motion made by _____, seconded by _____, to authorize the Borough to submit Payment Application No. 2 to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant.

(iii) Brown Street Waterline Replacement

- a) Consideration to authorize advertisement of construction bids, with a bid opening date in January 2022.

Motion made by _____, seconded by _____, to authorize advertisement of construction bids, with a bid opening date in January 2022.

(iv) Brewskie's

- a) Consideration to Release of Required Improvement in the amount of \$38,845.00 reducing the required improvement security to a balance of \$93,791.00 for the cost or remaining improvements.

Motion made by _____, seconded by _____, to authorize the Release of Required Improvement in the amount of \$38,845.00 reducing the required improvement security to a balance of \$93,791.00 for the cost or remaining improvements as recommended by the Borough Engineer in the attached letter.

- b) Consideration to authorize a reduction of the letter of credit by \$38,845.00 to a balance of \$93,791.00 for the required improvements for the Brewskie's project.

Motion made by _____, seconded by _____, to authorize a reduction of the letter of credit by \$38,845.00 to a balance of \$93,791.00 for the required improvements for the Brewskie's project.

(v) Zoning/Land Development Procedures

- a) Consideration to authorize the Borough Engineer, Barry Isett and the Borough Manager to work together to setup a process to track and implement Land Development procedures and agreements.

Motion made by _____, seconded by _____, to authorize the Borough Engineer, Barry Isett and the Borough Manager to work together to setup a process to track and implement Land Development procedures and agreements.

(vi)93-95 Crystal Street Land Development

- a) Consideration to accept the application for a waiver of the Land Development requirements for the project. Consider the request for issuance of the temporary occupancy permit for the project while the Land Development waiver request is being reviewed.

Motion made by _____, seconded by _____, to accept the application for a waiver of the Land Development requirements for the project. Consider the request for issuance of the temporary occupancy permit for the project while the Land Development waiver request is being reviewed.

10. Public Comments – New Business

11. Reports

- A. Public Works: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Public Works Report, attach to the minutes.

- B. Codes/Zoning Report: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Codes/Zoning Report, attach to minutes.

- (i) Professional Services status of Forge Road.

- C. Finance: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Finance Report, attach to minutes.

- D. Mayor Armand Martinelli:

- E. Sonia Wolbert:

- F. Don Cross:

- G. Maury Molin:

- H. Roger DeLarco:

- I. Carrie Panepinto:

- J. Solicitor John Prevoznik, Esq.:

- K. Manager's Report:

- (i) Consideration to approve the 2022 SARPD Budget as presented.

Motion made by _____, seconded by _____, to approve the 2022 SARPD Budget as presented.

- (ii) Consideration to accept the letter of resignation for Monte Rafaniello from the Rental Inspector effective November 3, 2021.

Motion made by _____, seconded by _____, to accept the letter of resignation for Monte Rafaniello from the Rental Inspector effective November 3, 2021.

- (iii) Consideration to approve hiring Jon Walker as the Assistant Maintenance Foreman at an hourly rate of \$27.25, as recommended by the Personnel Committee.

Motion made by _____, seconded by _____, to approve hiring Jon Walker as the Assistant Maintenance Foreman at an hourly rate of \$27.25, as recommended by the Personnel Committee.

- (iv) Consideration to set a Budget Work Session for the 2022 East Stroudsburg Borough Budget for Wednesday, November 3, 2021 at 5:15 p.m. in Borough Council Chambers.

Motion made by _____, seconded by _____, to set a Budget Work Session for the 2022 East Stroudsburg Borough Budget for Wednesday, November 3, 2021 at 5:15 p.m. in Borough Council Chambers.

- (v) Consideration to authorize advertising for a part-time Rental Inspector at the hourly rate of \$17.50 per hour.

Motion made by _____, seconded by _____, to authorize advertising for a part-time Rental Inspector at the hourly rate of \$17.50 per hour.

- (vi) Consideration to appoint Marguerite Hope to the Shade Tree Commission.

Motion made by _____, seconded by _____, to appoint Marguerite Hope to the Shade Tree Commission.

- (vii) Discussion of Bike Trails on the Terra Greens Golf Course property.

- (viii) Passport Parking App – Informational Item

- (ix) Consideration to renew the electrical supplier contract with Constellation energy for three years with a locked rate of \$0.07268 per KWh.

Motion made by _____, seconded by _____, to approve the renewal of the electrical supplier contract with Constellation energy for three years with a locked rate of \$0.07268 per KWh.

- (x) Consideration of a request from the Latino Community of St. Matthew's Church to hold the Procession of Our Lady of Guadalupe parade on December 1, 2021 at 5:00 p.m.

Motion made by _____, seconded by _____, to approve the request from the Latino Community of St. Matthew's Church to hold the Procession of Our Lady of Guadalupe parade on December 1, 2021 at 5:00 p.m., contingent upon all forms, fees, and permits are provided.

L. Bill Reese:

12. Ratification of Bills Payable through November 2, 2021.

(i) Approval of Warrant List #211102

Motion made by _____, seconded by _____, to approve Warrant List #211102 as presented.

13. Adjournment

A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT BUDGET WORK SESSION MEETING: Wednesday, November 3, 2021, 5:15 p.m.

NEXT REGULAR MEETING: Tuesday, November 2, 2021; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.