

MINUTES FOR THE CONTINUATION OF THE SEPTEMBER 21, 2021  
COUNCIL MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
WEDNESDAY SEPTEMBER 29, 2021 - 5:15 p.m.

PRESENT IN PERSON: Carrie Panepinto; Maury Molin; Sonia Wolbert; Roger DeLarco; Borough Manager Brian Bond. Also present were: Solicitor John Prevoznik; Public Works Director Brian Ace

VIRTUALLY PRESENT: Mayor Armand Martinelli; William T. Reese

ABSENT: Don Cross

The Pledge of Allegiance was recited.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to reconvene the regular Council Meeting from September 21, 2021. The motion carried unanimously.

**Public Comments – Agenda Items**

None.

**Public Comments – New Business**

Ms. Gagliardo, of West Broad Street, requested the Borough's assistance in vacating a tenant due to a rental housing matter. Mr. Bond advised he needs to research the matter and should have more information for Ms. Gagliardo by the next regularly scheduled Council meeting.

Ms. Gagliardo inquired about the vacancy on the Borough's Planning Commission. Mr. Bond stated he will confirm the vacancy and provide Ms. Gagliardo with the details. Ms. Gagliardo will submit her request seeking appointment to the committee to Mr. Bond prior to the next Council meeting.

**Manager's Report:**

**Golf Course Discussion**

Mr. Bond recommended refurbishing 19 of the current golf carts and purchase five new golf carts now. The cost estimate for five carts is \$13,900.00. Every two years the Borough should purchase five new carts so that the entire fleet of carts would not need replacement at one time. This plan would allow the Borough to start slowly purchasing equipment which is necessary to maintain the golf course, such as the rough mower (estimated \$20,000.00), aerator (estimated \$7,000.00), and the greens roller (estimated \$5,000.00). Mr. Bond provided an estimate of \$10,000.00 for parts and labor of refurbishing the golf carts. The rough mower, if purchased, could be used to mow the parks if the golf course closes. Mr. Bond reported that 50 to 60 percent of the golf course profit could be put back into the course to purchase the equipment. If there are additional profits, Mr. Bond stated that it could be used to pay back the general fund for monies previously put into the golf course as a subsidy. Since 2006, approximately \$761,311.00 was expended from general fund to subsidize the golf course. Mr. Bond advised the golf course is currently at a \$42,000.00 profit for 2021 season, with one month left in the season.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to utilize \$10,000.00 of the golf fund money to refurbish 19 of the existing golf carts, including the required labor costs, contingent upon the funds being available in the 2021 golf budget. The motion carried unanimously.

After discussions concerning the pros and cons of leasing, purchasing, and/or refurbishing the golf carts, a motion was made by Mr. DeLarco and seconded by Mr. Molin to rescind the motion to utilize \$10,000.00 of the golf fund money to refurbish 19 of the existing golf carts, including the required labor costs, contingent upon the funds being available in the 2021 golf budget. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to authorize the Borough Manager to outline what parts are needed for the refurbishment of 19 golf carts and order the necessary parts with a cost not to exceed \$3,500.00. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Molin to purchase five Yamaha Drive 2 EFI golf carts under PA COSTARS Contract 512703 at \$5,000.00 a piece outlined in the purchase proposal dated September 24, 2021, and the trade in of five 2008 Club Cars DS golf carts at \$2,210.00 a piece, contingent upon receiving an acceptable purchase agreement. The motion carried unanimously.

Mr. Bond requested approval to utilize Barry Isett & Associates as the Interim Zoning Official until one can be hired.

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to table to request to approve utilizing Barry Isett & Associates as the Interim Zoning Official until one can be hired. The motion carried unanimously.

Mr. Bond requested approval to utilize Marv Walton as a consultant for pending zoning and codes matters at a rate of \$25.00 per hour.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to approval utilizing Marv Walton as a consultant for pending zoning and codes matters at a rate of \$25.00 per hour. The motion carried unanimously.

### **Discussion of Twin Boro Recycling Center**

Mr. Bond reported that Stroudsburg Borough Council voted to not give any money towards the purchase of the new recycling truck. Ms. Wolbert asked how much revenue we split from the Twin Boro Recycling with Stroudsburg Borough on an annual basis. Mr. Bond advised the Borough has not received any revenue from the Twin Boro Recycling since 2006. Mr. DeLarco asked at what point was the requirement for a co-signer from East Stroudsburg Borough removed from the Twin Boro Recycling account. Mr. Bond stated when the account was changed from Wayne Bank to ESSA Bank, they changed everything on the account. The Twin Boro Recycling agreement states East Stroudsburg Borough is to receive copies of all bills payable for approval prior to payment. This is not being done. The agreement also requires that East Stroudsburg Borough be a co-signer each check from the account. Mr. Prevoznik suggested Mr. Bond look into this matter further. The issue at hand is that Stroudsburg Borough signed the grant application documents for the new truck and the grant was awarded to Twin Boro Recycling. The new truck was ordered and received. The share of the two municipalities is \$9,000.00 each as a match to the grant. Mr. Bond stated the money should technically come out of the

Recycling Fund which fund currently has a balance of \$58,000.00. A Recycling Committee meeting is being held in the near future, at which time Mr. Bond will advise Stroudsburg Borough it needs to comply with the current agreement. If Stroudsburg Borough is not willing to comply, Mr. Bond recommends the new collection truck solely be used in East Stroudsburg Borough. Ms. Wolbert objected to that as a plan since East Stroudsburg Borough would then be responsible for the cost of maintenance for the old equipment being used by Stroudsburg Borough. The old collection truck and trailer is obsolete, the narrow roads make it impossible to complete the collections, and plastic flies out of the trailer. Mr. DeLarco reminded Council that East Stroudsburg Borough provided the property on which the recycling center is located at no cost to Stroudsburg Borough. East Stroudsburg Borough is also responsible for registering and insuring all vehicles and equipment used at the Recycling Center. Mr. Reese appointed Mr. DeLarco to the Recycling Committee.

A motion was made by Ms. Wolbert and seconded by Mr. DeLarco to authorize the Borough Solicitor to review the current Twin Boro Recycling agreement with all relevant information provided by the Borough Manager, to confirm both Boroughs are in compliance of the agreement, and report to Council. The motion carried unanimously.

### **Adjournment**

A motion was made by Mr. Molin and seconded by Ms. Wolbert to adjourn the meeting at 6:24 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, October 5, 2021, @ 7:15 p.m., in person at the East Stroudsburg Borough Municipal Building and virtually on Facebook on the East Stroudsburg Virtual Meeting page.