

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, OCTOBER 19, 2021 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.

2. Solicitor's report on Executive Session:

The Solicitor reported Executive Session was held on October 19, 2021 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed

3. Minutes of October 5, 2021, Council Meeting

Motion made by _____, seconded by _____, to approve October 5, 2021 Council meeting minutes.

4. We See Productions – Presentation of the 150th Anniversary movie trailer.

5. Public Hearing

(i) Ordinance 1379, amending Chapter 124 entitled Rental Property, Adding Section III, Short-Term Rentals.

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1379, amending Chapter 124 entitled Rental Property, Adding Section III, Short-Term Rentals as advertised.

(ii) Ordinance 1380, amending Chapter 157 entitled Zoning, Section 157-30, "Definitions"; Amending §157-39; Attachment 1, "Table of Use Regulations; and adding §157-100.11, Short-Term Rentals

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1380, amending Chapter 157 entitled Zoning, Section 157-30, “Definitions”; Amending §157-39; Attachment 1, “Table of Use Regulations; and adding §157-100.11, Short-Term Rentals as advertised.

6. 2020 Audit Report

- (i) Consideration to accept the 2020 Audit as presented.

Motion made by _____, seconded by _____, to accept the 2020 Audit as presented and post on the Borough Website.

7. Public Comments – Agenda Items

8. SROSRC Report:

9. Veterans Park Update:

10. 150th Update: Closing Ceremony held October 17. We See Productions 150th Movie showing at Pocono Cinema on November 10. Last Committee Meeting November 15 at 4:00 p.m.

11. IBW Update:

- (i) Asbestos Bid has been let.

12. Police Report: The SARPD report distributed via email.

13. East Stroudsburg Community Alliance Information Item:

- (i) Consideration to authorize an Open Container Special Event Permit for the ECA Holiday Event scheduled for December 1, 2021, contingent upon receipt of necessary applications, fees, and proof of insurance.

Motion made by _____, seconded by _____, to authorize an Open Container Special Event Permit for the ECA Holiday Event scheduled for December 1, 2021, contingent upon receipt of necessary applications, fees, and proof of insurance.

14. Engineer’s Report: Engineer’s report was distributed via email.

- (i) Consideration to authorize RKR Hess to finalize the ESU Information Commons project, working under the current professional services agreement.

Motion made by _____, seconded by _____, to authorize RKR Hess to finalize the ESU Information Commons project, working under the current professional services agreement.

- (ii) Consideration of Resolution 26-2021 for the Downtown Balcony Preliminary/Final Land Development located at 43 Washington Street.

Motion made by _____, seconded by _____, to approve Resolution 26-2021 for the Downtown Balcony Preliminary/Final Land Development located at 43 Washington Street.

- (iii) Consideration to authorize the Borough Engineer to work with the Borough Manager and Don Hannig with regards to the Forge Road property, under the professional services agreement.

Motion made by _____, seconded by _____, to authorize the Borough Engineer to work with the Borough Manager and Don Hannig with regards to the Forge Road property, under the professional services agreement.

15. Public Comments – New Business

16. Reports

A. Public Works: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Public Works Report, and attach to the minutes.

B. Zoning/Codes: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Zoning/Codes Report and attach to the minutes.

C. Finance: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Finance Report and attach to the minutes.

D. Mayor Armand Martinelli:

E. Sonia Wolbert:

F. Don Cross:

G. Maury Molin: Naming Committee meeting November 23 at 4:00 p.m.

H. Roger DeLarco:

I. Carrie Panepinto:

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

(i) Solid Waste Discussion

(ii) Discussion of Parking Restrictions and Changes on West Broad Street, Lenox Avenue, and Grove Street

(iii) Consideration to appoint Jane Gagliardo to the Planning Commission.

Motion made by _____, seconded by _____, to appoint Jane Gagliardo to the Planning Commission.

- (iv) Consideration to appoint Jared Goldner from Barry Isett and Associates as the interim Borough Zoning Official at the rate of \$80.00 per hour.

Motion made by _____, seconded by _____, to Jared Goldner from Barry Isett and Associates as the interim Borough Zoning Official at the rate of \$80.00 per hour.

- (v) Consideration of Resolution 23-2021 authorizing the Board of Commissioners of Monroe County to submit an application for FY 2021 Community Development Block Grant Program funds in the amount of \$156,522.00 on behalf of the Borough of East Stroudsburg.

Motion made by _____, seconded by _____, to approve Resolution 23-2021 authorizing the Board of Commissioners of Monroe County to submit an application for FY 2021 Community Development Block Grant Program funds in the amount of \$156,522.00 on behalf of the Borough of East Stroudsburg

- (vi) Consideration of Resolution 24-2021 authorizing the Borough of East Stroudsburg to enter into a cooperative agreement with the County of Monroe for the fiscal year 2021 CDBG program administration.

Motion made by _____, seconded by _____, to approve Resolution 24-2021 authorizing the Borough of East Stroudsburg to enter into a cooperative agreement with the County of Monroe for the fiscal year 2021 CDBG program administration.

- (vii) Consideration of Resolution 25-2021 Modifying FFY 2020 CDBG-CV Program.

Motion made by _____, seconded by _____, to approve Resolution 25-2021 Modifying FFY 2020 CDBG-CV Program.

- (viii) Consideration to authorize the Borough Manager to execute an agreement with New Jersey Department of Transportation for Driver Information.

Motion made by _____, seconded by _____, to authorize the Borough Manager to execute an agreement with New Jersey Department of Transportation for Driver Information.

- (ix) Consideration of a request from the Pocono Irish American Club to hold the 43rd Annual St. Patrick's Day Parade on Sunday, March 20, 2022. Borough Staff to be utilized for closing the streets. Contingent upon all forms and fees being provided.

Motion made by _____, seconded by _____, to approve a request from the Pocono Irish American Club to hold the 43rd Annual St. Patrick's Day Parade on Sunday, March 20, 2022. Borough Staff to be utilized for closing the streets. Contingent upon all forms, permits and fees being provided.

- (x) Consideration of a request from the Latino Community of St. Mathews Church to hold the Procession of Our Lady of Guadalupe parade on December 1, 2021 at 5:00 p.m.

Motion made by _____, seconded by _____, to approve the request from the Latino Community of St. Mathews Church to hold the Procession of Our Lady of Guadalupe parade on December 1, 2021 at 5:00 p.m., contingent upon all forms, fees and permits are provided.

(xi) Consideration to appoint Brian Bond as the Emergency Management Coordinator.

Motion made by _____, seconded by _____, to appoint Brian Bond as the Emergency Management Coordinator.

(xii) Consideration to approve a request by We Share Corporation to waive the temporary food license fees for the food vendors participating at their event on October 23, 2021 at 746 Milford Road.

Motion made by _____, seconded by _____, to approve a request by We Share Corporation to waive the temporary food license fees for the food vendors participating at their event on October 23, 2021 at 746 Milford Road.

L. Bill Reese:

17. Ratification of Bills Payable through October 19, 2021.

(i) Approval of Warrant List #211019

Motion made by _____, seconded by _____, to approve Warrant List #210921 as presented.

18. Adjournment

A. Motion made by _____, seconded by _____ to Adjourn; Note Time _____.

NEXT REGULAR MEETING: Tuesday, November 2, 2021; 7:15 p.m. to be held in person and virtually via WebEx and/or at the East Stroudsburg Borough Municipal Building.