

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, OCTOBER 5, 2021 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on October 5, 2021 at 6:15 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of September 21, 2021, Council Meeting

Motion made by _____, seconded by _____, to approve September 21, 2021 Council meeting minutes.
4. Minutes of September 29, 2021, continuation of September 21, 2021 Council meeting minutes.

Motion made by _____, seconded by _____, to approve September 29, 2021 Council meeting minutes.
5. Public Comments – Agenda Items
6. SROSRC Report: Distributed via Email.

Motion made by _____, seconded by _____, to accept the SROSRC Report.
7. Veterans Park Update:
8. 150th Update: Mr. Maury Molin.
 - (i) Closing Ceremonies: October 17, 2021 from 1:00p.m. to 4:00 p.m.
 - (ii) The 150th movie will be released at the Pocono Cinema on November 10, 2021 at
9. IBW Update:
10. Police Report: The SARPD to be presented at the October 19, 2021 meeting.
11. East Stroudsburg Community Alliance Information Item:
12. Engineer's Report: Engineer's report was distributed.
 - (i) Middle Dam Rehabilitation and New Water Supply Intake Line
 - a) Consideration to approve Payment Request No. 3 in the amount of \$170,606.68 to Pioneer Construction Co., Inc. for work completed through September 29, 2021, as recommended by the Borough Engineer

Motion Made by _____, Second by _____ to approve Payment Request No. 3 in the amount of \$170,606.68 to Pioneer Construction Co., Inc. for work completed through September 29, 2021, as recommended by the Borough Engineer.

(ii) Emergency Generator for Well Nos. 3

- a) Consideration of Payment Request Nos. 1 in the amount of \$96,129.00 to North End Electric, Inc. for work completed through September 21, 2021, as recommended by the Borough Engineer.

Motion Made by _____, Second by _____ to approve Payment Request Nos. 1 in the amount of \$96,129.00 to North End Electric, Inc. for work completed through September 21, 2021, as recommended by the Borough Engineer.

- a) Consideration to authorize the Borough to submit Payment Application No. 1 to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant.

Motion Made by _____, Second by _____ to authorize the Borough to submit Payment Application No. 1 to the Commonwealth Financing Authority for partial reimbursement under the PA Small Water and Sewer Grant.

(iii) North Green Street Paving and ADA Ramp Project

- a) Consideration to authorize Change Order for revised quantities based on field conditions of \$ 41,027.50 as recommended by RKR Hess.

Motion Made by _____, Second by _____ to authorize Change Order for revised quantities based on field conditions of \$ 41,027.50 as recommended by RKR Hess.

- b) Authorize Payment Request 1 for amount of \$133,007.60 requested as recommended by RKR Hess. The total amount is less than the estimate of 4/2/2021.

Motion Made by _____, Second by _____ to authorize Payment Request 1 for amount of \$133,007.60 requested as recommended by RKR Hess. The total amount is less than the estimate of 4/2/2021.

(iv)MS4

- a) Consideration to authorize RKR Hess and the Borough Manager to continue with the MS4 stream bank restoration project of Reservoir Run.

Motion Made by _____, Second by _____ to authorize RKR Hess and the Borough Manager to continue with the MS4 stream bank restoration project of Reservoir Run

(v) Land Development Management

- a) Consideration to approve utilizing RKR Hess for interim plan review and Land Development Management.

Motion Made by _____, Second by _____ to approve utilizing RKR Hess for interim plan review and Land Development Management.

13. Public Comments – New Business

14. Reports

- A. Public Works: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Public Works Report, attach to the minutes.

- B. Codes/Zoning Report: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Codes/Zoning Report, attach to minutes.

- C. Finance: Reports distributed via email.

Motion made by _____, seconded by _____, to accept the Finance Report, attach to minutes.

- D. Mayor Armand Martinelli:

- E. Sonia Wolbert:

- F. Don Cross:

- G. Maury Molin:

- H. Roger DeLarco:

- I. Carrie Panepinto:

- J. Solicitor John Prevoznik, Esq.:

- K. Manager's Report:

- (i) Consideration to appoint Hanover Engineering as the Interim Zoning Official until one can be hired.

Motion made by _____, seconded by _____, to appoint Hanover Engineering as the Interim Zoning Official until one can be hired.

- (ii) Consideration to accept the letter of resignation for Bob Miller from the Waste Water Treatment Plant effective October 13, 2021.

Motion made by _____, seconded by _____, to accept the letter of resignation for Bob Miller from the Waste Water Treatment Plant effective October 13, 2021.

- (iii) Consideration to accept the letter of resignation for Lora Miller effective October 13, 2021.

Motion made by _____, seconded by _____, to accept the letter of resignation for Lora Miller effective October 13, 2021.

- (iv) Consideration to set the 2021 Trick or Treat date and time as October 31, 2021 from 6:00 p.m. to 8:00 p.m.

Motion made by _____, seconded by _____, to approve set the 2021 Trick or Treat date and time as October 31, 2021 from 6:00 p.m. to 8:00 p.m.

- (v) Consideration to authorize advertising for a Waste Water Treatment Plant Operator with salary commensurate with experience.

Motion made by _____, seconded by _____, to authorize advertising for a Waste Water Treatment Plant Operator with salary commensurate with experience.

- (vii) Consideration to authorize advertising for a part-time secretary at the hourly rate of \$15.00 per hour.

Motion made by _____, seconded by _____, to authorize advertising for a part-time secretary at the hourly rate of \$15.00 per hour.

- (viii) Consideration to authorize advertising for a Part-Time Zoning Officer with salary commensurate with experience.

Motion made by _____, seconded by _____, to authorize advertising for a Part-Time Zoning Officer with salary commensurate with experience

- (ix) Consideration to hire Ryan Phillips as a Maintenance Worker "C" with the probationary hourly rate of \$18.45 as per the Collective Bargaining Agreement.

Motion made by _____, seconded by _____, to approve hiring Ryan Phillips as a Maintenance Worker "C" with the probationary hourly rate of \$18.45 as per the Collective Bargaining Agreement

- (x) Consideration to hire Anthony Heyne as a Maintenance Worker "C" with the probationary hourly rate of \$18.45 as per the Collective Bargaining Agreement.

Motion made by _____, seconded by _____, to approve hiring Anthony Heyne as a Maintenance Worker "C" with the probationary hourly rate of \$18.45 as per the Collective Bargaining Agreement

(xi) Consideration to transition Sandy Messerle to Codes Enforcement Officer at the hourly rate of \$16.50.

Motion made by _____, seconded by _____, to approve transitioning transition Sandy Messerle to Codes Enforcement Officer at the hourly rate of \$16.50.

(xii) Consideration to approve advertising for a part-time Zoning/Codes Secretary with an hourly rate of \$15.00 and a maximum of 28 hours weekly.

Motion made by _____, seconded by _____, to approve advertising for a part-time Zoning/Codes Secretary with an hourly rate of \$15.00 and a maximum of 28 hours weekly.

L. Bill Reese:

15. Ratification of Bills Payable through October 5, 2021.

(i) Approval of Warrant List #211005

Motion made by _____, seconded by _____, to approve Warrant List #211005 as presented.

16. Adjournment

A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT REGULAR MEETING: Tuesday, October 19, 2021; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.