

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, SEPTEMBER 7, 2021 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on September 7, 2021 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of August 17, 2021, Council Meeting

Motion made by _____, seconded by _____, to approve August 17, 2021 Council meeting minutes.
4. Public Comments – Agenda Items
5. SROSRC Report: Distributed via Email.
6. Veterans Park Update:
7. 150th Update: Mr. Maury Molin.
 - (i) The Next meeting will be on September 30, 2021 from 4:00 p.m. to 5:00 p.m. in Borough Council Chambers and via WebEx.
8. IBW Update:
 - (i) Consideration to authorize advertising the demolition bid of the IBW property contingent upon favorable review of the contract documents and specifications by the Borough Solicitor, Engineer and Manager.

Motion made by _____, Second by _____ to authorize advertising the demolition bid of the IBW property contingent upon favorable review of the contract documents and specifications by the Borough Solicitor, Engineer and Manager.
 - (ii) Consideration to authorize the Council President to execute the Cooperation Agreement with the Redevelopment Authority of the County of Monroe and the Borough of East Stroudsburg for the Demolition Fund monies to be used for the demolition of the building at the former IBW property.

Motion made by _____, Second by _____ to authorize the Council President to execute the Cooperation Agreement with the Redevelopment Authority of the County of Monroe and the Borough of East Stroudsburg for the Demolition Fund monies to be used for the demolition of the building at the former IBW property.
9. Police Report: The SARPD to be presented at the September 21, 2021 meeting.
10. East Stroudsburg Community Alliance Information Item:

11. Engineer's Report: Engineer's report was distributed.

(i) Middle Dam Rehabilitation and New Water Supply Intake Line

- a) Consideration to approve Payment Request No. 2 in the amount of \$207,972.62 to Pioneer Construction Co., Inc. for work completed through August 13, 2021, as recommended by the Borough Engineer

Motion Made by _____, Second by _____ to approve Payment Request No. 2 in the amount of \$207,972.62 to Pioneer Construction Co., Inc. for work completed through August 13, 2021, as recommended by the Borough Engineer

(ii) Emergency Generator for Well Nos. 3

- a) Consideration of Change Order Nos. 1 for a thirty (30) day extension of Substantial Completion from 9/5/2021 to 10/5/2021. There will be no change in contract price as a result of this Change Order.

Motion Made by _____, Second by _____ to approve Change Order Nos. 1 for a thirty (30) day extension of Substantial Completion from 9/5/2021 to 10/5/2021, as recommended by the Borough Engineer.

(iii) 2021 Joint Municipal Landfill Monitoring

- a) Consideration to authorize the submission of the 2021 Joint Municipal Landfill Monitoring Report to PADEP.

Motion Made by _____, Second by _____ to authorize the submission of the 2021 Joint Municipal Landfill Monitoring Report to PADEP.

(iv) DRBC Docket Renewal for the Water Treatment Plant Discharge

- a) Consideration to authorize the submission of the DRBC Docket D-2007- 039 CP-3 renewal application to DRBC upon review of the application by the Manager and Solicitor. The application requires payment of an application fee in the amount of \$541.00 to the Delaware River Basin Commission.

Motion Made by _____, Second by _____ to authorize the submission of the DRBC Docket D-2007- 039 CP-3 renewal application to DRBC upon review of the application by the Manager and Solicitor. The application requires payment of an application fee in the amount of \$541.00 to the Delaware River Basin Commission.

(v) Unaccounted for Water Loss

- a) Consideration to authorize the Borough to submit the 2020 Unaccounted-For Water Usage Update Report to PADEP and to formally request a time extension of two years, until January 2025, to demonstrate progress toward achieving the goal of 20% or less unaccounted-for water.

Motion Made by _____, Second by _____ to authorize the Borough to submit the 2020 Unaccounted-For Water Usage Update Report to PADEP and to formally request a time extension of two years, until January 2025, to demonstrate progress toward achieving the goal of 20% or less unaccounted-for water.

12. Public Comments – New Business

13. Reports

A. Public Works: Reports distributed via email.

B. Marv Walton: Reports distributed via email.

- (i) Consideration to approve releasing \$23,000.00 of the \$28,000.00 Fire Escrow to Luis Leon, property owner of 240 Secor Ave., with the remaining funds held until the final certificate of occupancy is issued.

Motion Made by _____, Second by _____ to approve releasing \$23,000.00 of the \$28,000.00 Fire Escrow to Luis Leon, property owner of 240 Secor Ave., with the remaining funds held until the final certificate of occupancy is issued.

- (ii) Update on the Armory Property.

C. Finance: Reports distributed via email.

D. Mayor Armand Martinelli:

E. Sonia Wolbert:

F. Don Cross:

G. Maury Molin:

- (i) Mr. Molin to present updated naming Criteria and a recommendation to include members of the public on the Committee.

Motion Made by _____, Second by _____ to approve the naming criteria and the appointment of two members of the public to the Committee as presented and recommended by the Naming Committee.

H. Roger DeLarco:

I. Carrie Panepinto:

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

- (i) Consideration to appoint Roger DeLarco as the East Stroudsburg Borough Voting Delegate at the 2021 Municipal Leadership Summit.

Motion made by _____, seconded by _____, to appoint Roger DeLarco as the East Stroudsburg Borough Voting Delegate at the 2021 Municipal Leadership Summit.

- (ii) Consideration to appoint Brian Bond as the East Stroudsburg Borough Alternate Voting Delegate at the 2021 Municipal Leadership Summit.

Motion made by _____, seconded by _____, to appoint Brian Bond as the East Stroudsburg Borough Alternate Voting Delegate at the 2021 Municipal Leadership Summit.

- (iii) Consideration to authorize Roger DeLarco and Brian Bond to attend the 2021 Pennsylvania Municipal League Leadership Conference on October 7th through the 9th in Lancaster, PA.

Motion made by _____, seconded by _____, to authorize Roger DeLarco and Brian Bond to attend the 2021 Pennsylvania Municipal League Leadership Conference on October 7th through the 9th in Lancaster, PA.

- (iv) Consideration to approve Resolution 21-2021 amending the Conditional Use for the Keystone Information Commons project as requested by East Stroudsburg University.

Motion made by _____, seconded by _____, to approve Resolution 21-2021 amending the Conditional Use for the Keystone Information Commons project as requested by East Stroudsburg University and attached to the minutes.

- (v) Informational Item: Monroe County Control Center MMO.

Motion made by _____, seconded by _____, to accept the Monroe County Control Center MMO Letter.

- (vi) Consideration to authorize the payment for the new Recycling truck in the amount of \$187,304.00. The Borough will be reimbursed \$168,573.60 with the PA DEP 902 Recycling grant subject to reimbursement of \$18,730.40 from the recycling fund or \$9,365.20 from the Borough of Stroudsburg.

Motion made by _____, seconded by _____, to authorize the payment for the new Recycling truck in the amount of \$187,304.00. The Borough will be reimbursed \$168,573.60 with the PA DEP 902 Recycling grant subject to reimbursement of \$18,730.40 from the recycling fund or \$9,365.20 from the Borough of Stroudsburg.

- (vii) Consideration to approve a onetime temporary health license fee of \$250.00 for the Pickle Me Poconos Festival to cover the cost of the Borough Health Officer.

Motion made by _____, seconded by _____, to approve a onetime temporary health license fee of \$250.00 for the Pickle Me Poconos Festival to cover the cost of the Borough Health Officer.

- (viii) Consideration of a request to remove the Handi-Cap Parking sign from 163 Grand Street and place it at 153 Grand Street.

Motion made by _____, seconded by _____, to approve the request to remove the Handi-Cap Parking sign from 163 Grand Street and place it at 153 Grand Street.

- (ix) Consideration to approve the lease for new golf carts for Terra Greens Municipal Golf Course through Sourcewell, under Sourcewell Contract number 122220-CCR, the cost of the lease is \$16,714.92 annually for six years or \$100,289.52 total and the purchase amount of the old Golf Carts to be paid to the Borough is \$54,000.00.

Motion made by _____, seconded by _____, to approve the lease for new golf carts for Terra Greens Municipal Golf Course through Sourcewell, under Sourcewell Contract number 122220-CCR, the cost of the lease is \$16,714.92 annually for six years or \$100,289.52 total and the purchase amount of the old Golf Carts to be paid to the Borough is \$54,000.00.

L. Bill Reese:

14. Ratification of Bills Payable through September 7, 2021.

- (i) Approval of Warrant List #210907

Motion made by _____, seconded by _____, to approve Warrant List #210907 as presented.

15. Adjournment

A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT REGULAR MEETING: Tuesday, September 21, 2021; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.