

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, AUGUST 17, 2021 - 7:15 p.m.

**SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.**

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.
2. Solicitor's report on Executive Session:  
The Solicitor reported Executive Session was held on August 8, 2021 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of August 3, 2021, Council Meeting  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve August 3, 2021 Council meeting minutes.
4. Public Hearing
  - (i) Ordinance 1383, amending Chapter 64 entitled Alcoholic Beverages, Section 65 – 3, Exceptions  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting and convene the Public Hearing.  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing reconvene the regular meeting.  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance 1383, amending Chapter 64 entitled Alcoholic Beverages, Section 65 – 3, Exceptions as advertised.
5. 2019 Audit
6. Public Comments – Agenda Items
7. SROSRC Report:
8. Veterans Park Update:
9. 150<sup>th</sup> Update:
  - (i) Next meeting: August 31, 2021 from 4:00pm to 5:00pm at the Municipal Building.
10. IBW Update:
11. Police Report: The SARPD report distributed via email.

12. East Stroudsburg Community Alliance Information Item:

13. Engineer's Report: Engineer's report was distributed via email, no action items.

14. Public Comments – New Business

15. Reports

A. Public Works: Reports distributed via email.

B. Marv Walton: Reports distributed via email.

C. Finance: Reports distributed via email.

D. Mayor Armand Martinelli:

E. Sonia Wolbert:

F. Don Cross:

G. Maury Molin:

- (i) Consideration to approve the criteria for naming places within the Borough as recommended by the Naming Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the criteria for naming places within the Borough as recommended by the Naming Committee.

H. Roger DeLarco:

I. Carrie Panepinto:

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

- (i) Consideration of a request from the ESYA to hold a parade on August 29, 2021 starting at 9:00 a.m. and ending at 9:30 a.m. The parade route will be from Dansbury Park to East Stroudsburg South High School Traveling Day Street, Lenox Avenue and Elizabeth Street. Contingent upon all forms and fees being provided.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from the ESYA to hold a parade on August 29, 2021 starting at 9:00 a.m. and ending at 9:30 a.m. The parade route will be from Dansbury Park to East Stroudsburg South High School Traveling Day Street, Lenox Avenue and Elizabeth Street. Contingent upon all forms and fees being provided.

- (ii) Consideration of a request from 1000 Pink Lights for a donation of a round of golf for two with cart for a fund raising event September 19, 2021.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from 1000 Pink Lights for a donation of a round of golf for two with cart for a fund raising event September 19, 2021.

- (iii) Consideration of the following requests from the Pocono Chamber of Commerce regarding the Pickle Me Poconos Festival.

- a) Consideration to allow free parking in all Municipal Parking lots and on Crystal Street, Washington Street, North Courtland Street and Federal Street on Saturday, October 3, 2021.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve free parking in all Municipal Parking lots and on Crystal Street, Washington Street, North Courtland Street and Federal Street on Saturday, October 3, 2021.

- b) Consideration to make parking space numbers 7,8,10,11, and 12 in Municipal Parking Lot Number 4, Handi-cap parking for Saturday, October 3, 2021.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve making parking space numbers 7,8,10,11, and 12 in Municipal Parking Lot Number 4, Handi-cap parking for Saturday, October 3, 2021.

- c) Consideration to waive the Temporary Health License Fee for all food vendors. The current fee is \$125.00 per vendor.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to waive the Temporary Health License Fee for all food vendors.

- d) Consideration to approve the application for an Open Container Special Event on October 3, 2021 contingent upon all forms, proof of insurance, fees and a LCB license are provided.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the application for an Open Container Special Event on October 3, 2021 contingent upon all forms, proof of insurance, fees and a LCB license are provided.

- (v) Consideration to authorize filing an appeal for the Zoning Hearing Board decision to grant a variance requests to Mr. Guasco at the July, 15, 2021 Zoning Hearing Board Public Hearing.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize filing an appeal for the Zoning Hearing Board decision to grant a variance requests to Mr. Guasco at the July, 15, 2021 Zoning Hearing Board Public Hearing.

- (viii) Consideration to approve the hiring of an Environmental firm to do a site review of the IBW Buildings for Hazardous Materials to complete the bid specs.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the hiring of an Environmental firm to do a site review of the IBW Buildings for Hazardous Materials to complete the bid specs

- (ix) Consideration to accept the letter of resignation from Zach Banks with a final date of August 27, 2021.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the letter of resignation from Zach Banks with a final date of August 27, 2021.

- (x) Consideration to approve Justin Novak's transfer request to the Waste Water Treatment Plant as recommended by the Director of Public Works. Mr. Novak passed his PA DEP Waste Water Treatment Operators licensing exams.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Justin Novak's transfer request to the Waste Water Treatment Plant as recommended by the Director of Public Works. Mr. Novak passed his PA DEP Waste Water Treatment Operators licensing exams.

- (xi) Consideration to advertise for open employment positions in the Maintenance Department and Parking Enforcement.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve advertising for open employment positions in the Maintenance Department and Parking Enforcement.

L. Bill Reese:

16. Ratification of Bills Payable through August 17, 2021.

- (i) Approval of Warrant List #210817

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Warrant List #210817 as presented.

17. Adjournment

A. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to Adjourn; Note Time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, September 7, 2021; 7:15 p.m. to be held in person and virtually via WebEx and/or at the East Stroudsburg Borough Municipal Building.