

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, AUGUST 3, 2021 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on August 3, 2021 at 6:45 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of July 20, 2021, Council Meeting

Motion made by _____, seconded by _____, to approve July 20, 2021 Council meeting minutes.

4. Public Hearing

(i) Ordinance 1381 amending Chapter 150, Vehicles and Traffic

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1381, amending Chapter 150, Vehicles and Traffic, Article VI, Snow and Ice Emergencies.

(ii) Ordinance 1382 authorizing the acquisition through purchase or eminent domain for a permanent utility and access easement.

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1382 authorizing the acquisition through purchase or eminent domain for a permanent utility and access easement.

5. Public Comments – Agenda Items
6. SROSRC Report: Distributed via Email.
7. Veterans Park Update:
8. 150th Update: Mr. Maury Molin.
9. IBW Update:

- (i) Consideration to direct The Borough Engineer, Zoning Officer and Manager to work together to register all non-conformities on the IBW property.

Motion made by _____, Second by _____ to direct The Borough Engineer, Zoning Officer and Manager to work together to register all non-conformities on the IBW property.

10. Police Report: The SARPD to be presented at the August 17, 2021 meeting.

11. East Stroudsburg Community Alliance Information Item:

- (i) Consideration to approve the permit application for an Open Container Special Event on September 3, 2021 contingent upon all fees, forms, insurance and PA LCB license being provided.

Motion made by _____, Second by _____ to approve the permit application for an Open Container Special Event on September 3, 2021 contingent upon all fees, forms, insurance and PA LCB license being provided.

12. Engineer's Report: Engineer's report was distributed.

- (i) Middle Dam Rehabilitation and New Water Supply Intake Line

- a) Consideration to approve Payment Request No. 1 in the amount of \$109,656.00 to Pioneer Construction Co., Inc. for work completed through June 30, 2021, as recommended by the Borough Engineer

Motion Made by _____, Second by _____ to approve Payment Request No. 1 in the amount of \$109,656.00 to Pioneer Construction Co., Inc. for work completed through June 30, 2021, as recommended by the Borough Engineer

- (ii) Woods Road Containment and Paint Removal

- a) Consideration of Payment Request No. 3 – Final, in the amount of \$18,400.00 to Dynamic Sandblasting and Painting LLC, contingent upon a favorable review of the Contract Closeout Documents by the Borough Solicitor. This project is under budget.

Motion Made by _____, Second by _____ to approve Payment Request No. 3 – Final, in the amount of \$18,400.00 to Dynamic Sandblasting and Painting LLC, contingent upon a favorable review of the Contract Closeout Documents by the Borough Solicitor.

(iii) PADEP NPDES Permit Renewal for the Water Treatment Plant Discharge

- a) Consideration to authorize the submission of the NPDES Permit No. PA0034517 renewal application to PADEP upon review of the application by the Manager and Solicitor. The application requires payment of an application fee in the amount of \$500.00 to the Commonwealth of Pennsylvania.

Motion Made by _____, Second by _____ to authorize the submission of the NPDES Permit No. PA0034517 renewal application to PADEP upon review of the application by the Manager and Solicitor. The application requires payment of an application fee in the amount of \$500.00 to the Commonwealth of Pennsylvania.

13. Public Comments – New Business

14. Reports

A. Public Works: Reports distributed via email.

- (i) Consideration of a request to dispose of all scrap metal with the proceeds being deposited into budget line item 01-365.520 Borough DPW Services.

Motion Made by _____, Second by _____ to approve the request to dispose of all scrap metal with the proceeds being deposited into budget line item 01-365.520 Borough DPW Services.

B. Marv Walton: Reports distributed via email.

- (i) Update: Creamery on Grand Street.
- (ii) Update: Short-Term Rental Ordinance comments, MCPC.
- (iii) Consideration to retain Jim Wilson, Structural Engineer to evaluate 450 North Courtland Street.
- (iv) Motion Made by _____, Second by _____ to approve retaining Jim Wilson, Structural Engineer to evaluate 450 North Courtland Street.
- (v) Consideration to direct the Solicitor, Manager and Codes Enforcement Officer to initiate legal action for various code violations and failure to pay against Frank Brown for the following addresses: 70 Lackawanna Avenue, 68 Lackawanna avenue, 50 Borough Street and 50 Borough Street Rear.

Motion Made by _____, Second by _____ to direct the Solicitor, Manager and Codes Enforcement Officer to initiate legal action for various code violations and failure to pay against the following addresses: 70 Lackawanna Avenue, 68 Lackawanna avenue, 50 Borough Street and 50 Borough Street Rear.

- (vi) Consideration to direct the solicitor, Manager and Codes Enforcement Officer to initiate legal action for various code violations and failure to pay against the following properties: 66 East Broad Street, 72 East Broad Street, 124 Prospect

Street, 248 Washington Street, 168 Grove Street, 170 Grove Street, 174 Lenox Street, 338 Race Street, 106 Analomink Street and 443 Williams Street.

Motion Made by _____, Second by _____ to direct the solicitor, Manager and Codes Enforcement Officer to initiate legal action for various code violations and failure to pay against the following properties: 66 East Broad Street, 72 East Broad Street, 124 Prospect Street, 248 Washington Street, 168 Grove Street, 170 Grove Street, 174 Lenox Street, 338 Race Street, 106 Analomink Street and 443 Williams Street.

C. Finance: Reports distributed via email.

D. Mayor Armand Martinelli:

E. Sonia Wolbert:

F. Don Cross:

G. Maury Molin:

H. Roger DeLarco:

I. Carrie Panepinto:

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

- (i) Consideration to ratify a letter allowing for ESU to utilize the Borough Right of Way for the Ridgeway Multimodal Project.

Motion made by _____, seconded by _____, to ratify a letter allowing for ESU to utilize the Borough Right of Way for the Ridgeway Multimodal Project.

- (ii) Consideration of a request from the East Stroudsburg Elks Lodge No. 319 to allow free parking on Washington Street for 18 parking meters for the Army National Guard Bar B Que on Saturday, August 14, 2021.

Motion made by _____, seconded by _____, to approve the request from the East Stroudsburg Elks Lodge No. 319 to allow free parking on Washington Street for 18 parking meters for the Army National Guard Bar B Que on Saturday, August 14, 2021.

- (iii) Consideration to authorize the Borough Engineer, Solicitor and Manager to work together to complete the bids specs for the demolition of the IBW buildings.

Motion made by _____, seconded by _____, to authorize the Borough Engineer, Solicitor and Manager to work together to complete the bids specs for the demolition of the IBW buildings.

- (iv) Consideration to approve John Moore as an "A" Rate due to completion of requirements to advance a paygrade as per the CBA and the Job Description. The hourly pay rate is \$24.85, retroactive to June 30, 2021.

Motion made by _____, seconded by _____, to approve John Moore as an “A” Rate due to completion of requirements to advance a paygrade as per the CBA and the Job Description. The hourly pay rate is \$24.85, retroactive to June 30, 2021.

- (v) Consideration to approve budget line item transfer for water meter purchases and water distribution system repairs. Line item 06-448.316 to 06448.340 in the amount of \$10, 000.00. Line item 06-448.375 to 06-448.240 in the amount of \$30,000. Line item 06-448.211 to 06-448.372 in the amount of \$20,000.

Motion made by _____, seconded by _____, to approve budget line item transfer for water meter purchases and water distribution system repairs. Line item 06-448.316 to 06448.340 in the amount of \$10, 000.00. Line item 06-448.375 to 06-448.240 in the amount of \$30,000. Line item 06-448.211 to 06-448.372 in the amount of \$20,000.

- (vi) Consideration to advertise and set a public hearing for ordinance number 1383, amending Chapter 64 entitled Alcoholic Beverages, Section 65 – 3, Exceptions, for Tuesday August 17, 2021 at 7:45 p.m.

Motion made by _____, seconded by _____, to advertise and set a public hearing for ordinance number 1383, amending Chapter 64 entitled Alcoholic Beverages, Section 65 – 3, Exceptions, for Tuesday August 17, 2021 at 7:45 p.m.

L. Bill Reese:

- (i) Mr. Reese to appoint a committee for naming areas of the Borough.

15. Ratification of Bills Payable through August 3, 2021.

- (i) Approval of Warrant List #210803

Motion made by _____, seconded by _____, to approve Warrant List #210803 as presented.

16. Adjournment

- A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT REGULAR MEETING: Tuesday, August 17, 2021; 7:15 p.m. to be held in person and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.