

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY MAY 18, 2021 - 7:15 p.m.

PRESENT IN PERSON: William T. Reese; Sonia Wolbert; Maury Molin; Don Cross; Roger DeLarco; Borough Manager Brian Bond. Also present were: Solicitor John Prevoznik; Zoning Officer Marv Walton; Public Works Director Brian Ace; and Borough Engineer Russ Scott

ABSENT: Carrie Panepinto; Mayor Armand Martinelli

The Pledge of Allegiance was recited.

**Solicitor's Report on Executive Session**

The Solicitor reported that an Executive Session was held on May 18, 2021 at 6:15 p.m., prior to the start of the Council Meeting. Personnel matters with regard to the Golf Course were discussed. Executive Session ended at 7:04 p.m. No decisions were made.

**May 4, 2021 Council Minutes**

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the minutes of the May 4, 2021 council meeting. The motion carried unanimously.

**Public Hearing – Federal Fiscal Year 2021 Community Development Block Grant**

A motion was made by Ms. Wolbert and seconded by Mr. Molin to recess the regular meeting and convene the Public Hearing to hear comment on the proposed Federal Fiscal Year (FFY) Community Development Block Grant for 2021. The motion carried unanimously.

Martha Robbins, of the Monroe County Redevelopment Authority, conducted the public hearing for the FFY 2021 Community Development Block Grant (“CDBG”). Ms. Robbins explained that the Borough of East Stroudsburg, along with the County of Monroe and the Borough of Stroudsburg, will begin its grant planning and the application process for the fiscal year 2021 Community Development Block Grant. This is the first public hearing which is required during this process. The public hearing is to provide citizens with information and to encourage them to participate in the CDBG planning and evaluation process. A public notice providing notification of the public hearing was published in the Pocono Record on May 7, 2021 as well as posted on the following websites: Monroe County; East Stroudsburg Borough; and Stroudsburg Borough. The County of Monroe will hold a second public hearing for all three communities which will identify the activities proposed to be undertaken with the 2021 CDBG funds. The date of the second hearing will be provided at a later date. The CDBG grant application submission date is October 28, 2021. The 2021 CDBG Allocation amount for East Stroudsburg Borough is \$156,522.00, a slight increase of \$2,842.00 over 2020. Three exhibits were offered by Ms. Robbins, to wit: 1) CDBG Informational Packet; 2) Public Notice; and 3) Sign-in Sheet. No member of the public elected to participate in the hearing.

At the close of Ms. Robbins presentation, a motion was made by Mr. DeLarco and seconded by Mr. Molin to enter exhibits 1 through 3 into evidence (1 – CDBG Informational Packet; 2 – Sign-In Sheet; and 3 – Public Notice). The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to close the public hearing and reconvene the regular meeting. The motion carried unanimously.

## **Public Comments – Agenda Items**

None.

### **SROSRC Report:**

Ms. Wolbert reported that Autumn Arthur held an event last week for the annual report. Ms. Arthur will be in contact with Mr. Bond requesting SROSRC to be put on an upcoming Borough Council's meeting agenda.

### **Veterans Park:**

Mr. Reese reported that Veterans Park Committee met May 18, 2021 to discuss placement of the benches. It is the committee's recommendation to place the benches between the newly planted trees, at an angle with a cement pad under each bench.

A motion was made by Mr. Molin and seconded by Mr. Cross to place the benches in Veteran's Park with a cement pad under each bench, as per the committee's recommendation. A schematic indicating the placement of the two benches is attached.

### **150<sup>th</sup> Update:**

The next committee meeting is Thursday, May 25, 2021, at 4:00 p.m., in the Borough Council Chambers, and via Webex. An Ecumenical Service will be held Monday, May 24, 2021, at 6:00 p.m., at St. Matthew's Church.

### **Police Report:**

The SARPD report was distributed via email.

### **East Stroudsburg Community Alliance:**

No Report.

### **Engineer's Report:**

The Engineer's report was distributed.

### **ESU Multimodal Grant Application for Ridgeway Street Improvements**

Mr. Scott requested authorization to enter into a Professional Services Agreement between the Borough and ESU and the ESU Center for Research and Economic Development (CFRED) to provide assistance and support of ESU's efforts to seek PennDOT Multimodal Grant for Ridgeway Street Improvements.

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve entering into a Professional Services Agreement between the Borough and ESU and the ESU Center for Research and Economic Development (CFRED) to provide assistance and support of ESU's efforts to seek PennDOT Multimodal Grant for Ridgeway Street Improvements. The motion carried unanimously.

## **Public Comments – New Business**

None.

## **Reports:**

### **Brian Ace/Public Works:**

The DPW report was distributed via email.

### **Marv Walton:**

Mr. Walton's reports were distributed via email.

Mr. Walton reported that there is currently a Land Development Plan before Council for the Dunkin' project, located at 256 North Courtland Street, which is the former Pizza Hut. Dunkin' is proposing a small addition on the existing building, requiring a Land Development Plan. A favorable recommendation from both, the Borough and Monroe County Planning Commissions has been received. There are two waivers from the Land Development Plan to be acted on by Council.

Mr. Walton requested approval for a waiver for the Dunkin' SALDO, Section 140-7.c. to allow the plan to be considered as a preliminary/final plan.

A motion was made by Mr. Cross and seconded by Mr. Molin to grant a waiver for the Dunkin' SALDO, Section 140.7.c to allow the plan to be considered as a preliminary/final plan. The notes from the meeting between Dunkin' and the Borough need to be added to the final plan. The motion carried unanimously.

Mr. Walton requested approval for a waiver for the Dunkin' SALDO, Sections 140.19, 140.26, and 140 attachment 2, Appendix A and B, to allow only the existing storm water facilities to remain and waive the requirement of any new storm water facilities as the Dunkin' project is reducing the amount of existing impervious surface.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to grant a waiver for the Dunkin' SALDO, Sections 140.19, 140.26, and 140 attachment 2, Appendix A and B, to allow the existing storm water facilities to remain without requiring new such facilities. The motion carried unanimously.

Mr. Walton read Resolution 16-2021 aloud. Mr. Walton requested approval of Resolution 16-2021 Approving the Preliminary/Final Land Development Plan for Dunkin' located at 256 North Courtland Street.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve Resolution 16-2021 Approving the Preliminary/Final Land Development Plan for Dunkin' located at 256 North Courtland Street, as amended with two strikeouts made by Mr. Walton. The motion carried unanimously. A copy of Resolution 16-2021 is attached hereto.

Mr. Walton reported that the owner of 43 Washington Street requested approval of an extension of time for the Borough to act upon the Preliminary/Final Land Development Application for the project located 43 Washington Street until July 15, 2021 for the Preliminary/Final Land Development Application.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve an extension of time as requested by the owner of 43 Washington Street until July 15, 2021 for the Borough to act upon the owner's Preliminary/Final Land Development Application. The motion carried unanimously.

**Finance:**

The financial reports were distributed via email.

**Mayor Armand Martinelli:**

Absent.

**Sonia Wolbert:**

No report.

**Don Cross:**

No report.

**Maury Molin:**

Mr. Molin advised an upcoming event for the 150<sup>th</sup> Anniversary will be vendors in Miller Park on August 28, 2021. Mr. Molin asked with whom do the vendors apply. Ms. Wolbert advised any event within Miller Park needs SROSRC approval, but the Borough issues permits.

**Roger DeLarco:**

Mr. DeLarco requested the Borough Manager to consider changing the day and time of the Finance Committee meetings. Mr. Bond will contact Ms. Panepinto to discuss her availability.

**Carrie Panepinto:**

Absent.

**Solicitor John Prevoznik, Esq.:**

No report.

**Manager's Report:**

**Discussion on Crystal Street Pedestrian Safety/Traffic Calming Study**

Mr. Bond distributed the Crystal Street Pedestrian Safety/Traffic Calming Study performed by TPD. The study was discussed with the Borough's Traffic Engineer. The determination is to install a raised crosswalk in the middle of Crystal Street, and to further investigate turning Crystal Street into a one-way street going south. This would create a traffic pattern to direct cars down Crystal Street and exit Washington Street with the traffic light. Mr. Bond advised there is no money in the 2021 budget to construct these improvements and changes. For this year, Mr. Bond will direct the Street Department to repaint crosswalk lines, repaint the 15 MPH stencils, and install the temporary crosswalk signs in the middle of Crystal Street. Mr. Bond will contact SARPD to obtain the cost of having an officer on Crystal Street to enforce speed.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the first phase of the TBD study to be included in the 2022 budget. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the interim plan of installing the temporary green crosswalk signs in the middle of Crystal Street, repaint the white lines at the crosswalks, and to contact SARPD to obtain a cost of having an officer on Crystal Street to enforce speed. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to authorize the Borough Manager to schedule a meeting with Chuck Leonard with regard to the International Boiler Works Site. The motion carried unanimously.

Mr. Bond requested approval to advertise and set a Public Hearing for Ordinance 1378 Seasonal Outdoor Dining for Tuesday, June 1, 2021, at 7:20 p.m.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to advertise and set a Public Hearing for Ordinance 1378 Seasonal Outdoor Dining for Tuesday, June 1, 2021, at 7:20 p.m. The motion carried unanimously.

Mr. Bond reported a request from Pocono Mountains Chapter Penn State Alumni Association for a round of golf for two with a cart to be used as a prize at the Penn State Alumni Association annual golf tournament, being held on June 23, 2021.

A motion was made by Mr. Cross and seconded by Mr. DeLarco to approve the request from Pocono Mountains Chapter Penn State Alumni Association for a round of golf for two with a cart to be used as a prize at the Penn State Alumni Association annual golf tournament, being held on June 23, 2021. The motion carried unanimously.

Mr. Bond requested approval to hire Greg Eck as a part-time seasonal Pro Shop Attendant at the hourly rate of \$10.50.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to approve hiring Greg Eck as a part-time seasonal Pro Shop Attendant at the hourly rate of \$10.50. The motion carried unanimously.

Mr. Bond requested approval to ratify John Gottardi's change of position from Golf Course Pro Shop Attendant to Pro Shop Supervisor effective April 26, 2021.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to approve ratifying John Gottardi's change of position from Golf Course Pro Shop Attendant at \$10.50 an hour to Pro Shop Supervisor at \$12.50 an hour, effective April 26, 2021. The motion carried unanimously.

Mr. Bond requested approval to ratify Sandy Messerle's change of position from Golf Course Pro Shop Supervisor at \$12.50 an hour to Part Time Zoning Secretary at \$15.00 an hour, effective April 26, 2021.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to approve ratifying Sandy Messerle's change of position from Golf Course Pro Shop Supervisor at \$12.50 an hour to Part Time Zoning Secretary at \$15.00 an hour, effective April 26, 2021. The motion carried unanimously.

**Bill Reese:**

Mr. Reese asked Mr. Scott if RKR Hess is checking the grass on South Green Street, since the paving project has been completed. Mr. Reese advised Mr. Scott of a specific spot on Drake Street that needs attention.

Mr. Reese mentioned that Stroudsburg Borough is not following the Recycling Ordinance and a garbage hauler continues to collect residents' recycling. Mr. Bond will reach out to the

Stroudsburg Borough Manager to set a Recycling Committee meeting. Mr. DeLarco reminded Mr. Bond to research a shredding day for the Borough.

**Approval of Warrant List 210518**

A motion was made by Mr. Molin and seconded by Ms. Wolbert to approve Warrant List 210518 as presented. The motion carried unanimously.

**Adjournment**

A motion was made by Ms. Wolbert and seconded by Mr. Cross to adjourn the meeting at 8:49 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, June 1, 2021, @ 7:15 p.m., in person at the East Stroudsburg Borough Municipal Building and virtually on Facebook on the East Stroudsburg Virtual Meeting page.