

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, June 1, 2021 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via WebEx and East Stroudsburg Borough Virtual Meeting page on Facebook from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session:
The Solicitor reported Executive Session was held on June 1, 2021 at 6:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed
3. Minutes of May 18, 2021, Council Meeting

Motion made by _____, seconded by _____, to approve May 18, 2021 Council meeting minutes.
4. Public Hearing
 - (i) Public Hearing for Ordinance 1378 Seasonal Outdoor Dining.

Motion made by _____, Second by _____ to recess the regular meeting and convene the Public Hearing.

Motion made by _____, Second by _____ to enter exhibits _ through _ into evidence.

Motion made by _____, Second by _____ to close the public hearing reconvene the regular meeting.

Motion made by _____, Second by _____ to approve Ordinance 1378, Seasonal Outdoor Dining.
4. Public Comments – Agenda Items
5. SROSRC Report: Distributed via Email.
6. Veterans Park Update:
7. 150th Update: Meeting Scheduled for June 17, 2021, from 4:00 p.m. to 5:00p.m. via WebEx and in the Borough Council Chambers.
8. Police Report: The SARPD to be presented at the June 14, 2021 meeting.
9. East Stroudsburg Community Alliance Information Item:
 - (i) Consideration of a request to close Crystal Street from Ridgeway Street to Washington Street and Federal Street from Crystal Street to Courtland Street on Friday, July 2, 2021 from 4:00 p.m. to 10:00 p.m. for the fireworks show.

Motion made by _____, Second by _____ to approve the request to close Crystal Street from Ridgeway Street to Washington Street and Federal Street from Crystal Street to Courtland Street on Friday, July 2, 2021 from 4:00 p.m. to 10:00 p.m. for the fireworks show.

10. Engineer's Report: Engineer's report was distributed.

(i) South Green Street Paving and ADA Ramp Project

- a) Consideration to authorize release of payment under Payment Application No. 4 – Final Payment, in the amount of \$5,575.17 to Northeast Site Contractors, contingent upon receipt of the notarized Payment Application in proper form.

Motion Made by _____, Second by _____ to authorize release of payment under Payment Application No. 4 – Final Payment, in the amount of \$5,575.17 to Northeast Site Contractors, contingent upon receipt of the notarized Payment Application in proper form and the waiver of liens from the concrete supplier.

(ii) Woods Road Tank Containment and Paint Removal Project

- a) Consideration to approve Contractor Payment Application No. 1 in the amount of \$78,375.00, to Dynamic Sandblasting and Painting, LLC for work completed through May 25, contingent upon inspection and letter of satisfaction of conditions reported by Dynamic Sandblasting and Painting, LLC as recommended by the Engineer

Motion Made by _____, Second by _____ to authorize Contractor Payment Application No. 1 in the amount of \$78,375.00, to Dynamic Sandblasting and Painting, LLC for work completed through May 25, contingent upon inspection and letter of satisfaction of conditions reported by Dynamic Sandblasting and Painting, as recommended by the Engineer.

11. Public Comments – New Business

12. Reports

- A. Public Works: Reports distributed via email.
- B. Marv Walton: Reports distributed via email. No Action Items.
- C. Finance: Reports distributed via email.
- D. Mayor Armand Martinelli:
- E. Sonia Wolbert:
- F. Don Cross:
- G. Maury Molin:
- H. Roger DeLarco:

I. Carrie Panepinto:

J. Solicitor John Prevoznik, Esq.:

K. Manager's Report:

- (i) Consideration of a request from the 150th + 1 Committee to reduce the Peddler's License fee for the participants at the August 28, 2021 150th + 1 craft fair to \$20.00 from \$30.00. The breakeven is approximately \$30.00.

Motion made by _____, seconded by _____, to approve the request from the 150th + 1 Committee to reduce the Peddler's License fee for the participants at the August 28, 2021 150th + 1 craft fair to \$20.00 from \$30.00.

- (ii) Consideration of a request from the 150th + 1 Committee to reduce the Temporary one-day Food License fee for the participants at the August 28, 2021 150th + 1 craft fair to \$75.00 from \$100.00. The breakeven is approximately \$75.00 if no re-inspection is required.

Motion made by _____, seconded by _____, to approve the request from the 150th + 1 Committee to reduce the Temporary one-day Food License fee for the participants at the August 28, 2021 150th + 1 craft fair to \$75.00 from \$100.00.

- (iii) Consideration of a request to open a BJ's Business Account to be used for purchasing supplies.

Motion made by _____, seconded by _____, to approve opening a BJ's Business Account to be used for purchasing supplies.

- (iv) Consideration to approve utilizing Aquatics Analysts, Inc. for treating Zacharias Pond, Gregory Pond and the Intake Reservoir as budgeted, at a cost not to exceed \$2,300.

Motion made by _____, seconded by _____, to approve utilizing Aquatics Analysts, Inc. for treating Zacharias Pond, Gregory Pond and the Intake Reservoir as budgeted, at a cost not to exceed \$2,300.

- (v) Consideration of a request from the Monroe County Housing Authority for 30 Family Passes at a reduced price of \$62.50, the regular rate is \$165. The families will pay \$30.00. The Housing Authority will pay \$32.50, for the Dansbury Pool.

Motion made by _____, seconded by _____, to approve the request from the Monroe County Housing Authority for 30 Family Passes at reduced price of \$62.50, the regular rate is \$165. The families will pay \$30.00. The Housing Authority will pay the remainder, for the Dansbury Pool.

- (vi) Consideration to approve using Passport as the Mobile Pay by Phone App for the metered parking spaces at a zero cost to the Borough.

Motion made by _____, seconded by _____, to approve using Passport as the Mobile Pay by Phone App for the metered parking spaces at a zero cost to the Borough.

- (vii) Consideration of a request from The St. Matthews Church to close Braeside Avenue from Elk Street to Ridgeway Street on July 10, 2021 from 12:000 p.m. through 9:00 p.m. for a Trip Around the World Food Festival at the Church.

Motion made by _____, seconded by _____, to approve the request from The St. Matthews Church to close Braeside Avenue from Elk Street to Ridgeway Street on July 10, 2021 from 12:000 p.m. through 9:00 p.m. for a Trip Around the World Food Festival at the Church

- (viii) Consideration to ratify the hiring of Avery Walsh as a Part-time Seasonal Golf Course Maintenance worker with an hourly rate of \$12.50.

Motion made by _____, seconded by _____, to ratify the hiring of Avery Walsh as a Part-time Seasonal Golf Course Maintenance worker with an hourly rate of \$12.50

- (ix) Consideration of a request from the Head Start Program for a round of Golf for four and 2 cart rentals for a prize at the Annual Head Start Golf Tournament.

Motion made by _____, seconded by _____, to approve the request from the Head Start Program for a round of Golf for four and 2 cart rentals for a prize at the Annual Head Start Golf Tournament.

- (x) Update on the Terre Greens Municipal Golf Course.

L. Bill Reese:

13. Ratification of Bills Payable through June 1, 2021.

- (i) Approval of Warrant List #210601

Motion made by _____, seconded by _____, to approve Warrant List #210601 as presented.

- (ii) Ratification of Monthly Bills paid prior to ratification of Warrant List 210601 if applicable.

Motion made by _____, seconded by _____, to ratify paying of Monthly Bills paid prior to ratification of Warrant List 210601.

14. Adjournment

A. Motion made by _____, seconded by _____ to Adjourn; note time _____.

NEXT REGULAR MEETING: Tuesday, June 14, 2021; 7:15 p.m. to be held in person with a maximum building capacity of 25 and virtually on the East Stroudsburg Virtual Meeting Facebook Page and via WebEx and/or at the East Stroudsburg Borough Municipal Building.