

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY APRIL 6, 2021 - 7:15 p.m.

PRESENT IN PERSON: Sonia Wolbert; Maury Molin; Carrie Panepinto; Don Cross; Roger DeLarco; Borough Manager Brian Bond. Also present were: Solicitor John Prevoznik; Zoning Officer Marv Walton; Public Works Director Brian Ace; and Borough Engineer Nate Oiler
VIRTUALLY PRESENT: Mayor Armand Martinelli
ABSENT: William T. Reese

The Pledge of Allegiance was recited.

Solicitor's Report on Executive Session

The Solicitor reported that an Executive Session was held on April 6, 2021 at 6:05 p.m., prior to the start of the Council Meeting. The Solicitor reported that Ms. Wolbert, Mr. Molin, Ms. Panepinto, Mr. Cross and Mr. DeLarco were present. Mr. Reese and Mayor Martinelli participated for a portion of Executive Session by phone. Mr. Bond was not in attendance. The Borough Manager's annual evaluation and 2021 goals were discussed and finalized. No decisions were made. Executive Session ended at 7:23 p.m.

March 16, 2021 Council Minutes

A motion was made by Mr. Cross and seconded by Mr. Molin to approve the minutes of the March 16, 2021 council meeting. The motion carried unanimously.

Public Hearing – Ordinance 1377, Amending Chapter 134, Solid Waste, Section 134-6.1, Residential Collection Standards

A motion was made by Ms. Panepinto and seconded by Mr. Cross to recess the regular meeting and convene a public hearing on proposed Ordinance 1377. The motion carried unanimously.

Mr. Walton testified that this ordinance only seeks to change the time when residents must remove their garbage containers from the curbside after collection. The existing ordinance requires that mobile refuse carts, etc. must be removed by 9:00 p.m. on the day of collection. The new ordinance extends the time to remove the mobile refuse carts from curbside or side of the road no later than 8:00 a.m. the day after collection. Mr. Walton advised there is no means of enforcement in the Borough at 9:00 p.m.

During the hearing, the following four exhibits were entered into evidence without objection: Copy of the Ordinance (B1); Public Notice (B2); Proof of Publication (B3); Sign-In Sheet (B4).

Solicitor Prevoznik asked Council if it had any questions of Mr. Walton. Borough Council had no questions. Solicitor Prevoznik asked whether any members of the public had any questions and, if so, to sign in on the public sign-in sheet (Exhibit B4) or to provide names and addresses if participating virtually. Ms. Rennekamp of Henry Street asked for clarification of the time that containers must be removed from curbside. Mr. Walton restated that this ordinance would require the cans be removed by 8:00 a.m. the day after collection. With no further questions, Solicitor Prevoznik asked for a motion to enter Exhibits B1 through B4 into evidence.

A motion was made by Mr. Molin and seconded by Mr. Cross to enter exhibits B1 through B4 into evidence. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Mr. Molin to close the public hearing and reconvene the regular meeting. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve Ordinance No. 1377, amending Chapter 134, Solid Waste, Section 134-6.1, Residential Collection Standards, as advertised. The motion carried unanimously.

Public Comments – Agenda Items

None.

SROSRC Report:

SROSRC reports were distributed via email.

Veterans Park:

No Updated.

150th Update:

The next committee meeting is Monday, April 19, 2021, at 5:00 p.m. in the Borough Council Chambers, and via Webex. Mr. Molin reported that essays are due by April 30. The calendar of events will be finalized at the next meeting and published on the Borough's website. 150th Anniversary T-shirts will be available for sale. Details will be on the Borough's website.

Police Report:

The SARPD report will be presented at the April 20, 2021 council meeting.

East Stroudsburg Community Alliance:

Ms. Wolbert reported the ECA will be discussing and approving fireworks to be scheduled for July 2, 2021 at their next meeting.

A motion was made by Ms. Panepinto and seconded by Mr. Molin to authorize the Borough Manager to work with ECA to determine a location for the fireworks. The motion carried unanimously.

Engineer's Report:

The Engineer's report was distributed. Mr. Cross asked about the timeframe for the emergency generator being installed at Well #3. Mr. Bond advised the bids for that project will be going out shortly, and the emergency generator will be installed prior to the shutting down of the dam.

Middle Dam and New Water Supply Intake Line

Mr. Oiler requested consideration to authorize RKR Hess to issue the Notice to Proceed upon execution of agreement with Pioneer Construction Company, Inc.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to authorize RKR Hess to issue the Notice to Proceed upon execution of agreement with Pioneer Construction Company, Inc. The motion carried unanimously.

MS4 Storm Water Requirements

Mr. Oiler requested authorization for RKR Hess to proceed with assistance from the Borough with implementation of MS4 permit requirements and the preparation of the 2021 annual report at an estimated cost not to exceed \$18,000.00. This was budgeted for 2021. The reporting date is through June 30, 2021 and is due by September 30, 2021.

A motion was made by Mr. Cross and seconded by Mr. Molin to authorize RKR Hess to proceed with assistance from the Borough with implementation of MS4 permit requirements and the preparation of the 2021 annual report at an estimated cost not to exceed \$18,000.00. The motion carried unanimously.

Woods Road Tank Containment and Paint Removal

Mr. Oiler requested consideration to authorize RKR Hess to issue the Notice to Proceed upon execution of agreement with Dynamic Sandblasting and Painting, LLC.

A motion was made by Ms. Panepinto and seconded by Mr. Molin to authorize RKR Hess to issue the Notice to Proceed upon execution of agreement with Dynamic Sandblasting and Painting, LLC., contingent upon all insurance documents being in order. Notice to Proceed upon execution of agreement with Dynamic Sandblasting and Painting, LLC. The motion carried unanimously.

Public Comments – New Business

Mr. Smith from North Green Street expressed his concerns about loud music in his neighborhood and advised council that SARPD does not help when he calls. Mr. DeLarco asked Mr. Bond, Mayor Martinelli, and Ms. Wolbert to report this matter to SARPD at their next meeting. Mr. DeLarco recommended Mr. Smith to document each time he reports this issue to SARPD. Mr. Bond will contact Mr. Smith after the next SARPD meeting, which is scheduled for Wednesday, April 14.

Ms. Rennekamp of Henry Street asked about starting a community garden on Lackawanna Avenue.

A motion was made by Mr. DeLarco and seconded by Ms. Panepinto to refer the community garden concept to the Zoning Ordinance Review Committee (ZORC). Mr. Walton will contact Ms. Rennekamp prior to this item being on ZORC's agenda in the event she would like to attend. The motion carried unanimously.

Ms. Rennekamp also recommended the park benches along the levee loop be turned around and moved closer to the edge so the creek can be viewed and enjoyed. Ms. Wolbert will report the request to SROSRC.

Reports:

Brian Ace/Public Works:

The DPW report was distributed via email. No questions were asked.

Marv Walton:

Mr. Walton's reports were distributed via email. No questions were asked.

Finance:

The financial reports were distributed via email.

Mayor Armand Martinelli:

No Report.

Sonia Wolbert:

No Report.

Don Cross:

No Report.

Maury Molin:

Mr. Molin reminded council members that essays for the 150th Anniversary are due by April 30, 2021. Mr. Molin reminded those who have adopted a planter to begin working on them for the season, prior to the anniversary celebrations.

Mr. Molin asked when the last Recycling Committee meeting was held. Mr. Bond advised the last committee meeting was in December 2020. Mr. Bond will schedule another Recycling Committee meeting.

Roger DeLarco:

Mr. DeLarco requested the Borough Manager look into the Borough offering a shredding day for the residents.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to authorize the Borough Manager refer the shredding day concept to the Recycling Committee. The motion carried unanimously.

Carrie Panepinto:

Ms. Panepinto reported more fire lane violators in the Kimco Plaza. Mr. Bond advised the “No Parking” signs were recently broken off and the Borough made new, double-sided signs that will be installed this week. Mr. Bond advised he will reach out to Kimco owners again with regard to this safety hazard in their plaza and will request Kimco to advise Domino’s to change their pick-up policy, which currently has customers park in the fire lane.

Solicitor John Prevoznik, Esq.:

Mr. Prevoznik noted the \$3,050,000.00 Middle Dam loan has recently closed. Mr. Bond confirmed the \$600,000.00 has been moved back to the sewer fund to offset the loan for the Eagle Valley Pump Station.

Mr. Prevoznik requested a motion for RKR Hess to prepare an easement with metes and bounds for the property located at 214 Washington Street.

A motion was made by Mr. Molin and seconded by Mr. Cross to authorize RKR Hess to prepare an easement with metes and bounds for the property located at 214 Washington Street.

Manager's Report:

Mr. Bond reported a request received from the Pocono Chamber of Commerce to hold the 2021 Pickle Me Poconos Festival on Saturday, October 2, 2021, from 12:00 p.m. to 5:00 p.m.

A motion was made by Ms. Panepinto and seconded by Mr. Molin to approve the request from the Pocono Chamber of Commerce to hold the 2021 Pickle Me Poconos Festival on Saturday, October 2, 2021 from 12:00 p.m. to 5:00 p.m. The motion carried unanimously.

Mr. Bond requested authorization to send a letter to the Pocono Chamber of Commerce to coordinate with the ECA in bringing the Downtown Business Plan together with Pickle Me Pocono's Festival.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to direct the Borough Manager to send a letter to the Pocono Chamber of Commerce to coordinate with the ECA in bringing the Downtown Business Plan together with Pickle Me Pocono's Festival. The motion carried unanimously.

Mr. Bond reported a request from the Pocono Chamber of Commerce to allow free metered parking in all municipal parking lots, Crystal Street, Washington Street from Crystal Street to Courtland Street, and Courtland Street from Washington Street to Analomink Street on Saturday, October 2, 2021, for the 2021 Pickle Me Poconos Festival.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the request from the Pocono Chamber of Commerce to allow free metered parking in all municipal parking lots, Crystal Street, Washington Street from Crystal Street to Courtland Street, and Courtland Street from Washington Street to Analomink Street on Saturday, October 2, 2021, from 9:00 a.m. to 5:00 p.m. for the 2021 Pickle Me Poconos Festival. The motion carried unanimously.

Mr. Bond reported a request from the Pocono Chamber of Commerce to be granted a Special Event Open Container Permit for Saturday, October 2, 2021, for the 2021 Pickle Me Poconos Festival.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve the request from the Pocono Chamber of Commerce to be granted a Special Event Open Container Permit for Saturday, October 2, 2021, for the 2021 Pickle Me Poconos Festival. The motion carried unanimously.

Mr. Bond reported the East Stroudsburg Borough Pick Up the Poconos is scheduled for Saturday, April 24, 2021, from 9:30 a.m. to 12:00 p.m., with a rain date of Sunday, April 25, 2021. The Borough will be joining forces with East Stroudsburg University again this year. Registration can be done on the Pocono Mountain Visitor Bureau's and the East Stroudsburg University's websites.

Ridgeway Street Improvement Multimodal Grant Discussion

Mr. Bond reported that East Stroudsburg University (ESU) is seeking to apply for a multimodal grant for the Ridgeway and Prospect Streets project. ESU is planning to move all overhead utilities in this area underground and is requesting assistance from RKR Hess. Mr. Prevoznik added that due to potential conflicts of interest. ESU will utilize the services of RKR Hess

through a professional service agreement with the Borough and not hire RKR Hess directly as its own consultant.

A motion was made by Ms. Panepinto and seconded by Mr. Molin authorizing RKR Hess to work with ESU under a professional service agreement with the Borough in connection with the Ridgeway and Prospect Streets utility improvement project. RKR Hess will remain the Engineer for the Borough of East Stroudsburg. The motion carried unanimously.

Mr. Bond requested approval to lift the Borough's new hire moratorium, effective immediately. The funds for all proposed hires listed in this Agenda are supported by this year's budget.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve lifting the Borough's new hire moratorium, effective immediately. The motion carried unanimously.

Mr. Bond requested approval to contact the ECA for authorization to repair and monitor the Crystal Street Kiosk at a cost not to exceed \$500.00, including artwork on the back of the kiosk.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to direct the Borough Manager to contact the ECA for authorization to repair and monitor the Crystal Street Kiosk at a cost not to exceed \$500.00, including artwork on the back of the kiosk. The motion carried unanimously.

Mr. Bond requested authorization to ratify the hiring of Joe Agnello as the Golf Course Maintenance Supervisor at an hourly rate of \$26.00 per hour as recommended by the Personnel Committee.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve ratifying the hiring of Joe Agnello as the Golf Course Maintenance Supervisor at an hourly rate of \$26.00 per hour as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested authorization to hire Jim Dennis as a part-time pro shop attendant at an hourly rate of \$10.50, as recommended by the Personnel Committee.

A motion was made by Mr. Molin and seconded by Mr. Cross to authorize hiring Jim Dennis as a part-time Pro Shop Attendant at an hourly rate of \$10.50, as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested authorization to hire Sandy Messerle as the Pro Shop Supervisor at an hourly rate of \$12.50, as recommended by the Personnel Committee.

A motion was made by Mr. Molin and seconded by Mr. Cross to authorize hiring Sandy Messerle as the Pro Shop Supervisor at an hourly rate of \$12.50, as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested authorization to hire Jayson Cramer as the Water/Waste Water Laborer at the hourly rate of \$16.00, as recommended by the Personnel Committee.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to authorize hiring Jayson Cramer as the Water/Waste Water Laborer at the hourly rate of \$16.00, as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested authorization to hire Lawrence Harris as the part-time Recycling Worker at the hourly rate of \$13.00, as recommended by the Personnel Committee.

A motion was made by Mr. Cross and seconded by Mr. Molin to authorize hiring Lawrence Harris as the part-time Recycling Worker at the hourly rate of \$13.00, as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested approval to set the date and advertise the Borough Spring Cleanup Drop Off for Saturday, June 5, 2021, and the Fall Cleanup Drop Off for Saturday, October 16, 2021 from 8:00 a.m. to 3:00 p.m.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to set the date and advertise the Borough Spring Cleanup Drop Off for Saturday, June 5, 2021, and the Fall Cleanup Drop Off for Saturday, October 16, 2021 from 8:00 a.m. to 3:00 p.m. The motion carried unanimously.

Mr. Bond requested approval of Resolution 14-2021, setting the 2021 Spring and Fall Cleanup Fee Schedule, as presented.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve Resolution 14-2021, setting the 2021 Spring and Fall Cleanup Fee Schedule, as presented. The motion carried unanimously.

Bill Reese:

Absent.

Approval of Warrant List 210406

A motion was made by Mr. DeLarco and seconded by Ms. Panepinto to approve Warrant List 210406, as presented. The motion carried unanimously.

Adjournment

A motion was made by Ms. Panepinto and seconded by Mr. Cross to adjourn the meeting at 8:27 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, April 20, 2021, @ 7:15 p.m. in person at the East Stroudsburg Borough Municipal Building and virtually on Facebook on the East Stroudsburg Virtual Meeting page.