

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY APRIL 20, 2021 - 7:15 p.m.

PRESENT IN PERSON: William T. Reese, Sonia Wolbert; Maury Molin; Carrie Panepinto; Don Cross; Roger DeLarco; Borough Manager Brian Bond. Also present were: Mayor Armand Martinelli, Solicitor John Prevoznik; Zoning Officer Marv Walton; Public Works Director Brian Ace; and Borough Engineer Russ Scott

The Pledge of Allegiance was recited.

Solicitor's Report on Executive Session

The Solicitor reported that an Executive Session was held on April 20, 2021 at 6:15 p.m., prior to the start of the Council Meeting. The Solicitor reported that all members of Council and the Mayor were in attendance. The Borough Manager's annual evaluation was discussed. Mr. Prevoznik was excused from Executive Session at 6:43, and Mr. Bond joined the meeting to review the first part of his evaluation with Council. No decisions were made. Executive Session ended at 7:18 p.m.

April 6, 2021 Council Minutes

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the minutes of the April 6, 2021 council meeting. The motion carried unanimously.

Public Comments – Agenda Items

None.

SROSRC Report:

Ms. Wolbert announced the Fourth of July Fireworks are scheduled for Friday, July 2, 2021.

Veterans Park:

Mr. Reese reported the Veterans Park committee will meet soon. The dedication of the benches that Mr. Lanterman donated will be scheduled.

150th Update:

The next committee meeting is Monday, May 13, 2021, at 5:00 p.m. in the Borough Council Chambers, and via Webex. Mr. Molin reported that essays are due by April 30. The calendar of events will be finalized at the next meeting and published on the Borough's website. 150th Anniversary T-shirts will be available for sale. Details will be on the Borough's website.

Police Report:

The SARPD report was distributed via email prior to the meeting.

Mr. Molin reported a complaint from a resident of North Courtland Street about the amount of speeders. Mr. Martinelli suggested SARPD put the lines down to enforce speeding.

Bruce Smith recently attended a council meeting to complain about the noise from his neighbors, and advised he contacted 911 numerous times and officers did not respond. Mr. Martinelli asked Captain Gasper to report on noise complaints made to 911. Captain Gasper reported that between August 1, 2020 and April 7, 2021 seven calls to 911 complaining of noise were made,

and officers responded to each one within seven minutes. Captain Gasper added that Mr. Smith's last call to 911 for a noise complaint was October 18th.

East Stroudsburg Community Alliance:

Ms. Wolbert reported the ECA has scheduled Music on Mondays beginning the first Monday in May.

Engineer's Report:

The Engineer's report was distributed.

Middle Dam

A Notice to Proceed was issued to the contractor and a preconstruction meeting was held. Construction should be starting soon.

Joint Landfill

The 2021 required sampling has been completed and reports will be compiled once the lab results are available.

Brown Street Waterline

The highway occupancy permit was issued by PennDOT and the project will be going to bid once a temporary construction easement is secured.

South Green Street

The paving contractor was on site touching up the grass in the necessary areas.

North Green Street

The North Green Street paving project funded by CDBG will be advertised for bids on May 5, 2021.

Emergency Generator Well #3

The bids for the emergency generator were opened April 19, 2021. Three bids were received, two of which were below the construction estimate. This is a grant-funded project. Review of the bids and qualifications has been completed with everything in order. RKR Hess made a recommendation to issue the Notice of Intent to Award to North End Electric in the amount of \$159,425.00.

A motion was made by Mr. Cross and seconded by Mr. Molin based upon engineer RKR Hess's recommendation to authorize RKR Hess to issue the Notice of Intent to Award to North End Electric in the amount of \$159,425.00. The motion carried unanimously.

Public Comments – New Business

None.

Reports:

Brian Ace/Public Works:

The DPW report was distributed via email.

DRBC Docket and the Flow Weighted Composite Sampler installation

The DRBC Docket application was submitted in 2020 by Glace Associates, Inc. on behalf of the Borough. The changes in the docket are the same as the changes for the NPDES permit which requires more testing. Mr. Prevoznik advised the docket has been reviewed and there are comments which will be provided to Mr. Ace and Max Stoner, of Glace Associates. Once comments are resolved, the final form will be forwarded to DRBC with the assistance of Bryan Franey, of Manko Gold.

Mr. Ace reported that parts were ordered for the flow weighted composite sampler in December 2020. This is a sampler required to meet compliance with NPDES Permit. All parts for the composite flow sampler are now available to the contractor. Installation will begin the week of April 26, 2021. In preparation, Borough employees installed a 7x7 box over the existing force main to be able to put a flow meter around the eighteen-inch pipe so we can measure the influent flow.

Marv Walton:

Mr. Walton's reports were distributed via email. Mr. Walton reported that enforcement actions against residential rental property owners who are delinquent in Borough utilities payments are being taken. Mr. Walton reported that since the last Council meeting, \$6,700.00 has been collected in delinquent utility/garbage fees.

Mr. Cross reported a few RV's parked in the area of Chestnut Street and East 4th Street. Mr. Walton advised he will look into that complaint.

Mr. Molin commended Mr. Walton and the employees in his department for issuing violations to property owners whose properties contain abandoned vehicles and other Code infractions.

Mr. Walton stated the Borough's complaint form has been updated and should be used by everyone who wants to file a formal complaint. Using the complaint form will provide accountability on the employees, and a paper trail for our records. Mr. Prevoznik suggested a complaint policy be developed and sent to the Zoning Ordinance Review Committee for approval.

Finance:

The financial reports were distributed via email.

Mayor Armand Martinelli:

Mayor Martinelli reported that he was contacted in December by Shirley Futch Plaza on behalf of their residents who wanted COVID-19 vaccinations. Mr. Martinelli contacted Rep. Maureen Madden; and through her efforts as well as other community members and organizations, the residents of Shirley Futch Plaza were able to gain access to vaccines.

Sonia Wolbert:

No Report.

Don Cross:

No Report.

Maury Molin:

Mr. Molin asked the status of the Ridgeway Street bridge. Mr. Bond advised that is a PennDOT project and the paving may resume any time after April 15. Mr. Ace added the contractors require consistent 60 degree or better temperatures for the sidewalk sealer.

Mr. Molin asked Mr. Bond if the tables are going to be installed in the breezeway between Crystal Street and Dansbury Terrace. Mr. Bond advised the tables will be installed prior to the 150th celebrations.

Mr. Molin reminded everyone that Pick Up the Poconos is Saturday, April 24, 2021.

Roger DeLarco:

Mr. DeLarco asked the status of the potential shredding day at the Recycling Center for Borough residents. Mr. Bond will report back with information.

Carrie Panepinto:

Ms. Panepinto reported complaints of potholes on East Broad Street. Mr. Bond advised our crews will begin pothole patching.

Solicitor John Prevoznik, Esq.:

No Report.

Manager's Report:

Mr. Bond reported a request from Mountain Lake Fire Company for a round of golf for two with a cart and two Terra Greens baseball caps for prizes at the Mountain Lake Fire Company Golf Tournament fundraiser, being held on May 7, 2021 at Harker's Hollow Golf Course.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the request from Mountain Lake Fire Company for a round of golf for two with a cart and two Terra Greens baseball caps for prizes at the Mountain Lake Fire Company Golf Tournament fundraiser, being held on May 7, 2021 at Harker's Hollow Golf Course. The motion carried unanimously.

Mr. Bond reported a request from the Salvation Army East Stroudsburg Corps for a round of golf for two with a cart for the Annual Summer Auction being held Saturday, June 26, 2021.

A motion was made by Mr. DeLarco and seconded by Ms. Wolbert to approve the request from the Salvation Army East Stroudsburg Corps for a round of golf for two with a cart for the Annual Summer Auction being held Saturday, June 26, 2021. The motion carried unanimously.

Mr. Bond requested approval to accept Dan Strunk's letter of retirement effective April 23, 2021.

A motion was made by Ms. Panepinto and seconded by Mr. DeLarco to accept Dan Strunk's letter of retirement effective April 23, 2021. The motion carried unanimously.

Mr. Bond requested approval to hire Jerry Norton as a part-time, seasonal Pro Shop Attendant at an hourly rate of \$10.50, as recommended by the Personnel Committee.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve hiring Jerry Norton as a part-time, seasonal Pro Shop Attendant at an hourly rate of \$10.50, as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested approval to hire Steve Schouppe as a part-time, seasonal Golf Course Maintenance Worker at an hourly rate of \$12.50, as recommended by the Personnel Committee.

A motion was made by Ms. Panepinto and seconded by Mr. Molin to approve hiring Steve Schouppe as a part-time, seasonal Golf Course Maintenance Worker at an hourly rate of \$12.50, as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested approval to hire John Gottardi as a part-time, seasonal Pro Shop Attendant at an hourly rate of \$10.50, as recommended by the Personnel Committee.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve hiring John Gottardi as a part-time, seasonal Pro Shop Attendant at an hourly rate of \$10.50, as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested approval to hire Greg DeBore as a part-time, seasonal Pro Shop Attendant at an hourly rate of \$10.50, as recommended by the Personnel Committee.

A motion was made by Mr. DeLarco and seconded by Ms. Panepinto to approve hiring Greg DeBore as a part-time, seasonal Pro Shop Attendant at an hourly rate of \$10.50, as recommended by the Personnel Committee. The motion carried unanimously.

Mr. Bond requested authorization to allow the Golf Maintenance Supervisor work an additional twelve hours per week in order to get the course ready to open, until enough help is hired, as recommended by the Finance Committee.

A motion was made by Mr. DeLarco and seconded by Mr. Cross to authorize the Golf Maintenance Supervisor work an additional twelve hours per week in order to get the course ready to open, until enough help is hired, as recommended by the Finance Committee. The motion carried unanimously.

Mr. Bond requested authorization to approve the closing of the 2015 CDBG account as per the Borough Auditor as no funds have been expended since December 31, 2019.

A motion was made by Mr. DeLarco and seconded by Mr. Cross to approve the closing of the CDBG account as per the Borough Auditor as no funds have been expended since December 31, 2019. The motion carried unanimously.

Mr. Bond reported a request received from East Stroudsburg University for free metered parking on Saturday, May 1, 2021 from 8:00 a.m. until 12:00 p.m., and on Saturday, May 8, 2021 all day.

A motion was made by Mr. Molin and seconded by Ms. Panepinto to approve the request from East Stroudsburg University for free metered parking on Saturday, May 1, 2021 from 8:00 a.m. until 12:00 p.m., and on Saturday, May 8, 2021 all day. The motion carried unanimously.

Mr. Bond reported a request from East Stroudsburg University to hang the ESU flags from August 1, 2021 through November 30, 2021 in the same areas as approved last year with the Borough being reimbursed for its costs by East Stroudsburg University.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to approve the request from East Stroudsburg University to hang the ESU flags from August 1, 2021 through November 30, 2021 in the same areas as approved last year with the Borough being reimbursed for its costs by East Stroudsburg University. The motion carried unanimously.

Middle Dam Rehabilitation Project Financing Update

Mr. Bond reported that all monies are in and will be utilizing the general obligation note of 2016 at the start of the project; and once that is drawn down, we will be using the LSA grant and the Small PA Dams and Waterways Grant before utilizing the 2021 general obligation note.

Bill Reese:

No Report.

Approval of Warrant List 210420

A motion was made by Ms. Wolbert and seconded by Mr. DeLarco to approve Warrant List 210420, as presented. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to ratify the paying of monthly bills paid prior to ratification of warrant list 210420. The motion carried unanimously.

Adjournment

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to adjourn the meeting at 8:12 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, May 4, 2021, @ 7:15 p.m. in person at the East Stroudsburg Borough Municipal Building and virtually on Facebook on the East Stroudsburg Virtual Meeting page.