

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY MARCH 2, 2021 - 7:15 p.m.

PRESENT IN PERSON: William T. Reese; Sonia Wolbert; Maury Molin; Don Cross; Roger DeLarco; Borough Manager Brian Bond. Also present were: Solicitor John Prevoznik; Zoning Officer Marv Walton; Public Works Director Brian Ace; and Borough Engineer Russ Scott
VIRTUALLY PRESENT: Carrie Panepinto; Mayor Armand Martinelli

The Pledge of Allegiance was led by Mr. Marc Jackett.

Solicitor's Report on Executive Session

The Solicitor reported that an Executive Session was held on March 2, 2021 at 6:30 p.m., prior to the start of the Council Meeting. The Solicitor reported that the first part of Executive Session held with just Council members, without Brian Bond, to discuss manager evaluation. Mr. Bond rejoined the group and a litigation matter was discussed; no decisions were made. Executive Session ended at 7:10 p.m.

February 16, 2021 Council Minutes

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the minutes of the February 16, 2021 council meeting. The motion carried unanimously.

Public Hearing – Ordinance 1376, Amending Chapter 150, Vehicles and Traffic, Article III, Penalties for Parking Violations

A motion was made by Mr. Cross and seconded by Mr. Molin to recess the regular meeting and convene the public hearing. The motion carried unanimously.

Mr. Walton testified that this ordinance increases the fine amount for parking within a fire lane from \$50.00 to \$80.00.

During the hearing, the following four exhibits were entered into evidence without objection: Copy of the Ordinance (B1); Public Notice (B2); Proof of Publication (B3); Sign-In Sheet (B4).

Solicitor Prevoznik asked Council if it had any questions of Mr. Walton. Borough Council had no questions. Solicitor Prevoznik asked whether any members of the public had any questions and, if so, to sign in on the public sign-in sheet (Exhibit B4) or to provide names and addresses if participating virtually. No member of the public requested to participate in the ordinance hearing. Solicitor Prevoznik asked for a motion to enter Exhibits B1 through B4 into evidence.

A motion was made by Mr. Cross and seconded by Mr. Molin to enter exhibits B1 through B4 into evidence. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to close the public hearing and reconvene the regular meeting. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve Ordinance No. 1376, amending Chapter 150, Vehicles and Traffic, Article III, Penalties for Parking Violations, as advertised. The motion carried unanimously.

Public Comments – Agenda Items

None.

SROSRC Report:

A motion was made by Mr. Molin and seconded by Mr. DeLarco to approve the SROSRC's request to hold a Levee Loop Trail Run and Walk on Sunday, June 6, 2021. The motion carried unanimously.

Veterans Park:

No Report.

150th Update:

The next committee meeting is Thursday, March 25 2021, at 5:00 p.m. in the Borough Council Chambers, and via Webex.

Police Report:

The SARPD report will be presented at the March 16, 2021 meeting.

East Stroudsburg Community Alliance:

No Report.

Engineer's Report:

The Engineer's report was distributed.

Middle Dam and New Water Supply Intake Line

Mr. Scott requested consideration to issue the Notice of Intent to Award to Pioneer Construction, based on the Borough engineer RKR Hess's recommendation to issue the Notice of Intent to Award to Pioneer Construction.

A motion was made by Mr. Molin and seconded by Mr. Cross to issue the Notice of Intent to Award to Pioneer Construction, based on the Borough engineer RKR Hess's recommendation to issue the Notice of Intent to Award to Pioneer Construction. The motion carried unanimously.

Woods Road Tank Containment

Mr. Scott requested approval for RKR Hess to perform construction administration services for the Woods Road Tank project, at a cost not to exceed \$6,500.00.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve RKR Hess to perform construction administration services for the Woods Road Tank project, at a cost not to exceed \$6,500.00, and further authorizing the Borough Manager to execute a Memorandum of Understanding commemorating this approval. The motion carried unanimously.

NPDES Industrial Wastewater Discharge Permit

Mr. Scott requested approval for RKR Hess to perform consulting services in the NPDES Industrial Wastewater Discharge Permit and DBRC Docket renewals for the East Stroudsburg Water Treatment Plant at a cost not to exceed \$17,850.00.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve RKR Hess to perform consulting services in preparation of the NPDES Industrial Wastewater Discharge Permit and

DRBC Docket renewals for the East Stroudsburg Water Treatment Plant at a cost not to exceed \$17,850.00, and further authorizing the Borough Manager to execute a Memorandum of Understanding commemorating this approval. The motion carried unanimously.

Public Comments – New Business

None.

Reports:

Brian Ace/Public Works:

The DPW report was distributed via email.

Marv Walton:

Mr. Walton's reports were distributed via email.

Mr. Walton requested approval of Resolution 12-2021, approving the Preliminary/Final Land Development Plan for 268 Washington Street.

A motion was made by Mr. DeLarco and seconded by Mr. Molin to approve Resolution 12-2021, approving the Preliminary/Final Land Development Plan for 268 Washington Street. The motion carried unanimously.

Mr. Walton reported the request from the owners of 268 Washington Street for a waiver of SALDO Section 140-7C, requiring the separate submissions of Preliminary and Final Land Development Plans.

A motion was made by Mr. DeLarco and seconded by Mr. Cross to approve the request from the owners of 268 Washington Street for a waiver of SALDO Section 140-7C, requiring the separate submissions of Preliminary and Final Land Development Plans. The motion carried unanimously.

Mr. Walton requested approval to advertise and set a date and time for a public hearing for Ordinance 1377, amending Chapter 134, Solid Waste, 134.6 Residential Collection Standards for Tuesday, March 6, 2021 at 7:20 p.m. in Borough Council Chambers.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve advertising and setting a date and time for a public hearing for Ordinance 1377, amending Chapter 134, Solid Waste, 134.6 Residential Collection Standards for Tuesday, March 6, 2021 at 7:20 p.m. in Borough Council Chambers. The motion carried unanimously.

Finance:

The financial reports were distributed via email.

Mayor Armand Martinelli:

No Report.

Sonia Wolbert:

No Report.

Don Cross:

No Report.

Maury Molin:

Mr. Molin requested the Borough's COVID-19 Travel/Response Policy be amended based on the Governor's recent restriction changes. Mr. Molin recommends rescinding the requirement to quarantine after travel out of the area.

A motion was made by Mr. Molin and seconded by Mr. Cross to authorize the Borough Manager to amend the Borough's COVID-19 Travel/Response Policy based current state guidelines. The motion carried unanimously.

Roger DeLarco:

No Report.

Carrie Panepinto:

No Report.

Solicitor John Prevoznik, Esq.:

A motion was made by Mr. Molin and seconded by Mr. DeLarco to authorize Mr. Prevoznik to work with Mr. Walton and Mr. Bond with regard to two properties which have fallen into disrepair and have continued to be delinquent in their utility bills. The motion carried unanimously.

Manager's Report:

Mr. Bond requested approval to authorize the Borough Council President to execute the Utility Relocation Reimbursement Agreement 05U260 for the PennDOT Exit 308 Relocation Project.

A motion was made by Mr. Cross and seconded by Mr. Molin to authorize the Borough Council President to execute the Utility Relocation Reimbursement Agreement 05U260 for the PennDOT Exit 308 Relocation Project, contingent upon the Borough Solicitor, Borough Engineer, and Borough Manager's approval. The motion carried unanimously.

Mr. Bond requested approval to hire Tom Detweiler as a part-time Health Officer employee at an hourly rate of \$26.00 per hour.

A motion was made by Mr. Molin and seconded by Mr. DeLarco to approve hiring Tom Detweiler as a part-time Health Officer employee at an hourly rate of \$26.00 per hour. The motion carried unanimously.

Mr. Bond requested approval of Resolution 13-2021, authorizing the Borough Council President to execute the PennDOT Traffic Signal Maintenance Agreement.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve Resolution 13-2021, authorizing the Borough Council President to execute the PennDOT Traffic Signal Maintenance Agreement. The motion carried unanimously.

Mr. Bond requested approval of the PennDOT Traffic Signal Maintenance Agreement 057551, as presented.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve the PennDOT Traffic Signal Maintenance Agreement 057551, as presented. The motion carried unanimously.

Mr. Bond requested approval to advertise the following positions: Seasonal Part-time Golf Pro Shop Attendants, Part-time Parking Enforcement Officer (days), and Seasonal Part-time Golf Grounds Maintenance as recommended by the Personnel Committee.

A motion was made by Mr. Cross and seconded by Mr. Molin to authorize advertising of the following positions: Seasonal Part-time Golf Pro Shop Attendants at \$10.50 per hour, Part-time Parking Enforcement Officer (days) at \$15.00 per hour, and Seasonal Part-time Golf Grounds Maintenance at \$12.00 per hour, as recommended by the Personnel Committee. The motion carried unanimously.

Bill Reese:

No Report.

Approval of Warrant List 210302

A motion was made by Mr. Cross and seconded by Mr. DeLarco to approve Warrant List 210302, as presented. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. DeLarco approving the ratification of paying monthly bills paid prior to Warrant List 210302. The motion carried unanimously.

Adjournment

A motion was made by Mr. Cross and seconded by Mr. Molin to adjourn the meeting at 8:28 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, March 16, 2021, @ 7:15 p.m. in person at the East Stroudsburg Borough Municipal Building and virtually on Facebook on the East Stroudsburg Virtual Meeting page.