

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
Tuesday, November 17, 2020 - 7:15 p.m.

1. Call to Order/Pledge of Allegiance led by _____.
2. Solicitor's report on Executive Session
The Solicitor reported Executive Session was held on November 17, 2020 at 6:30 p.m., prior to the start of the Council Meeting. Litigation and personnel matters were discussed.
3. Minutes of November 3, 2020 Regular Council Meeting

Motion made by _____, seconded by _____, to approve the November 3, 2020 Regular Council meeting minutes.
4. Minutes of November 10, 2020 Special Council Meeting

Motion made by _____, seconded by _____, to approve the November 10, 2020 Special Council meeting minutes.
5. Public Comments – Agenda Items
6. SROSRC Report:
7. Police Report: The November SARP report will be presented by Captain Paul Gasper.
8. Veterans Park Update: Mr. Reese to provide an update.
 - (i) Consideration to approve adding a segregated escrow account for the additional upgrades to Veterans Park with a fundraising goal of \$10,000.00.

Motion made by _____, seconded by _____ to approve adding a segregated escrow for the additional upgrades to Veterans Park with a fundraising goal of \$10,000.00.
9. 150th +1 Update: Next Committee Meeting scheduled for February 4, 2021.
10. East Stroudsburg Community Alliance:
11. Engineer's Report: Engineer's report was distributed.
 - (i) Middle Dam and New Water Supply Intake Line
 - a) ACTION ITEM: Authorization to advertise for bids of the Middle Dam and Intake Waterline Rehabilitation on or after November 23, 2020.

Motion made by _____, seconded by _____ to authorize advertising for bids of the Middle Dam and Intake Waterline Rehabilitation on or after November 23, 2020.

(ii) South Green Street Paving and ADA Project

- a) ACTION ITEM: Consideration to approve payment request #2 to Hendricks and Winot Group, Inc. dba Northeast Site Contractors as submitted and recommended by RKR Hess at a cost of \$69,414.35. 10% Retainage is being withheld on this project.

Motion made by _____, seconded by _____, approve payment request #2 to Hendricks and Winot Group, Inc. dba Northeast Site Contractors as submitted and recommended by RKR Hess at a cost of \$69,414.35.

(iii) Reconditioning of Well Nos. 3 and 4

- a) ACTION ITEM: Consideration of payment request No. 1 to A.C. Schultes, Inc. in the amount of \$29,677.50 as recommended by RKR Hess contingent upon receipt of the updated insurance documents from the contractor.

Motion made by _____, seconded by _____, approve payment request No. 1 to A.C. Schultes, Inc. in the amount of \$29,677.50 as recommended by RKR Hess contingent upon receipt of the updated insurance documents from the contractor.

- b) Consideration of change order No. 1, representing a Contract increase in the amount of \$7,081.00 for the Contractor to furnish and deliver a spare pump and motor for Well No. 3 is recommended for approval. This equipment cost is lower than previously obtained Costars pricing. The Change Order also extends the Contract time for Substantial Completion by 19 days (to 11/27) and Final Completion by 11 days (to 12/4). The date for submission of final closeout documents is unchanged.

Motion made by _____, seconded by _____, approve change order No. 1, representing a Contract increase in the amount of \$7,081.00 for the Contractor to furnish and deliver a spare pump and motor for Well No. 3 is recommended for approval. This equipment cost is lower than previously obtained Costars pricing. The Change Order also extends the Contract time for Substantial Completion by 19 days (to 11/27) and Final Completion by 11 days (to 12/4). The date for submission of final closeout documents is unchanged.

- (iv) Consideration to authorize RKR Hess to conduct a rate study to ensure that water rates cover debt service for upcoming water projects.

Motion made by _____, seconded by _____, to authorize RKR Hess to conduct a rate study to ensure that water rates cover debt service for upcoming water projects.

12. Public Comments – New Business

13. Reports

A. Brian Ace/Public Works: DPW report.

B. Fire Chiefs Report: Distributed via email.

- C. Marv Walton: Permits report, Violations report, Inspections report and Parking Enforcement report were distributed
- D. Ken Konz: The October 2020 Borough Financial Statements were distributed.
- E. Mayor Armand Martinelli:
- F. Sonia Wolbert:
- G. Don Cross:
- H. Maury Molin:
- I. Roger DeLarco:
- J. Carrie Panepinto:
- K. Bill Reese:
- L. Manager's Report:

- (i) Consideration to approve advertising and posting the proposed 2021 East Stroudsburg Borough Budget as approved at the November 10, 2020 Budget Workshop for approval at the December 15, 2020 regularly scheduled Borough Council Meeting.

Motion made by _____ and seconded by _____ to approve advertising and posting the proposed 2021 East Stroudsburg Borough Budget as approved at the November 10, 2020 Budget Workshop for approval at the December 15, 2020 regularly scheduled Borough Council Meeting

- (ii) Consideration to set a public hearing for Tuesday, December 15, 2020 at 7:20 p.m., to consider Ordinance number 1372 fixing the Real Estate Tax for fiscal year 2021 at no tax increase.

Motion made by _____ and seconded by _____ to set a public hearing for Tuesday, December 15, 2020 at 7:20 p.m., to consider Ordinance number 1372 fixing the Real Estate Tax for fiscal year 2021 at no tax increase.

- (iii) Consideration to authorize budget line item transfer #1-2020 in the amount of \$10,000.00 from line item 08-429.450 to 08-429.220 to cover the cost of pump station pump repairs.

Motion made by _____ and seconded by _____ to authorize budget line item transfer #1-2020 in the amount of \$10,000.00 from line item 08-429-450 to 08-429.220 to cover the cost of pump station repairs.

- (iv) Consideration to appoint Hanover Engineering to review the Land Development Plan for the Eagle Valley Pump Station.

Motion made by _____ and seconded by _____ to appoint Hanover Engineering to review the Land Development Plan for the Eagle Valley Pump Station.

- (v) Consideration to require a maintenance bond from the PennDOT contractor performing the work for the Route 80 Exit 308 project at a cost not to exceed \$20,000.00.

Motion made by _____ and seconded by _____ to require a maintenance bond from the PennDOT contractor performing the work for the Route 80 Exit 308 project at a cost not to exceed \$20,000.00.

14. Ratification of Bills Payable:

- (i) Approval of Warrant List #201117

Motion made by _____, seconded by _____, to approve Warrant List #201117 as presented.

15. Adjournment

- A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, December 1, 2020; 7:15 p.m. in person and/or virtually on the East Stroudsburg Virtual Meeting Facebook Page and/or at the East Stroudsburg Borough Municipal Building.