

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY DECEMBER 1, 2020 -7:15 p.m.

PRESENT: Roger DeLarco, Maury Molin, Bill Reese, Sonia Wolbert, Carrie Panepinto, Public Works Director Brian Ace, Solicitor John Prevoznik, Don Cross, Borough Manager Brian Bond, and Zoning Officer Marv Walton, Borough Engineer Russ Scott, and Mayor Martinelli (joined virtually)

ABSENT: Finance Director Ken Konz

The Pledge of Allegiance was recited.

**Solicitor's Report on Executive Session:**

The Solicitor reported Executive Session was held on December 1, 2020 at 6:30 p.m., prior to the start of the Council Meeting which ended at 7:18 p.m. Litigation, property acquisition, and several personnel matters were discussed. No decisions were made.

**November 17, 2020 Minutes:**

A motion was made by Ms. Panepinto and seconded by Mr. Cross to approve the minutes of the November 17, 2020 council meeting. The motion carried unanimously.

**Public Comments – Agenda Items:**

None.

**SROSRC Report:**

The SROSRC office at Day Street Community Center will be permitting visitors by appointment only due to statewide virus mitigation measures.

**Police Report:**

The November SARP report will be presented at the December 15<sup>th</sup> council meeting.

**East Stroudsburg Community Alliance:**

Ms. Wolbert will discuss continuing the Hometown Hero Banners program with the ECA Board and coordinating same with the Veterans Park Committee. The three year commitment for banners is currently set to expire next year.

**Engineer's Report:**

The Engineer's report was distributed. No action items.

**Eagle Valley Pump Station Update:**

The bid letting for the EVPS project is scheduled for December 7, 2020. Approximately 1.6 million dollars was transferred to the BCRA pursuant to the Repayment Agreement for the purpose of funding the construction project.

**Public Comments – New Business:**

None.

**Reports:**

**Brian Ace/Public Works:**

The Public Works report will be presented at the December 15<sup>th</sup> council meeting.

**Fire Chief's Report:**

The Fire Chief's report will be presented at the December 15<sup>th</sup> council meeting.

**Marv Walton:**

No Report.

**Ken Konz:**

Mr. Bond requested approval of budget line item transfer from 01-455.720 (New Plantings) for \$6,000.00 to budget line item 01-455.372 (Maintenance) for tree removal and maintenance.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the budget line item transfer from 01-455.720 (New Plantings) for \$6,000.00 to budget line item 01-455.372 (Maintenance) for tree removal and maintenance. The motion carried unanimously.

**Mayor Armand Martinelli:**

Absent.

**Sonia Wolbert:**

No Report.

**Don Cross:**

No Report.

**Maury Molin:**

No Report.

**Roger DeLarco:**

No Report.

**Carrie Panepinto:**

No Report.

**Bill Reese:**

No Report.

**Manager's Report:**

Mr. Bond reported the request from Thomas Kane of 393 Brodhead Avenue for the installation of a handicap parking space in front of his residence. All fees, forms, and review of the area have been completed.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to approve the request from Thomas Kane of 393 Brodhead Avenue for the installation of a handicap parking space in front of his residence. The motion carried unanimously.

Mr. Bond reported the recommendation of the Shade Tree Committee to appoint Kathy Richards to the Shade Tree Committee to fill the vacant seat with a term to expire at 11:59 p.m. on December 31, 2021.

A motion was made by Mr. DeLarco and seconded by Mr. Cross to appoint Kathy Richards to the Shade Tree Committee to fill the vacant seat with a term to expire at 11:59 p.m. on December 31, 2021. The motion carried unanimously.

Mr. Bond requested authorization to send a letter to Bob Gordon, retired Recycling Supervisor, acknowledging his years of service with the Borough of East Stroudsburg.

A motion was made by Ms. Wolbert and seconded by Mr. DeLarco to authorize the Borough Manager to send a letter to Bob Gordon, retired Recycling Supervisor, acknowledging his years of service with the Borough of East Stroudsburg. The motion carried unanimously.

Mr. Bond requested authorization to hire Mike Stettler as the Twin Boro's Recycling Center Supervisor, effective December 2, 2020, at a rate of \$23.00 per hour per the recommendation of the Personnel Committee.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to hire Mike Stettler as the Twin Boro's Recycling Center Supervisor, effective December 2, 2020, at a rate of \$23.00 per hour per the recommendation of the Personnel Committee. The motion carried unanimously.

Mr. Bond requested authorization to hire Zach Hennes as a full-time Parking Enforcement Officer, effective December 14, 2020, at the rate of \$16.50 per hour, per the recommendation of the Personnel Committee.

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to hire Zach Hennes as a full-time Parking Enforcement Officer, effective December 14, 2020, at the rate of \$16.50 per hour, per the recommendation of the Personnel Committee. The motion carried unanimously.

Mr. Bond requested authorization to hire Gary Serfass as a part-time Parking Enforcement Officer, effective December 2, 2020, at the rate of \$15.00 per hour, per the recommendation of the Personnel Committee.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to hire Gary Serfass as a part-time Parking Enforcement Officer, effective December 2, 2020, at the rate of \$15.00 per hour, per the recommendation of the Personnel Committee. The motion carried unanimously.

Mr. Bond led a discussion regarding free parking for the holiday season in the Downtown Business District, consisting of the entire length of Crystal Street, Washington Street (from Crystal Street to Courtland Street), and Courtland Street (from Analomink Street to Washington Street) from Saturday, December 11<sup>th</sup> to Saturday, December 26, 2020.

A motion was made by Mr. Molin and seconded by Mr. Cross to set free parking for the holiday season in the Downtown Business District, consisting of the entire length of Crystal Street, Washington Street (from Crystal Street to Courtland Street), and Courtland Street (from Analomink Street to Washington Street) from Saturday, December 11<sup>th</sup> to Saturday,

December 26, 2020. Parking meter bags will not be distributed. The motion carried unanimously.

Mr. Bond requested authorization to advertise the chemical bid for the water and sewer treatment plants.

A motion was made by Ms. Panepinto and seconded by Mr. Cross to authorize advertising the chemical bid for the water and sewer treatment plants. The motion carried unanimously.

Mr. Bond requested authorization to advertise the removal and disposal of liquid sludge from the water treatment plant.

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to authorize advertising the removal and disposal of liquid sludge from the water treatment plant. The motion carried unanimously.

Mr. Bond requested authorization to advertise the removal and disposal of dewater sewage sludge from the sewer treatment plant.

A motion was made by Ms. Wolbert and seconded by Mr. DeLarco to authorize advertising the removal and disposal of dewater sewage sludge from the sewer treatment plant. The motion carried unanimously.

**Approval of Warrant List 201201:**

A motion was made by Ms. Wolbert and seconded by Mr. DeLarco to approve Warrant List 201201, as presented. The motion carried unanimously.

**Adjournment:**

A motion was made by Ms. Wolbert and seconded by Mr. Molin to adjourn the meeting at 7:53 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, December 15, 2020, @ 7:15 p.m. in person at the East Stroudsburg Borough Municipal Building and virtually on Facebook on the East Stroudsburg Virtual Meeting page. Executive Session scheduled for 6:30 p.m. immediately prior to the regular meeting.