

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY MAY 5, 2020 -7:15 p.m.

To meet the requirements established by the Office of Open records for virtual meetings, this meeting was recorded with audio and video via Publicinput.com/Webex from the initial announcement of the meeting till its end with the exception of executive session, if any, which shall not be recorded.

VIRTUALLY PRESENT : Solicitor John C. Prevoznik, Roger DeLarco, Carrie Panepinto, Bill Reese, Mayor Martinelli, Manager Brian Bond, Sonia Wolbert, Don Cross, Borough Engineer Nate Oiler, Maury Molin, Finance Director Ken Konz, Public Works Director Brian Ace, and Zoning Officer Marv Walton.

The Pledge of Allegiance was recited.

Executive Session

Executive Session was held prior to the start of the regular meeting. Property acquisition matters, status of the PennDot condemnation, Wellhead #1 and sanitary sewer easements matters, strategy of the sewer treatment plant, and matters related to a pending PRHRC case were all discussed and no decisions were made.

April 21, 2020 Minutes

A motion was made by Ms. Panepinto and seconded by Mr. Molin, to approve the April 21, 2020 minutes. The motion carried unanimously.

Public Hearing Amending Chapter 126, Sewers

A motion was made by Ms. Wolbert and seconded by Mr. Molin to re-advertise and reschedule the public hearing amending Chapter 126 of the Code of the Borough of East Stroudsburg entitled Sewers, to provide for an administrative extension of wastewater discharge permits issued pursuant to Ordinance No. 966. The motion carried unanimously.

Public Comments – Agenda Items

None. Eight members of the public joined the meeting, and due to technical difficulties, Deb Kuchinski was listening to the meeting through Mr. DeLarco's phone.

Resolution 5-2020, Extending the Tax Due Dates

A motion was made by Ms. Wolbert and seconded by Mr. Molin to approve Resolution 5-2020, extending the tax due dates in following the Monroe County Resolution. The motion carried unanimously.

Opening of the Zoning, Codes and Building Code Departments

A motion was made by Ms. Wolbert and seconded by Mr. Molin to ratify the order opening the Zoning and Code Departments and the Building Code Department as of May 1, 2020. The motion carried unanimously.

Opening of the Terra Greens Golf Course

A discussion regarding opening the Terra Greens Golf Course following the requirements of the Pennsylvania Department of Health Guidelines with reduced hours of operation was held. Mr. Bond stated there should be limited staff with just enough to keep the course running, limit to

one employee and one customer wearing masks in the pro shop at one time, and if there is rain in the forecast, the course will not open, unless there is a league scheduled for that night, and the league calls to confirm they will attend, in which case the course will open during the league time. No overtime or comp time will be approved, and staff will be on staggered, five-hour shifts. Mr. Bond suggested this procedure for four weeks, on a ten-hour day, and evaluate the numbers to determine if the course will continue to operate as is, or reduce hours to keep the operating expenses to a minimum. The Collections Committee shall receive weekly reports and make recommendations to council accordingly. Mr. DeLarco stated he is already concerned about the difficult financial situation the Borough is in, and the history of losses at the golf course, and feels it is not prudent at this time to go into a situation where we will lose more money. Mr. DeLarco was under the impression that leagues would be a key component for the course to be financially sustainable, however, it was stated that leagues are not able to start right away. Signs will be posted to enforce one customer in pro shop at a time, one golfer per cart, and that facemasks are required when in the pro shop. Other precautions on the course will be taken, such as pool noodles in the cups, and no touching any plastics.

A motion was made by Mr. Molin and seconded by Mr. Cross to open the Terra Greens Golf Course following the requirements of the Pennsylvania Department of Health guidelines with reduced hours of operation and that the financial statements/profits and loss would be prepared and submitted to the Collections Committee every Monday for a standing Collections Committee meeting on Wednesdays. The motion carried unanimously.

SROSRC

No report.

Veterans Park

No report. Mr. Cross mentioned a second coat of white paint on the fence is necessary before the rendering is added.

150th Anniversary

Mr. Molin would like to hold a meeting late June/early July with the committee.

Police Report

The April SARP report will be presented at the May 19th Council meeting.

East Stroudsburg Community Alliance

No report.

Engineer's Report

The Engineer's Report was distributed.

Proposed Eagle Valley Pump Station Interconnection with Brodhead Creek Regional Authority

A motion was made by Ms. Wolbert and seconded by Mr. Cross to authorize the advertisement for bids in May 2020 for the cleaning and reconditioning of Well Nos. 3 and 4. The motion carried unanimously.

Public Comments – New Business

None.

Reports:

Brian Ace:

Nothing to report.

Marv Walton:

A motion was made by Ms. Wolbert and seconded by Mr. Molin to advertise and set a public hearing for proposed Ordinance 1362, Chapter 157 entitled Zoning, to create a new C-1B Community Commercial Zoning District, including Use and Bulk Regulations in the C-1B District; a Zoning Map change for the C-1B district; amending other items in the Table of Bulk Regulations and the Table of Use Regulations; and to add, revise, and delete definitions, for Tuesday, June 16, 2020 at 7:20 p.m. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to advertise and set a public hearing for proposed Ordinance 1363 amending Chapter 140, Subdivision and Land Development, Sidewalks, for Tuesday, June 16, 2020 at 7:40 p.m. The motion carried unanimously.

Ken Konz:

Nothing to report.

Mayor Armand Martinelli:

No Report.

Sonia Wolbert:

No Report.

Don Cross:

No Report.

Maury Molin:

No Report.

Roger DeLarco:

Mr. DeLarco reported the Audit and Collections Committees met and asked Mr. Bond to provide a report. Mr. Bond advised the Collections Committee discussed EDU and EBUs and recommend having a public hearing regarding this. The Audit Committee met to discuss where the borough stands with the audit that is currently being conducted.

Carrie Panepinto:

No Report.

Solicitor John Prevoznik

No Report.

Manager's Report

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to execute the final wellhead protection easement upon receipt of the easement from DGS and review by the Borough Engineer, Solicitor, and Borough Manager. The motion carried unanimously.

A motion was made by Mr. DeLarco and seconded by Mr. Cross to advertise and set a public hearing for proposed Ordinance 1365 Amending Chapter 154, Water, for Tuesday, June 2, 2020 at 7:30 p.m. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to approve the amended COVID-19 Personnel Use Policy. The motion carried unanimously. The Recycling Center will be open Monday, May 11, with restrictions in place.

Mr. Bond reported Waste Management will begin taking one bulk item per week beginning next garbage collection, May 12, 2020. Effective June 1, they will allow more than one bulk item for collection, provided that all additional items are tagged appropriately.

Bill Reese:

Mr. Reese reported that Chief Fetterly of the fire department contacted him regarding an Eagle Scout project. Mr. Bond stated all the details need to be submitted to council before any project would be approved.

Bills Payable

A motion was made by Mr. Cross and seconded by Ms. Panepinto to ratify bills payable through May 5, 2020. The motion carried unanimously.

Adjournment

A motion was made by Ms. Wolbert and seconded by Mr. Cross at 8:28 p.m. to adjourn the meeting. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, May 19, 2020 @ 7:15 p.m.