

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY APRIL 7, 2020 -7:15 p.m.

PRESENT: Solicitor John C. Prevoznik, Roger DeLarco, Carrie Panepinto, Bill Reese,  
Don Cross, Mayor Martinelli  
BY PHONE: Manager Brian Bond, Sonia Wolbert, Borough Engineer Russ Scott and  
Maury Molin

Due to the COVID-19 emergency, the meeting was limited to six participants in person, and the others joined via telephone. The meeting was also open to the public via phone call, which was advertised prior to the meeting. The “closed to public” sign on the doors of Borough Hall were removed prior to the start of this meeting, as we could have allowed three members of the public to attend, for a maximum of ten people physically in attendance. No members of the public attended.

The Pledge of Allegiance was recited.

**March 17, 2020 Minutes**

A motion was made by Mr. Cross and seconded by Ms. Panepinto, to approve the March 17, 2020 minutes. The motion carried unanimously.

**Public Comments – New Business**

No Public in attendance.

**SROSRC**

The center is closed to the public until further notice, with a skeleton staff working. The basketball hoops have been removed to support the Governor’s orders for limiting gathering of crowds and to promote social distancing.

**Veterans Park**

Mr. Reese advised the rededication ceremony scheduled for May 23 will be rescheduled.

**150<sup>th</sup> Anniversary**

The 150<sup>th</sup> Anniversary of the Borough of East Stroudsburg has been postponed until 2021.

**Police Report**

The SARPD report will be given at the May meeting.

**East Stroudsburg Community Alliance**

The 4<sup>th</sup> of July event that ECA was going to hold has been canceled. ECA has postponed all other events until further notice. This includes Music on Mondays.

**Engineer’s Report**

The Engineer’s Report was distributed.

**Well Numbers 3 and 4 Refurbishment**

Mr. Scott requested authorization for RKR Hess to prepare specifications and bids for the cleaning and reconditioning of Well Numbers 3 and 4.

A motion was made by Ms. Panepinto and seconded by Mr. Cross to authorize RKR Hess to prepare specifications and bids for the cleaning and reconditioning of Well Numbers 3 and 4. The motion carried unanimously.

Mr. Scott reported the Joint Municipal Landfill testing has been done and is awaiting results. The bids for the Levee Culvert have been put on hold.

**Public Comments – New Business**

No Public in attendance.

**Reports:**

**Ken Konz:**

The March 2020 Borough Financial statements were distributed via email.

**Receipt of Grants**

Through the assistance of RKR Hess, the Borough has applied for and received two separate grants from the PA Small Water and Sewer Program. The first being for the Brown Street Waterline Replacement project in the amount of \$400,800.00. The second for the Well #3 project in the amount of \$198,375.00. It is encouraging to know that we will have approximately \$600,000.00 in assistance during these challenging times.

**Mayor Armand Martinelli:**

No Report.

**Sonia Wolbert:**

No Report.

**Don Cross:**

Mr. Cross expressed his concern regarding the intersection of East Broad Street and Lackawanna Avenue, specifically the sight distance, and asked if a mirror would be warranted.

A motion was made by Mr. Cross and seconded by Mr. DeLarco to allow the Borough Manager to contact SARPD to investigate if action is necessary at that intersection.

**Maury Molin:**

No Report.

**Roger DeLarco:**

Mr. DeLarco requested that any changes and updates regarding the Emergency Declaration should be brought to council's attention before implementing.

**Carrie Panepinto:**

Ms. Panepinto announced Savvy Citizen is up and running!

**Solicitor John Prevoznik**

Items for Executive Session.

## **Manager's Report**

A motion was made by Mr. Cross and seconded by Ms. Panepinto to approve the amended Emergency Declaration as presented, including Golf Superintendent and adding "Borough Solicitor" in the definition within the document. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to approve the Golf Superintendent perform required maintenance to the Terra Greens Golf Course at an estimated budget not to exceed \$1,650.00 per week, inclusive of his pay, as set forth in the amended Covid-19 Personnel Use Policy. The motion carried 5-1 (Yea: B. Reese, R. DeLarco, C. Panepinto, D. Cross, M. Molin; Nay: S. Wolbert).

A motion was made by Ms. Panepinto and seconded by Mr. Cross to approve directing the Borough Manager in consultation with the Borough Solicitor to create a policy on conducting Audio and/or Conducting Teleconference Meetings. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to approve the Amended Personnel Use Policy, including the Golf Course, as presented. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Mr. Molin to continue to IPP review. The motion carried unanimously.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to postpone the Rededication of Veterans Park to Wednesday, November 11 at 1:00 p.m. The motion carried unanimously.

A motion was made by Ms. Wolbert and seconded by Mr. Molin to ratify the order for Temporary Emergency Medical Facilities. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Cross to approve the Thorne/Miller Lot Consolidation Plan for on-site septic repairs, contingent upon Mr. Walton and Mr. Prevoznik's final review. The motion carried unanimously.

## **Bill Reese:**

No Report.

## **Bills Payable**

A motion was made by Mr. Cross and seconded by Ms. Panepinto to ratify bills payable through April 7, 2020. The motion carried unanimously.

## **Executive Session**

A motion was made by Ms. Wolbert and seconded by Ms. Panepinto to go into Executive Session at 8:57 p.m. The motion carried unanimously.

A motion was made by Ms. Panepinto and seconded by Mr. Cross to reconvene the meeting at 9:07 p.m. The motion carried unanimously.

Mr. Prevoznik reported property acquisition, pump station, and litigation regarding PennDot condemnation were discussed.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to approve the application form for employees to request emergency Covid-19 sick/FMLA leave. The motion carried unanimously.

**Adjournment**

A motion was made by Mr. Cross and seconded by Ms. Panepinto at 9:09 p.m. to adjourn the meeting. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, April 21, 2020 @ 7:15 p.m.