

AGENDA FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, April 21, 2020 - 7:15 p.m.

SPECIAL NOTE- To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via Publicinput.com/Webex from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded.

1. Call to Order/Pledge of Allegiance led by _____.

2. Minutes of April 7, 2020, Council Meeting

Motion made by _____, seconded by _____, to approve April 7, 2020 Council meeting minutes.

3. Public Comments – Agenda Items

4. SROSRC Report:

5. Veterans Park Update:

6. 150th Update:

7. Police Report: Chief Lyon to present the February SARP report.

8. East Stroudsburg Community Alliance Information Item:

9. Engineer's Report: Engineer's report was distributed.

(i) 2019 Street Paving Projects: Elizabeth and Vine Street

(a) Consideration to approve the final project payment to Gaver Industries, Inc. dba Barker & Barker in the amount of \$11,405.39 as recommended by RKR Hess.

Motion made by _____, seconded by _____, to approve the final project payment to Gaver Industries, Inc. dba Barker & Barker in the amount of \$11,405.39 as recommended by RKR Hess.

10. Public Comments – New Business

11. Reports

A. Public Works: The DPW report was distributed.

B. Fire Chiefs Report: The Fire Chiefs Report was distributed.

C. Marv Walton: Permits report, Violations report, Inspections report and Parking Enforcement report were distributed.

D. Ken Konz:

- (i) 2019 Annual Financial Audit – BBD is in the process of conducting the annual audit of the Borough Financial Statements. The Borough staff continues to provide answers to all questions as well as supply documents to the auditors on a timely basis. The review is expected to continue for the next several weeks. BBD has not heard from PMRS, due to this, the Pension section of the audit will be delayed.
- (ii) Distribution of Borough Financial Statements – March 2020 previously Distributed

E. Mayor Armand Martinelli:

F. Sonia Wolbert:

G. Don Cross:

H. Maury Molin: Mr. Molin is requesting that Borough Council send a letter to Dr. Marsha Welsh congratulating her on her retirement and a letter to Ken Long congratulating him on his appointment as Interim President of East Stroudsburg University.

I. Roger DeLarco: Audit Committee and Collection Committee meetings to be scheduled on Wednesday to occur within the following week via Webex Meeting.

J. Carrie Panepinto:

K. Solicitor John Prevoznik, Esq.: Executive session.

L. Manager's Report:

- (i) Consideration to allow Mike Stettler to remain on the Borough Health Care Plan through June 30, 2020, as per the amendment by PMHIC allowing furloughed personnel to remain on the Borough's Health Care Plan.

Motion made by _____, seconded by _____, to approve allowing Mike Stettler to remain on the Borough Health Care Plan through June 30, 2020, as per the amendment by PMHIC allowing furloughed personnel to remain on the Borough's Health Care Plan

- (ii) Consideration to approve the order presented by the Borough Manager on the Personnel Use Policy.

Motion made by _____, seconded by _____, to approve the order presented by the Borough Manager on the Personnel Use Policy.

- (iii) Consideration to accept the letter of resignation of Anita Einolf.

Motion made by _____, seconded by _____, to approve accept the letter of resignation of Anita Einolf.

- (iv) Consideration to advertise for the position of Assistant Codes/Health Officer.

Motion made by _____, seconded by _____, to approve advertising for the position of Assistant Codes/Health Officer.

- (v) Consideration to advertise Borough Council Meetings will be by Virtual/Telephonic means and available for Public participation via Publicinput.com/Webex.

Motion made by _____, seconded by _____, to consideration to advertise Borough Council Meetings will be by Virtual/Telephonic means and available for Public participation via Publicinput.com/Webex as per the regular scheduled times and dates.

- (vi) Consideration to advertise for the Position Director of Public Works that is a licensed Engineer as recommended by the Personnel Committee.

Motion made by _____, seconded by _____, to advertise for the Position Director of Public Works that is a licensed Engineer as recommended by the Personnel Committee.

- (vii) Consideration to advertise and set a Public Hearing Amending Chapter 126 of the Code of the Borough of East Stroudsburg entitled Sewers in order to provide for an administrative extension of wastewater discharge Permits issued pursuant to Ordinance No. 966, for Tuesday, May 5, 2020 at 7:20 P.M.

Motion made by _____, seconded by _____, to advertise and set a Public Hearing Amending Chapter 126 of the Code of the Borough of East Stroudsburg entitled Sewers in order to provide for an administrative extension of wastewater discharge Permits issued pursuant to Ordinance No. 966, for Tuesday, May 5, 2020 at 7:20 P.M.

L. Bill Reese:

12. Ratification of Bills Payable through April 21, 2020.

Motion made by _____, seconded by _____, to ratify bills payable through April 21, 2020.

13. Executive Session for Discussion of Litigation and/or Personnel Matters

A. Motion made by _____, seconded by _____ to go into Executive Session; note time _____.

B. Motion made by _____, seconded by _____ to reconvene meeting; note time _____.

C. Solicitor's report on Executive Session

14. Adjournment

A. Motion made by _____, seconded by _____ to adjourn the meeting; note time _____.

NEXT REGULAR MEETING: Tuesday, May 5, 2020; 7:15 p.m. via virtual/telephonic means.