

**PROCLAMATION OF STATE OF EMERGENCY
IN THE BOROUGH OF EAST STROUDSBURG,
MONROE COUNTY, PENNSYLVANIA**

On March 6, 2020, Governor Wolf, of the Commonwealth of Pennsylvania, declared a Disaster Emergency throughout the Commonwealth due to the outbreak of the novel Coronavirus Disease (COVID-19). On March 13, 2020, President Trump declared a national emergency concerning the novel Coronavirus Disease (COVID-19) outbreak. Pursuant to 35 Pa.C.S.A. Section 7501(b), the Borough of East Stroudsburg, Monroe County, Pennsylvania, is declaring a State of Emergency in the Borough of East Stroudsburg, commencing on Tuesday, March 17, 2020, at 7:30 P.M. This State of Emergency will continue until the Coronavirus Disease (COVID-19) pandemic (“Pandemic”) is no longer a threat to the health and safety of the citizens of the Borough, East Stroudsburg Borough employees, and visitors of the Borough or as subsequently modified by action of Borough Council.

There are eight confirmed cases in Monroe County. According to the Centers for Disease Control (www.cdc.gov), COVID-19 or coronavirus is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China. This virus has been determined to be highly infectious and may cause flu-like symptoms and other serious medical complications.

This Emergency Declaration provides guidance for development of contingency plans, organization of resources and establishment of protocols that can be used to respond to and help mitigate the effects of a pandemic influenza. The threat of the COVID-19 Virus changes hourly and it may be necessary to make changes to the emergency requirements daily. The Borough Manager is authorized to implement the following guidelines and make necessary changes in consultation with the Borough Council President and Mayor. The State of Emergency is being declared pursuant to 35 Pa.C.S.A. Section 7501(d) (temporary suspension of formal requirements). The Borough is authorized to exercise the powers vested under the aforesaid section and in the light of the exigencies of the Pandemic without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, the levying of taxes, and the appropriation and expenditure of public funds.

It is the goal of East Stroudsburg Borough to continue essential operations while providing for the safety of the Borough, its residents, employees, and visitors.

Until further notice, East Stroudsburg Borough Hall employees will be required to communicate through a barrier, such as a glass window, with the public. Residents requiring information from the East Stroudsburg Borough Administration Staff are asked to correspond by way of e-mail or telephone.

East Stroudsburg Borough shall close Borough facilities to public access, cancel all public meetings or limit attendance, and limit interactions with outside vendors or delivery persons.

The Borough Manager may restrict or determine the eligibility of an employee to work from home if said employee is not deemed part of essential services as defined below with the understanding that the scope of work will not encompass all of the essential duties of the job description.

The Borough Manager will develop and implement a work-at-home policy for the duration of the COVID-19 Pandemic.

The following essential services shall continue as modified by determination of the Borough Manager: Water and Waste Water operations, Refuse and Recycling Collection, Zoning/Code Enforcement, and Public Works services.

Measures to support our most vulnerable neighbors are taken. It is ordered that until further notice, the following services shall be suspended or amended:

- Recycling Drop-Off Center is closed. Curbside collection will remain unchanged.
- Administrative Office will remain open but only for electronic and drop box payments, applications, and inquiries by telephone and via email.
- Right-to-Know Office will remain open two (2) days a week.
- Water shut-offs are suspended.
- East Stroudsburg Zoning Hearing Board, Planning Commission, and Committee meetings are cancelled exclusive of the Stroud Area Regional Police Commission, SROSRC, and Monroe County Control Center.
- Housing inspections are suspended.
- Water meter upgrade appointments are suspended.
- Parks shall remain open at this time. Please practice safe social distancing.

Information on any changes to the COVID-19 Pandemic and East Stroudsburg Borough policies may be obtained on the East Stroudsburg Borough Website or other social media programs. East Stroudsburg Borough residents are asked to help with keeping East Stroudsburg as safe as possible so we may get through these times quickly.

The Borough Manager can offer and request mutual aid upon ratification of Borough Council.

Borough employees and residents are urged to practice good health habits such as hand washing and/or use of hand sanitizers frequently, social distancing such as avoiding large gatherings, meetings or trainings, by telecommuting and e-mail, and refrain from physical contact.

The Borough Manager is authorized to develop and implement a policy to allow additional leave to employees and issue payments to employees to alleviate loss of work or employment due to the COVID-19 Pandemic.

Enacted this 17th day of March, 2020 by East Stroudsburg Borough Council.

ATTEST:



Brian S. Bond, Secretary

BOROUGH OF EAST STROUDSBURG

By: 

William T. Reese, President

(SEAL)



Armand Martinelli, Mayor