

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY FEBRUARY 4, 2020 -7:15 p.m.

PRESENT: Manager Brian Bond, Solicitor John C. Prevoznik, Carrie Panepinto, Roger DeLarco, Bill Reese, Don Cross, Codes Officer Marv Walton, and Borough Engineer Nate Oiler

ABSENT: Sonia Wolbert, Finance Officer Ken Konz, Maury Molin, Public Works Director Brian Ace, and Mayor Martinelli

The Pledge of Allegiance was recited.

January 21, 2020 Minutes

A motion was made by Mr. Cross and seconded by Ms. Panepinto, to approve the January 21, 2020 minutes. The motion carried unanimously.

Public Comments – Agenda Items

Ms. Kessler of Analomink Street stated the top part of the access road to Giant from Brown Street was left a disaster. Mr. Walton advised that is private property not owned by the borough, and is not for thru traffic. Mr. Oiler noted there will be a final inspection for the plaza and they will be planting grass or laying stone in the unfinished area.

Ms. Kessler asked if residents can put metal objects out for scrap collectors. Mr. Walton stated this is expressly prohibited by the new and prior garbage ordinance. Mr. Bond suggested she call pickers to come to her residents to pick up any unwanted metal.

Ms. Granger of Maple Avenue asked when the borough will start enforcing the new garbage ordinance. Mr. Bond advised we made an exception this Tuesday due to the cans not being delivered in time. Mr. DeLarco added the reason for this new program is to reduce quantity and it will defeat the purpose if people do not comply and if the borough does not enforce.

Mr. Koberlein of East Brown Street applauds the borough for reducing costs of our trash service, and noted the rentals did not receive all their cans yet. The annual recycling schedule was sent, but late into January, and parking permits were not ready until the new year for the new period. He suggested the borough could send the schedule out earlier next year, and have the parking permits available for purchase a few months before they expire.

Solid Waste Collection Service Update

Mr. Bond reported on the garbage update. He advised there were some bumps in the road and issues with delivery of carts. Mr. Bond asked council to allow the borough to suspend enforcing the ordinance for two weeks, through Tuesday, February 18 at 5:00 p.m., to provide warnings without fines.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to approve the suspension of enforcing the ordinance through Tuesday, February 18 at 5:00 p.m., to provide warnings without fines. The motion carried unanimously.

SROSRC

No report.

Police Report

The SARPD report will be given at the February 18, 2020 meeting.

Veterans Park

Mr. Reese reported that we secured three renderings for the mural on the fence at Veterans Park. Samples were passed out to council.

East Stroudsburg Community Alliance

Mr. Bond reported the ECA may be receiving ten decorative snowmen for East Stroudsburg.

Engineers Report

The Engineers Report was distributed.

Kimco Pocono Plaza

Mr. Oiler requested approval of Kimco Lot Consolidation Plan with conditions listed in the recommendation letter from RKR Hess and to provide a letter authorizing the recording of plan in the Monroe County Courthouse and confirming Planning Commission signatures are not required due to the nature of the application.

Mr. Walton will issue the Certificate of Occupancy to both Giant, and Home Goods.

A motion was made by Ms. Panepinto and seconded by Mr. Cross to approve the Kimco lot consolidation as distributed by Stevens & Lee, as presented, conditioned upon satisfaction of the Borough Engineer the conditions listed in the recommendation letter from RKR Hess have been met and further that Kimco provide a letter authorizing the recording of the plan in the Monroe County Courthouse and upon confirmation that the Planning Commission signatures are not required . The motion carried unanimously.

Middle Dam Annual Inspection

Mr. Oiler requested approval for the annual dam inspection for 2020 for the Middle Dam. Since the dam will not be under construction in 2020, the annual inspection needs to be performed for the year. The budget is the same as last year, \$1,275.00. During the years that the dam in under construction, the annual inspection does not need to be performed.

A motion was made by Mr. Cross and seconded by Mr. DeLarco to approve the contract for annual dam inspection for 2020 for the Middle Dam. Since the dam will not be under construction in 2020, the annual inspection needs to be performed for the year. The budget is the same as last year, \$1,275.00. During the years that the dam in under construction, the annual inspection does not need to be performed. The motion carried unanimously.

Public Comments – New Business

Ms. Kessler asked the status of the plastic bag ban. Mr. Prevoznik advised he has heard nothing back from Senator Scavello's office.

Ms. Jeanschild of East Brown Street asked if the borough has heard when PennDot plans to remove properties. Mr. Bond advised 2021 seems to be when they will start. Mr. Prevoznik added PennDot will let the bid out August 2020 to allow work to start in the Spring of 2021.

Ms. Kuchinski of Brodhead Brew asked the Borough's policy with sandwich boards. Mr. Bond advised currently they are not allowed, unless in an out cove. Ms. Kuchinski stated there are

several sandwich boards throughout the Borough.

Ms. Kuchinski also asked about regulations on seating outside. Mr. Bond advised as long as the ADA standards are met, there are no regulations for outdoor seating/dining. There is no restriction on hours or time of year for outdoor seating/dining.

Reports:

Brian Ace:

Nothing to report.

Marv Walton:

Mr. Walton requested approval to set and advertise a Public Hearing to amend Chapter 151, Vehicles, Parking, Ordinance 1359, for Tuesday, February 18, 2020 at 7:20 p.m.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to set and advertise a Public Hearing to amend Chapter 151, Vehicles, Parking, Ordinance 1359, for Tuesday, February 18, 2020 at 7:20 p.m. The motion carried unanimously.

Mr. Walton requested authorization to work with the Borough Manager to prepare an RFI for a parking study in the Borough's Commercial Corridor. This is a budgeted item. Mr. DeLarco added this parking study is important to do.

A motion was made by Mr. DeLarco and seconded by Ms. Panepinto to approve the Zoning Officer and Borough Manager to work together and prepare an RFI for a parking study in the Borough's Commercial Corridor. The motion carried unanimously.

Mr. Walton reported a letter from FEMA was sent to the Mayor and himself, which included an amended flood insurance map and advised there is a 30-day comment period, ending May 1, 2020. Mr. Walton requested council to authorize the Borough Engineer to reach out and make calls to some people and make recommendations, with a cost not to exceed \$1,000.00.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to authorize the Borough Engineer to reach out and make calls to some people and make recommendations, with a cost not to exceed \$1,000.00.

Ken Konz:

Mr. Bond reported the 2019 Audit Committee Meeting was held and will be moving forward with the audit process.

Mayor Martinelli:

Absent.

Sonia Wolbert:

Absent.

Don Cross:

No Report.

Maury Molin:

Absent.

Roger DeLarco:

No report.

Carrie Panepinto:

Ms. Panepinto discussed the need for social media for the Borough.

A motion was made by Ms. Panepinto and seconded by Mr. DeLarco to approve Savvy Citizen at a cost not to exceed \$6,000.00, contingent upon a policy for the implementation of posting items to the page. The motion carried unanimously.

Ms. Panepinto reached out to Principal Catrillo at the East Stroudsburg High School South to discuss a junior council person.

Solicitor John Prevoznik

Items for Executive Session.

Manager's Report

Mr. Bond reported a request from the Department of Public Works to dispose of unrepairable equipment, as per attached list.

A motion was made by Mr. Cross and seconded by Mr. DeLarco to approve the request from the Department of Public Works to dispose of unrepairable equipment, as per attached list. The motion carried unanimously.

Mr. Bond reported a request from the Department of Public Works to sell multiple items on Municibid that are no longer needed as replacement items have been purchased, as per the attached list.

A motion was made by Ms. Panepinto and seconded by Mr. Cross to approve the request from the Department of Public Works to sell multiple items on Municibid that are no longer needed as replacement items have been purchased, as per the attached list. The motion carried unanimously.

Mr. Bond requested approval to appoint Barry Isett and Associates as the 3rd Party Inspection Services representative (UCC Building Officer), contingent upon contract review by the Solicitor and Borough Manager.

Mr. Bond requested approval to have the Council President execute the 902 Recycling Development and Implementation Grant for an Autocar truck fitted with a KANN Manufacturing VersaHaul Body and 20 2-cubic yard dump hoppers.

A motion was made by Mr. Cross and Ms. Panepinto have the Council President execute the 902 Recycling Development and Implementation Grant for an Autocar truck fitted with a KANN Manufacturing VersaHaul Body and 20 2-cubic yard dump hoppers. The motion carried unanimously.

Mr. Bond reported a request from the Pocono Chamber of Commerce to have the 2020 Pickle Me Poconos Festival on Saturday, September 26th, from 12:00 p.m. – 5:00 p.m., and to authorize the closing of Crystal Street from Analomink Street to Federal Street, and Washington Street from Courtland Street to Crystal Street, from 8:00 a.m. – 7:00 p.m.

A motion was made by Mr. Cross and seconded by Ms. Panepinto to approve the request from the Pocono Chamber of Commerce to have the 2020 Pickle Me Poconos Festival on Saturday, September 26th, from 12:00 p.m. – 5:00 p.m., and to authorize the closing of Crystal Street from Analomink Street to Federal Street, and Washington Street from Courtland Street to Crystal Street, from 8:00 a.m. – 7:00 p.m. The motion carried unanimously.

Mr. Bond requested approval of a proposal from BBD for a 2-year contract for Auditing Services with a cost of \$20,000 for year-end 2020 and 2021, \$20,750 for year-end 2022, \$21,500 for yearend 2023 and \$22,000 for year-end 2024. This is a recommendation from the Audit Committee based on past performance.

A motion was made by Mr. DeLarco and seconded by Ms. Panepinto to accept the proposal from BBD for a 2-year contract for Auditing Services with a cost of \$20,000 for year-end 2020 and 2021, \$20,750 for year-end 2022, \$21,500 for yearend 2023 and \$22,000 for year-end 2024. The motion carried unanimously.

Mr. Bond requested authorization to set and advertise a Public Hearing, Ordinance 1360, East Stroudsburg Borough PMRS Plan, for Tuesday, February 18, 2020 at 7:25 p.m. This amendment needs to be done to make the plan tax qualifying.

A motion was made by Ms. Panepinto and seconded by Mr. Cross to authorize the Borough Manager to set and advertise a Public Hearing, Ordinance 1360, East Stroudsburg Borough PMRS Plan, for Tuesday, February 18, 2020 at 7:25 p.m. The motion carried unanimously.

Ridgeway Bridge Replacement Project Update

Mr. Bond reported the Ridgeway Bridge was originally planned to be under construction from May and August 2020, but has been updated with a start date of mid-July and completion date of October 2020.

ESU Information Commons Update

Mr. Bond advised the borough is trying to arrange a meeting with ESU to iron out discrepancies and final documents. Mr. DeLarco asked if we have communicated all our concerns. Mr. Bond advised ESU has had everything since March 2019, and the borough does not want to hold up the progress of their plan and project.

Bill Reese:

No Report.

Bills Payable

A motion was made by Mr. Cross and seconded by Mr. DeLarco to ratify bills payable through February 4, 2020. The motion carried unanimously.

Executive Session

A motion was made by Ms. Panepinto and seconded by Mr. Cross to go into Executive Session at 8:44 p.m. The motion carried unanimously.

A motion was made by Mr. DeLarco and seconded by Ms. Panepinto to reconvene the meeting at 9:03 p.m. The motion carried unanimously.

Mr. Prevoznik reported property acquisition regarding water was discussed. No decisions were made.

Mr. Reese reported the Borough Manager's annual review was completed.

Adjournment

A motion was made by Mr. Cross and seconded by Ms. Panepinto at 9:04 p.m. to adjourn the meeting. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, February 18, 2020 @ 7:15 p.m.