

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, DECEMBER 3, 2019 -7:00 p.m.

PRESENT:           Manager Brian Bond, Don Cross, Solicitor John C. Prevoznik, Maury Molin, Roger DeLarco, Bill Reese, Ed Flory, Mayor Martinelli, Borough Engineer Russ Scott, Codes Officer Marv Walton, Finance Officer Ken Konz, and Public Works Director Brian Ace

ABSENT:           Sonia Wolbert

The Pledge of Allegiance was led by Carrie Panepinto.

**November 19, 2019 Minutes**

A motion was made by Mr. Molin and seconded by Mr. Cross, to approve the November 19, 2019 minutes. The motion carried unanimously.

**Public Hearing**

Ordinance 1357, amending the Code of the Borough of East Stroudsburg, Chapter 126 – Sewers of the Borough of East Stroudsburg Code of Ordinances.

A motion was made by Mr. Molin and seconded by Mr. Flory to recess the regular meeting. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Flory to enter exhibit 1, Copy of Ordinance, exhibit 2, Proof of Publication, and exhibit 3, Sign in sheet, into evidence. The motion carried unanimously.

Mr. Bond advised the Zoning Ordinance Review Committee and the engineers reviewed the old ordinance in order to update it and change numerous definitions to be consistent with the current water ordinance. Mr. Scott reviewed the proposed changes to Chapter 126 – Sewer. This ordinance has not been updated in over ten years. Some of the proposed changes include revisions to the rate structure, simplifying the calculation and administration of sewer bills, defining various classifications of sewer customers, phasing out Metric Units and begin using English Standard Units, and setting rates to increase sewer revenues. With these proposed changes, the projected revenue target is a \$600,000.00 increase in annual revenues (over current) in 2020. Mr. Prevoznik stated that sewer revenues can be spent on operating maintenance, replacing aging equipment, capital improvements within the sewer system, but not to offset liabilities. Mr. Reese asked about the timeframe for new meters to be installed. Mr. Scott advised the borough is reviewing proposals on meters and could conceivably start in 2020. The project will have to be done in phases as this is a major capital improvement. Mr. Scott clarified that the homeowner is responsible for the service line from the main to the house.

With no questions from the public, a motion was made by Mr. Flory and seconded by Mr. Cross to close the public hearing and reconvene the regular meeting. The motion carried unanimously.

A motion was made by Ms. Flory and seconded by Mr. Cross to approve Ordinance No. 1357 amending the Code of the Borough of East Stroudsburg, Chapter 126 – Sewers of the Borough of East Stroudsburg Code of Ordinances, as presented and advertised. The motion carried unanimously.

### **Public Hearing**

Ordinance 1354 – Amendment of the Intergovernmental Cooperative Agreement

A motion was made by Mr. DeLarco and seconded by Mr. Molin to table Ordinance 1354. The motion carried unanimously.

### **Public Comments – Agenda Items**

None.

### **SROSRC**

A motion was made by Mr. Molin and seconded by Mr. Flory to approve the 2020 SROSRC Budget as presented. The motion carried unanimously.

### **Veterans Park Update**

Mr. Reese stated the dedication to Veterans Park will be held on May 23, 2020.

### **150<sup>th</sup> Update**

Mr. Molin advised the next committee meeting is Thursday, December 5 at 1:00 p.m. in borough hall, and the next community meeting is Thursday, January 23 at 6:00 p.m. in the ECA building.

### **Police Report**

The SARPD report will be given at the December 17, 2019 meeting.

### **East Stroudsburg Community Alliance**

Mr. Bond met with Mr. Reese and the President of ECA. They are satisfied with the findings, and advised no funds donated by the borough are being used for ECA expenses, and donated funds will not be used for the tax situation.

The Christmas Tree lighting will be held Friday, December 6 from 6:00 – 8:00 p.m.

### **Engineers Report**

The Engineers Report was distributed.

### **Kimco Pocono Plaza Project Lot Consolidation Plan**

Mr. Scott requested authorization to request from Kimco that all easements be shown graphically on the lot consolidation plan and the recording information for said easements be referenced in the note section of that plan.

A motion was made by Mr. Flory and seconded by Mr. Molin to request from Kimco that all easements be shown graphically on the lot consolidation plan and the recording information for said easements be referenced in the note section of that plan. The motion carried unanimously.

Mr. Cross asked Mr. Scott about items 5 and 8 on the Engineer's Report – Mr. Cross asked how many filter for Wells 3 and 4. Mr. Scott advised there are three filters in the building for those wells. Mr. Cross asked about the unaccounted for water loss in the public water system. Mr. Scott advised it is underway, but the requirement is within five years.

### **Public Comments – New Business**

None.

**Reports:**

**Public Works:**

No Report.

**Marv Walton:**

Mr. Walton advised the scheduled ZORC meeting has been cancelled and will send an email to reschedule.

**Ken Konz:**

No Report.

**Mayor Martinelli:**

No Report.

**Sonia Wolbert:**

Absent.

**Don Cross:**

Mr. Cross received a request from the supervisor at Giant Supermarket to have the borough manager reach out to Pocono Pony and find out why they cannot pass through the front of their store to pick up and drop off customers.

A motion was made by Mr. Flory and seconded by Mr. Cross to authorize the Borough Manager to reach out to Pocono Pony and find out why they cannot pass through the front of their store to pick up and drop off customers. The motion carried unanimously.

**Maury Molin:**

No Report.

**Roger DeLarco:**

No Report.

**Ed Flory:**

No Report.

**Solicitor John Prevoznik**

Items for executive session.

**Manager's Report**

Mr. Bond requested authorization to advertise and set a public hearing for Ordinance 1358, Fixing the Real Estate Tax Rate for 2020 at 3.826 mills on Tuesday, December 17, 2019 at 7:15 p.m., as presented. This is an increase of 0.1805%.

A motion was made by Mr. Flory and seconded by Mr. Molin to approve advertising and to set a public hearing for Ordinance 1358, Fixing the Real Estate Tax Rate for 2020 at 3.826 mills on Tuesday, December 17, 2019 at 7:15 p.m., as presented. The motion carried unanimously.

Mr. Bond requested approval to purchase a 2019 Ford F250 pickup truck through COSTARS contract #025-303 from Fred Beans Ford, West Chester, financed for five years at a cost of \$7,783.00 annually, as budgeted for in 2019 and 2020.

A motion was made by Mr. Molin and seconded by Mr. Flory to approve the purchase of a 2019 Ford F250 pickup truck through COSTARS contract #025-303 from Fred Beans Ford, West Chester, financed for five years at a cost of \$7,783.00 annually, as budgeted for in 2019 and 2020. The motion carried unanimously.

Mr. Bond requested approval to purchase a 2019 Ford F450 dump truck through COSTARS contract #025-065 from Sands Ford, Red Hill at a cost of \$62,485.00, as budgeted for in 2019.

A motion was made by Mr. Flory and seconded by Mr. Molin to approve the purchase of a 2019 Ford F450 dump truck through COSTARS contract #025-065 from Sands Ford, Red Hill at a cost of \$62,485.00, as budgeted for in 2019. The motion carried unanimously.

Mr. Bond requested approval for free holiday parking in the C1-A Central Business District from December 16 through December 27, 2019 on the following streets: Crystal Street, Washington Street (from Crystal Street to Starbird Street), South Courtland Street, and all Municipal Lots in the Downtown Area.

A motion was made by Mr. Flory and seconded by Mr. Cross to approve free holiday parking in the C1-A Central Business District from December 16 through December 27, 2019 on the following streets: Crystal Street, Washington Street (from Crystal Street to Starbird Street), South Courtland Street, and all Municipal Lots in the Downtown Area. The motion carried unanimously.

Mr. Bond requested authorization to ratify the Collective Bargaining Agreement as presented to the Union, subject to verification that it is the same version as the one sent via email on October 24, 2019.

A motion was made by Mr. Molin and seconded by Mr. Cross to authorize the ratification of the Collective Bargaining Agreement as presented to the Union, subject to verification that it is the same version as the one sent via email on October 24, 2019. The motion carried unanimously.

Mr. Bond received a request from the Saint Matthew Catholic Church to have the Lady of the Cloud Parade on January 1, 2020 at 3:00 p.m., with the parade route going from the Rite Aid parking lot to the church, utilizing East Broad Street, Lackawanna Avenue, Analomink Street, Prospect Street, Elk Street and Brodhead Avenue. All forms have been submitted and fees have been paid.

A motion was made by Mr. Flory and seconded by Mr. Cross to approve the request from the Saint Matthew Catholic Church to have the Lady of the Cloud Parade on January 1, 2020 at 3:00 p.m., with the parade route going from the Rite Aid parking lot to the church, utilizing East Broad Street, Lackawanna Avenue, Analomink Street, Prospect Street, Elk Street and Brodhead Avenue, contingent upon SARPD notification and approval. The motion carried unanimously.

Mr. Bond requested approval to send East Stroudsburg University a letter signed by the borough council president requesting an update on the Information Commons Project and the required easements for the project.

A motion was made by Mr. Flory and seconded by Mr. Molin to approve sending a letter signed by the borough council president to East Stroudsburg University requesting an update on the

Information Commons Project and the required easements for the project. The motion carried unanimously.

**Bill Reese:**

Mr. Reese requested a thank you letter to be sent to the ESU Veterans Association, thanking them for the great job that they did in the cleanup of Veterans Park.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve sending a thank you letter to the ESU Veterans Association, thanking them for the great job they did in the cleanup of Veterans Park. The motion carried unanimously.

**Bills Payable**

A motion was made by Mr. Flory and seconded by Mr. Cross to ratify bills payable through December 3, 2019. The motion carried unanimously.

**Executive Session**

A motion was made by Mr. Flory and seconded by Mr. Molin to go into Executive Session at 8:15 p.m. The motion carried unanimously.

A motion was made by Mr. Flory and seconded by Mr. Cross to reconvene the meeting at 8:27 p.m. The motion carried unanimously.

Mr. Prevoznik reported that land acquisitions and contract negotiations on a past due water bill were discussed and no decisions were made.

**Adjournment**

A motion was made by Mr. Flory and seconded by Mr. Cross at 8:28 p.m. to adjourn the meeting. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, December 17, 2019 @ 7:00 p.m.