

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, November 19, 2019 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.
2. Minutes of November 5, 2019, Council Meeting  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve November 5, 2019 Council meeting minutes.
3. Public Hearing
  - (i) Ordinance 1356 authorizing the Borough to enter into a Cooperation Agreement between Monroe County and East Stroudsburg Borough for the Fiscal Year 2019 CDBG Program Administration.  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting.  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to convene a Public hearing on Ordinance No. 1356.  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing reconvene the regular meeting.  
  
Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance No. 1356 authorizing the Borough to enter into a Cooperation Agreement between Monroe County and East Stroudsburg Borough for the Fiscal Year 2019 CDBG Program Administration.
4. Public Comments – Agenda Items
5. Police Report: Captain Gasper to present the October SARP report.
6. Public Comment for Police Issues:
7. East Stroudsburg Community Alliance Information Item:
  - (i) 2020 ECA Budget Discussion/Committee
8. Stroud Regional Open Space and Recreation Commission:
9. Veterans Park Update. Mr. Reese
  - (i) May 23, 2020 at 11:00a.m. will be the rededication of Veterans Park.

- (ii) Thank you to the East Stroudsburg University Veterans for the Veterans Park Cleanup.

10. 150<sup>th</sup> Celebration: Mr. Molin

11. Engineer's Report: Engineer's report was distributed.

- (i) Willow Street Utility, Drainage and Road Improvements

- (a) ACTION ITEM: Approve a Reconciliation Change Order to eliminate Contract item quantities that did not need to be performed on the Project. The Reconciliation Change Order results in a decrease of -\$75,609.26 to the Contract Value, as recommended by RKR Hess.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a Reconciliation Change Order to eliminate Contract item quantities that did not need to be performed on the Project. The Reconciliation Change Order results in a decrease of -\$75,609.26 to the Contract Value.

- (b) ACTION ITEM: Conditional Approval of Payment Application No. 13-Final in the amount of \$128,740.55 to Northeast Site Contractors contingent upon favorable review of the closeout documents by Borough Solicitor, as recommended by RKR Hess.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to conditionally approve Payment Application No. 13-Final in the amount of \$128,740.55 to Northeast Site Contractors contingent upon favorable review of the closeout documents by Borough Solicitor.

12. Public Comments – New Business (Non-agenda Items)

13. Reports

- (a) Fire Chiefs Report: The Fire Chiefs report was distributed.

- (b) Public Works: Water Treatment Plant report was distributed.

- (c) Marv Walton: Permits report, Violations report, Inspections report and Parking Enforcement report were distributed.

- (d) Ken Konz:

- (i) Distribution of Borough Financial Statements - October 2019 via email.

- (ii) Audit preparation recommendation – ESB staff recommends utilizing Tom Josiah, CPA for year-end Audit preparation at a rate of \$105/hour work not to exceed 100 hours. The service agreement is included.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve utilizing Tom Josiah, CPA for year-end Audit preparation at a rate of \$105/hour work not to exceed 100 hours.

(e) Mayor Armand Martinelli:

(f) Sonia Wolbert:

(g) Don Cross:

(h) Maury Molin:

(i) Roger DeLarco:

(j) Ed Flory:

(k) Solicitor John Prevoznik, Esq.: Executive session.

(l) Manager's Report:

- (i) Consideration to appoint Brian Ace as acting Director of Public Works as recommended by the Personnel Committee.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Brian Ace as the acting Director of Public Works.

- (ii) Consideration to advertise and set a Public Hearing to amend the Intergovernmental Cooperative Agreement with the Brodhead Creek Regional Authority for 7:05 P.M. on Tuesday, December 17, 2019 at the East Stroudsburg Borough Municipal Building, amending the motion from Tuesday, November 5, 2019.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to advertise and set a Public Hearing to amend the Intergovernmental Cooperative Agreement with the Brodhead Creek Regional Authority for 7:05 P.M. on Tuesday, November 19, 2019 at the East Stroudsburg Borough Municipal Building.

- (iii) Consideration to advertise and set a Public Hearing for Ordinance 1354 approving the payment agreement with the Brodhead Creek Regional Authority for the 7<sup>th</sup> amendment of the Intergovernmental Cooperative agreement, for 7:15 p.m. on Tuesday, December 17, 2019 at the East Stroudsburg Borough Municipal Building, amending the motion from Tuesday, November 5, 2019.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to advertise and set a Public Hearing for Ordinance 1354 approving the payment agreement with the Brodhead Creek Regional Authority for the 7<sup>th</sup> amendment of the Intergovernmental Cooperative agreement, for 7:15 p.m. on Tuesday, December 17, 2019 at the East Stroudsburg Borough Municipal Building, amending the motion from Tuesday, November 5, 2019.

- (iv) Consideration of Resolution 19-2019 Disposition of Specific Borough Records.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 19-2019 Disposition of Specific Borough Records.

14. Bill Reese:

15. Ratification of Bills Payable through November 19, 2019

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to ratify bills payable through November 19, 2019.

16. Executive Session for Discussion of Litigation and/or Personnel Matters

(a) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to go into Executive Session; note time \_\_\_\_\_.

(b) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to reconvene meeting; note time \_\_\_\_\_.

(c) Solicitor's report on Executive Session

17. Discussion of the Middle Dam.

18. Adjournment

(a) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting; note time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, December 3, 2019; 7:00 p.m.