

MINUTES FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, OCTOBER 15, 2019 -7:00 p.m.

PRESENT: Manager Brian Bond, Don Cross, Ed Flory, Solicitor John C. Prevoznik, Maury Molin, Roger DeLarco, Bill Reese, and Borough Engineer Russ Scott, Codes Officer Marv Walton, Finance Officer Ken Konz

ABSENT: Mayor Martinelli, and Sonia Wolbert

The Pledge of Allegiance was recited.

**October 1, 2019 Minutes**

A motion was made by Mr. Flory and seconded by Mr. Molin, to approve the October 1, 2019 minutes. The motion carried unanimously.

**Public Comments – Agenda Items**

None.

**Police Report**

The September SARP report and the proposed 2020 SARPD Budget were distributed via email. Chief Lyon was present to review the report. The SARPD budget shows an increase of 5.69%, which reflects increased contractual costs. The borough's contribution will increase \$129,000.00. Mr. DeLarco asked if SARPD is prepared for ESU Homecoming, being held Saturday, October 19. Chief Lyon stated the officers are all set, and quality of life patrols will be out. Also, a "Good Neighbor Program" will be within the next thirty days. This program provides a contact name and phone number for the responding officer to calls, so the person who calls 911 will be able to follow up with the appropriate officer. More information will be provided as details are available.

**Public Comments for Police Issues:**

None.

**East Stroudsburg Community Alliance**

Mr. Bond reported the request to hold the Annual Tree Lighting on Friday, December 6, 2019 from 6:00 p.m. to 8:00 p.m.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the request from the ECA to hold the Annual Tree Lighting on Friday, December 6, 2019 from 6:00 p.m. to 8:00 p.m. The motion carried unanimously.

**SROSRC**

Mr. Bond will be meeting with Autumn to discuss the SROSRC budget.

**Veterans Park Update**

Mr. Reese reported that he, Mr. Molin and Mr. Flory met last week, and due to a few stumbling blocks, they are unable to hold any dedication events in November, as initially planned. Mr. Molin advised a dedication will be planned for May 23 in conjunction with the Borough's 150<sup>th</sup>

anniversary celebration. Mr. Reese suggested the Borough Manager submit a press release to inform the public of future dedications, and what is currently at Veteran's Park.

### **150<sup>th</sup> Celebration**

Mr. Molin reported there is a Community Meeting being held at the ECA building on Thursday, October 17 from 5:30 to 6:30 p.m., and a Committee Meeting that same day at 1:00 p.m. at the Municipal Building. A full report of the meetings will be provided to council members. The Events Committee is planning a parade for September 2020. Mr. Molin requested another council member on the committee. Mr. Cross will start solicitation to stakeholders in November. Ms. Wolbert will join the committee for advertising.

### **Engineers Report**

The Engineers Report was distributed.

### **Willow Street Utility, Drainage and Road Improvements**

Mr. Scott provided council with a summary of the Willow Street project. Mr. Prevoznik stated there had been allegations of unsafe conditions. Mr. Scott confirmed that there are no unsafe conditions; the grading around catch basins has been corrected. Mr. Molin thanked the Borough Manager and Engineer for their due diligence in helping with a resident in his ward. Mr. Scott advised there are a few deficiencies to be addressed, and the payment items will be reviewed at the November 5 meeting.

### **Elizabeth Street Paving Project**

Mr. Scott reported the paving is complete along Elizabeth Street; the contractors ran into some issues that led to inconveniences to property owners. Mr. Flory advised he received a lot of complaints, and asked if we can fine the contractor. Mr. Scott responded that it is difficult to fine the contractor, but they will be refining the requirements of future contracts in regards to big spans across multiple blocks and intersections, and will enforce stricter signage requirements. We can send targeted text messages to residents who will be affected. Mr. Cross asked why no inspectors knew of these problems in time to be able to correct them. Mr. Scott advised inspectors were on site, but the contractors got ahead of themselves.

### **Public Comments – New Business**

Deb Kuchinski thanked the borough for their support and involvement in the PickleFest. She reported there were many people, it was a good time, and businesses worked well together. She thanked Dan Strunk for his help with early morning electric issues. Mr. Molin added it was nice to incorporate the festival with Family Weekend at East Stroudsburg University.

### **Reports:**

#### **Fire Chief's:**

The Fire Chief's Report was distributed via email.

#### **Public Works:**

The Water Treatment report was distributed via email.

#### **Marv Walton:**

The Permits, Violations, Inspections, and Parking Reports were distributed via email.

Mr. Walton advised that for various reasons, he is requesting to rescind the offer of employment of the part time Parking Enforcement Officer to Marlon Brewster. Mr. Walton would like to offer the part time Parking Enforcement Officer position to Zach Hennes.

A motion was made by Mr. Flory and seconded by Mr. Molin to rescind the motion of conditional employment to Marlon Brewster for the part time Parking Enforcement Officer. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. Cross to approve the conditional employment officer to Zach Hennes for the part time Parking Enforcement Officer. The motion carried unanimously.

**Ken Konz:**

The September 2019 Borough Financial Statements were distributed via email.

**EDU/EBU Billing and Collection Agreements**

A motion was made by Mr. Flory and seconded by Mr. Molin to ratify five EDU non-residential customer payment agreements. The motion carried unanimously.

**CDBG 2019 Grant Year**

Mr. Konz requested approval of Resolution 17-2019, authorizing Monroe County to submit an application for the Fiscal Year 2019 CDBG Program Funds in the amount of \$149,057.00 on behalf of the East Stroudsburg Borough.

A motion was made by Mr. Cross and seconded by Mr. Molin to approve Resolution 17-2019, authorizing Monroe County to submit an application for the Fiscal Year 2019 CDBG Program Funds in the amount of \$149,057.00 on behalf of the East Stroudsburg Borough. The motion carried unanimously.

Mr. Konz requested authorization for Borough Council President to execute the Cooperative Agreement between Monroe County and East Stroudsburg Borough for the Fiscal Year 2019 CDBG Program Administration.

A motion was made by Mr. Molin and seconded by Mr. Cross to table the request for authorization for Borough Council President to execute the Cooperative Agreement between Monroe County and East Stroudsburg Borough for the Fiscal Year 2019 CDBG Program Administration. The motion carried unanimously.

**Mayor Martinelli:**

Absent.

**Sonia Wolbert:**

Absent.

**Don Cross:**

No Report.

**Maury Molin:**

No Report.

**Roger DeLarco:**

Mr. DeLarco advised that no lines were painted on South Courtland Street, after the paving job was complete. Mr. Bond will reach out to PennDot to obtain a date that they will be painting.

**Ed Flory:**

No Report.

**Solicitor John Prevoznik**

Items for executive session.

Mr. Prevoznik reported that finding a location for the Eagle Valley pump station concept is difficult. The funding and grants have been in place for a long time, and are set to expire. The Borough is in touch with funding institutions to work with us for extensions. An expansion with the grant to spend money on this project soon than later is in the works.

**Manager's Report**

Mr. Bond requested authorization to advertise and set a public hearing to amend the Intergovernmental Cooperative Agreement with the Brodhead Creek Regional Authority for 7:15 p.m. on Tuesday, November 5, 2019 at the East Stroudsburg Borough Municipal Building, amending the motion from Tuesday, October 15, 2019.

A motion was made by Mr. Molin and seconded by Mr. Flory to advertise and set a public hearing to amend the Intergovernmental Cooperative Agreement with the Brodhead Creek Regional Authority for 7:15 p.m. on Tuesday, November 5, 2019 at the East Stroudsburg Borough Municipal Building, amending the motion from Tuesday, October 15, 2019. The motion carried unanimously.

Mr. Bond requested authorization to advertise and set a public hearing for Ordinance 1354, approving the payment agreement with the Brodhead Creek Regional Authority for the 7<sup>th</sup> Amendment of the Intergovernmental Cooperative Agreement, for 7:25 p.m. on Tuesday, November 5, 2019 at the East Stroudsburg Municipal Building, amending the motion from Tuesday, October 15, 2019.

A motion was made by Mr. Flory and seconded by Mr. Cross to advertise and set a public hearing for Ordinance 1354, approving the payment agreement with the Brodhead Creek Regional Authority for the 7<sup>th</sup> Amendment of the Intergovernmental Cooperative Agreement, for 7:25 p.m. on Tuesday, November 5, 2019 at the East Stroudsburg Municipal Building, amending the motion from Tuesday, October 15, 2019. The motion carried unanimously.

Mr. Bond requested authorization to set and advertise a work session to discuss the proposed 2020 Budget.

A motion was made by Mr. Molin and seconded by Mr. Cross to set and advertise a work session for Thursday, October 24, 2019 at 6:30 p.m. at the East Stroudsburg Municipal Building. The motion carried unanimously.

Mr. Bond requested authorization to advertise and set a public hearing for Tuesday, November 19, 2019 at 6:30 p.m. at the Municipal Building for the vacation of Brown Street, Brown Street Extension, and a portion of Bridge Street. Mr. Prevoznik advised the necessary exhibits from Kimco were received today.

A motion was made by Mr. Flory and seconded by Mr. Cross to advertise and set a public hearing for Tuesday, November 19, 2019 at 6:30 p.m. at the Municipal Building for the vacation of Brown Street, Brown Street Extension, and a portion of Bridge Street. The motion carried unanimously.

**Bill Reese:**

No report.

**Bills Payable**

A motion was made by Mr. Cross and seconded by Mr. Flory to ratify bills payable through October 15, 2019. The motion carried unanimously.

**Executive Session**

A motion was made by Mr. Molin and seconded by Mr. Cross to go into Executive Session at 7:39 p.m. The motion carried unanimously.

A motion was made by Mr. Molin and seconded by Mr. DeLarco to reconvene the meeting at 7:55 p.m. The motion carried unanimously.

Mr. Prevoznik reported that personnel and property acquisition matters were discussed and no decisions were made.

**Adjournment**

A motion was made by Mr. Flory and seconded by Mr. Cross at 7:56 p.m. to adjourn the meeting. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, November 5, 2019 @ 7:00 p.m.