

MINUTES FOR REGULAR MEETING
EAST STROUDSBURG BOROUGH COUNCIL
TUESDAY, AUGUST 20, 2019 – 7:00 p.m.

PRESENT: Bill Reese, Manager Brian Bond, Sonia Wolbert, Don Cross, Roger DeLarco, Solicitor John C. Prevoznik, Ed Flory, and Borough Engineer Nate Oiler

ABSENT: Maury Molin, Mayor Martinelli, and Codes Officer Marv Walton

The Pledge of Allegiance was led by Dan Strunk.

July 16, 2019 Minutes

A motion was made by Mr. Cross and seconded by Mr. Flory, to approve the July 16, 2019 Council Meeting minutes. The motion carried unanimously.

July 30, 2019 Minutes

A motion was made by Mr. Flory and seconded by Ms. Wolbert, to approve the July 30, 2019 Council Meeting minutes. The motion carried unanimously.

August 13, 2019 Minutes

A motion was made by Mr. Flory and seconded by Mr. Cross, to approve the August 13, 2019 updated version of the Council Meeting minutes that were distributed to Council prior to this meeting. The motion carried (Yea: Mr. Cross, Mr. Reese, Mr. DeLarco, Mr. Flory; Abstain: Ms. Wolbert, absent from August 13, 2019 meeting).

Public Comments – Agenda Items

None.

2018 Audit Report

Carl Hogan, of BBD, LLP, presented the audit results for year ending December 31, 2018. Mr. Hogan reported there were no major findings to report, and stated this was the best audit in the last four years with the Borough, due to the ease of records maintained and provided by the borough staff. Mr. DeLarco commended the borough staff for their diligent work.

A motion was made by Mr. Flory and seconded by Mr. DeLarco to accept the audit report. The motion carried unanimously. The 2018 audit report will be posted on the Borough's website.

SARPD Police Report

Lt. Raymond was present; the July SARP report was distributed prior to the meeting. Lt. Raymond reported they are getting ready for the return of ESU students.

Public Comment for Police Issues

Mr. Spang of S. Green Street advised cars blow through stop sign at the intersection of S. Green and Hoffman Streets. Mr. Reese stated the cards do not stop from Analomink Street all the way up S. Green Street. Lt. Raymond responded the speed trailer is in use already but will set it up in the areas of Analomink Street and S. Green Street. Mr. Cross advised there are six houses along Chestnut Street, from 1st Street to 4th Street, that house ESU students. Lt. Raymond will advise the officers of this area. Also, Mr. Cross stated there is drug activity in the Zacharias Pond area.

Lt. Raymond encouraged all residents to contact 911 when they see something so officers can respond while the issues are happening.

East Stroudsburg Community Alliance

Ms. Wolbert reminded everyone that the Picklefest will be held on October 5, 2019, on Crystal Street.

Mr. DeLarco advised the ECA audit is near completion and will pass it along to council. Mr. Reese asked what the fiscal year is for ECA. Mr. DeLarco reported their fiscal year is a calendar year.

Stroud Regional Open Space and Recreation Commission

Ms. Wolbert announced the new Executive Director, Autumn, started Monday. A Meet & Greet will be scheduled soon. The pool is scheduled to close Sunday, August 25.

Veterans Park Update

Mr. Reese advised the fencing panels will be dropped off to the artists to paint, and donation letters will be going out to help offset costs.

Engineer's Report

The Engineer's Report was distributed.

Willow Street Utility, Drainage and Road Improvements Project

Mr. Oiler recommended the approval of payment request #10 in the amount of \$139,071.29 to Northeast Site Contractors in accordance with the recommendation from RKR Hess.

A motion was made by Mr. Flory and seconded by Mr. Cross to approve payment request #10 in the amount of \$139,071.29 to Northeast Site Contractors in accordance with the recommendation from RKR Hess. The motion carried unanimously.

Informational Item - Willow Street Utility, Drainage and Road Improvements Project

The contractor has completed pavement restoration along Willow Street from the southern intersection with King Street to the intersection of Race Street.

East Stroudsburg Borough Dam and Middle Dam Emergency Action Plan – Electronic Format

Mr. Oiler requested authorization for RKR Hess to prepare the two existing Emergency Action Plans and upload them to the CEMPlanner online system, utilizing RKR Hess's account. The estimated fee for the task is between \$1,000.00 and \$1,500.00.

Mr. Cross asked why the fee amounts provided by RKR Hess are not a fixed amount. Mr. Oiler advised the RKR Hess rates provided to the Borough are already reduced and the borough receives a better deal when it allows RKR Hess to provide the fees like this.

A motion was made by Ms. Wolbert and seconded by Mr. Cross to authorize RKR Hess to prepare the two existing Emergency Action Plans and upload them to the CEMPlanner online system, utilizing RKR Hess's account. The estimated fee for the task is between \$1,000.00 and \$1,500.00. The motion carried unanimously.

Public Comments – New Business

None.

Reports

Fire Chief's Report:

The Fire Chief's Report was distributed.

Public Works:

The Water Treatment report was distributed.

Marv Walton:

The Permits, Violations, Inspections, and Parking Enforcement Reports were distributed.

Ken Konz:

The June and July Borough Financial Statements were distributed.

Mr. Konz provided an update on the EDU billing and collection process. Mr. Konz requested authorization to ratify four EDU/EBU repayment agreements.

A motion was made by Mr. Flory and seconded by Ms. Wolbert to ratify four EDU/EBU repayment agreements. The motion carried unanimously.

Mr. Konz requested authorization to ratify filing one lawsuit due to failure to pay EDU/EBU assessments.

A motion was made by Ms. Wolbert and seconded by Mr. DeLacro to ratify filing one lawsuit due to failure to pay EDU/EBU assessments. The motion carried unanimously.

Mr. Konz reported the 2020 MMO Projected Payment will be \$236,308.00. Worksheets with supporting calculations were included in the agenda packet. The 2019 MMO was \$243,958.00. Mr. Prevoznik advised the resolution should clarify this includes both types of pension plans and is a combined MMO. The Defined Benefit plan is \$195,322, and the Defined Contribution plan is \$40,986.00.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to approve Resolution 12-2019, approving the 2020 Minimum Municipal Obligation. The motion carried unanimously.

Mayor Martinelli:

Absent.

Sonia Wolbert:

None.

Mr. Cross:

None.

Mr. Molin:

Absent.

Roger DeLarco:

None.

Ed Flory:

None.

Solicitor John Prevoznik, Esq.:

Items for Executive Session.

Manager's Report:

Mr. Bond requested authorization to advertise the Solid Waste Collection bid specs.

A motion was made by Ms. Wolbert and seconded by Mr. Flory to approve advertising the Solid Waste Collection bid specs, contingent upon a favorable review by the Solicitor. The motion carried unanimously.

Mr. Bond requested authorization to send the Solid Waste Collection Service letter. He advised the letter will be mailed to the homeowner's mailing address twice, and hand delivered to the service address once.

A motion was made by Mr. Cross and seconded by Ms. Wolbert to authorize the Borough Manager to send the Solid Waste Collection Service letter. The motion carried unanimously.

Bill Reese:

None.

Bills Payable

A motion was made by Mr. DeLarco and seconded by Mr. Flory to ratify bills payable through August 20, 2019. The motion carried unanimously.

Executive Session

A motion was made by Mr. DeLarco and seconded by Ms. Wolbert to go into Executive Session at 7:40 p.m. The motion carried unanimously.

A motion was made by Mr. Flory and seconded by Mr. Cross to reconvene the meeting at 8:22 p.m. The motion carried unanimously.

Mr. Prevoznik reported collective bargaining, personnel litigation, and collection litigation matters were discussed and no decisions were made.

Adjournment

A motion was made by Ms. Wolbert and seconded by Mr. Cross to adjourn the meeting at 8:23 p.m. The motion carried unanimously.

NEXT REGULAR MEETING: Tuesday, September 3, 2019; 7:00 p.m.