

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, July 16, 2019 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.
2. Minutes of June 18, 2019, Council Meeting  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve June 18, 2019 Council meeting minutes.
3. Minutes of July 2, 2019, Council Meeting  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve July 2, 2019 Council meeting minutes.
4. Public Hearing
  - A. 2019 CDBG Program  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting and convene a Public hearing on the 2019 CDBG program.  
  
Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing on the 2019 CDBG program and reconvene the regular meeting.
5. Consideration to advertise and set an Informational Meeting for July 30<sup>th</sup> at 6:00 P.M. for the Proposed Solid Waste Collection Service.  
  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to set a Public Meeting for July 30<sup>th</sup> at 6:00 P.M. for the Proposed Solid Waste Collection Service.
6. Public Comments – Agenda Items
7. Police Report: Captain Gasper to present the June SARP report.
8. Public Comment for Police Issues:
9. East Stroudsburg Community Alliance Information Item:
10. Stroud Regional Open Space and Recreation Commission:  
  
SROSRC Audit Report, Samantha Holbert
11. Veterans Park Update. Mr. Reese
12. Engineer’s Report: Engineer’s report was distributed.  
  
Willow Street Utility, Drainage and Road Improvements.

Action Item: Payment request #9 in the amount of \$92,169.84.

- (i) Consideration to approve payment request #9 from Northeast Site Contractors in the amount of \$92,169.84 in accordance with the recommendation from RKR Hess.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve payment request #9 from Northeast Site Contractors in the amount of \$92,169.84 in accordance with the recommendation from RKR Hess.

Informational Item: The Contractor has completed pavement restoration along Willow Street from the southern intersection with King Street to the intersection of Race Street.

CDBG ADA Ramp Projects

Action Item: Issue Notice of Award and Notice to Proceed to Heim Construction Company

- (i) Consideration to approve issuing the Notice of Award and Notice to Proceed to Heim Construction Company upon review of required documents and favorable recommendation by Engineer and Solicitor.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve issuing the Notice of Award and Notice to Proceed to Heim Construction Company upon review of required documents and favorable recommendation by Engineer and Solicitor.

2019 Street Improvement Bids

Action Item: Issue Notice of Intent to Award and Notice of Award to Gaver Industries Inc. dba Barker & Barker Paving

- (ii) Consideration to approve issuing the Notice of Intent to Award and Notice of Award to Gaver Industries Inc. dba Barker & Barker Paving in the amount of \$183,471.50 upon review of required documents and favorable recommendation by Engineer and Solicitor.

13. Public Comments – New Business (Non-agenda Items)

14. Reports

- (a) Fire Chiefs Report: The Fire Chiefs report was distributed.
- (b) Public Works:
- (c) Marv Walton: Permits report, Violations report, Inspections report and Parking Enforcement report were distributed.

- (i) Consideration of a request from Green Valley Apartments to set a Conditional Use Hearing for Tuesday, August 13, 2019 at 7:00 p.m. in Borough Council chambers.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to advertise and set a Conditional Use Hearing for Tuesday, August 13, 2019 at 7:00 p.m. in Borough Council chambers for Green Valley Apartments.

- (ii) Consideration of a Joinder Deed request from Andi McClanahan for her property on Braeside Avenue.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Joinder Deed request from Andi McClanahan for her property on Braeside Avenue.

(d) Ken Konz:

- (i) Distribution of Borough Financial Statements – May 2019

(e) Mayor Armand Martinelli:

(f) Sonia Wolbert:

(g) Don Cross:

(h) Maury Molin:

(i) Roger DeLarco:

(j) Ed Flory:

(k) Solicitor John Prevoznik, Esq.: Executive session.

(l) Manager's Report:

- (i) Consideration of a request from the St. Mathews Church to close Braeside Avenue from Ridgeway to Elks Street on August 9<sup>th</sup> through the 11<sup>th</sup> during the hours of the Annual Church Festival.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a request from the St. Mathews Church to close Braeside Avenue from Ridgeway to Elks Street on August 9<sup>th</sup> through the 11<sup>th</sup> during the hours of the Annual Church Festival.

- (ii) Consideration of a request from Doreen Mirams Charity Inc. for a donation of a round of golf for 4 with a carts at Terra Greens Golf Course for a fund raising prize.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a request from Doreen Mirams Charity Inc. for a donation of a round of golf for 4 with a carts at Terra Greens Golf Course for a fund raising prize.

- (iii) Consideration to advertise and schedule a Public Hearing on Ordinance 1353 Solid Waste on Tuesday, August 13, 2019 at 8:00 P.M. in Borough Council chambers.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve advertising and scheduling a Public Hearing on Ordinance 1353 Solid Waste for Tuesday, August 13, 2019 at 8:00 P.M. in Borough Council chambers.

- (iv) Consideration of a request to purchase a Caterpillar 926M Wheel Loader and a 262D Skid Steer with attachments. To be financed through Caterpillar with a total cost of \$248,296.00.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the purchase a Caterpillar 926M Wheel Loader and a 262D Skid Steer with attachments. To be financed through Caterpillar with a total cost of \$248,296.00 upon favorable review of the financing contract by the Solicitor and Manager.

- (v) Consideration of a request from East Stroudsburg University for free parking in the institutional district on the following dates: August 24<sup>th</sup>, October 5<sup>th</sup>, December 14<sup>th</sup> 2019 and May 9<sup>th</sup> 2020.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a request from East Stroudsburg University for free parking in the institutional district on the following dates: August 24<sup>th</sup>, October 5<sup>th</sup>, December 14<sup>th</sup> 2019 and May 9<sup>th</sup> 2020, contingent upon the University also providing Free parking on these dates.

- (vi) Consideration to approve the settlement agreement for the SR 0080-05S road improvement project granting Penn DOT the required Right of Way, Aerial Easement, Drainage Easement and Temporary Construction Easement for \$49,700.00.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve and authorize William Reese, Borough Council President to execute the settlement agreement for the SR 0080-05S road improvement project granting Penn DOT the required Right of Way, Aerial Easement, Drainage Easement and Temporary Construction Easement for \$49,700.00.

- (vii) Consideration of a request from the Borough Manager to purchase 10 additional Decorative Trash Receptacles for Crystal Street at a cost not to exceed \$14,886.00 through COSTARS Contract #033-026.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the purchase 10 additional Decorative Trash Receptacles for Crystal Street at a cost not to exceed \$14,886.00 through COSTARS Contract #033-026.

- (viii) Consideration of a request from the Monroe County Veterans Association, Inc to hold the annual Veterans Day Parade on Sunday, November 3<sup>rd</sup>,

2019 from 1:00 p.m. to approximately 3:00 p.m. The parade route to be closed by Borough Employees.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from the Monroe County Veterans Association, Inc to hold the annual Veterans Day Parade on Sunday, November 3<sup>rd</sup>, 2019 from 1:00 p.m. to approximately 3:00 p.m. The parade route to be closed by Borough Employees contingent upon all appropriate forms, deposits and fees are provided.

- (ix) Consideration to authorize the Borough Manager to discuss redistricting the wards of the Borough with the Monroe County Planning Commission based on the 2020 census.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize the Borough Manager to discuss redistricting the wards of the Borough with the Monroe County Planning Commission based on the 2020 census.

- (x) Consideration to approve Mr. DeLarco and Mr. Bond to attend the PML Summit in Gettysburg, PA on October 3<sup>rd</sup> through October 6<sup>th</sup>. Mr. DeLarco to be the Borough delegate and Mr. Bond to be the alternate delegate.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Mr. DeLarco and Mr. Bond to attend the PML Summit in Gettysburg, PA on October 3<sup>rd</sup> through October 6<sup>th</sup>. Mr. DeLarco to be the Borough delegate and Mr. Bond to be the alternate delegate.

15. Bill Reese:

16. Ratification of Bills Payable through July 16, 2019

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to ratify bills payable through July 16, 2019.

17. Executive Session for Discussion of Litigation and/or Personnel Matters

- (a) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to go into Executive Session; note time \_\_\_\_\_.
- (b) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to reconvene meeting; note time \_\_\_\_\_.
- (c) Solicitor's report on Executive Session

18. Adjournment

- (a) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting; note time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, August 20<sup>th</sup>, 2019; 7:00 p.m.

PUBLIC INFORMATIONAL MEETING ON THE PROPOSED SOLID WASTE  
COLLECTION SERVICE: Tuesday, July 30<sup>th</sup>, 2019; 6:00 p.m.

SPECIAL MEETING FOR PUBLIC HEARING: Tuesday, August 13<sup>th</sup>, 2019; 7:00 p.m.