

AGENDA FOR REGULAR MEETING  
EAST STROUDSBURG BOROUGH COUNCIL  
TUESDAY, June 18, 2019 - 7:00 p.m.

1. Call to Order/Pledge of Allegiance led by \_\_\_\_\_.

2. Minutes of May 21, 2019, Council Meeting

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve May 21, 2019 Council meeting minutes.

3. Public Hearing

A. Ordinance No. 1339 amending Chapter 157 - Zoning; Article V – Supplementary Regulations; Temporary Signs, of the East Stroudsburg code of Ordinances.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting and convene a Public hearing on Ordinance No. 1339.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing and reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance No. 1339 amending Chapter 157 - Zoning; Article V – Supplementary Regulations; Temporary Signs, of the East Stroudsburg code of Ordinances.

B. Ordinance No. 1348 amending Chapter 134 entitled Solid Waste; amending the Notice of Ordinance Violation; Payment, of the East Stroudsburg code of Ordinances.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting and convene a Public hearing on Ordinance No. 1348.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing and reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance No. 1348 amending Chapter 134 entitled Solid Waste; amending the Notice of Ordinance Violation; Payment, of the East Stroudsburg code of Ordinances.

C. Ordinance No. 1349 amending Chapter 98 entitled Lawn and Yard Sales, of the East Stroudsburg code of Ordinances.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting and convene a Public hearing on Ordinance No. 1349.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing and reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance No. 1349 amending Chapter 98 entitled Lawn and Yard Sales, of the East Stroudsburg code of Ordinances.

D. Ordinance No. 1350 amending Chapter 79 entitled Fireworks, of the East Stroudsburg code of Ordinances.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting and convene a Public hearing on Ordinance No. 1350.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing and reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance No. 1350 amending Chapter 79 entitled Fireworks, of the East Stroudsburg code of Ordinances.

E. Ordinance No. 1351 amending Chapter 65 entitled Alcoholic Beverages, of the East Stroudsburg code of Ordinances.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting and convene a Public hearing on Ordinance No. 1351.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing and reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance No. 1351 amending Chapter 65 entitled Alcoholic Beverages, of the East Stroudsburg code of Ordinances.

F. Ordinance No. 1352 amending Chapter 150 – Vehicles and Traffic; Article III – Parking Regulations, Section 26.3 Borough Parking Lots, Article VIII – Schedules, Section 72, Schedule XX: Parking Meter Zones, of the East Stroudsburg code of Ordinances.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to recess the regular meeting and convene a Public hearing on Ordinance No. 1352.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to enter exhibits \_ through \_ into evidence.

Motion made by \_\_\_\_\_, Second by \_\_\_\_\_ to close the public hearing and reconvene the regular meeting.

Motion Made by \_\_\_\_\_, Second by \_\_\_\_\_ to approve Ordinance No. 1352 amending Chapter 150 – Vehicles and Traffic; Article III – Parking Regulations, Section 26.3 Borough Parking Lots, Article VIII – Schedules, Section 72, Schedule XX: Parking Meter Zones, of the East Stroudsburg code of Ordinances.

4. Consideration to advertise and set a Public Meeting for July 2<sup>nd</sup> at 7:00 P.M. for the Proposed Solid Waste Collection Service.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to set a Public Meeting for July 2<sup>nd</sup> at 7:00 P.M. for the Proposed Solid Waste Collection Service.

5. Public Comments – Agenda Items
6. Police Report: Captain Gasper to present the May SARP report.
7. Public Comment for Police Issues:
8. East Stroudsburg Community Alliance Information Item:
9. Stroud Regional Open Space and Recreation Commission:
10. Veterans Park Update. Mr. Reese
11. Engineer’s Report: Engineer’s report was distributed.

Action Item: Annual Dam Inspections

- (i) Approve contract for annual dam inspections for 2019for Middle Dam. During the years that the dam is under construction the annual inspection does not need to be performed.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the contract for annual dam inspections for 2019for Middle Dam.

Action Item: Willow Street Utility, Drainage and Road Improvements

- (i) Consideration to approve Payment Request #8 in the amount of \$90,183.84 to Northeast Site Contractors in accordance with the recommendation from RKR Hess.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Payment Request #8 in the amount of \$90,183.84 to Northeast Site Contractors in accordance with the recommendation from RKR Hess.

- (ii) Consideration to approve a change order with Northeast Site providing the Borough with a credit in the amount of \$3,000.00 in lieu of having to replace 15 identified inlet boxes that were installed without sumps. Northeast Site will also replace two existing inlet tops on Brookside Avenue with M Tops and post-formed cast curb at no additional cost to the Contract.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the change order with Northeast Site providing the Borough with a credit in the amount of \$3,000.00 in lieu of having to replace 15 identified inlet boxes that were installed without sumps. Northeast Site will also replace two existing inlet tops on Brookside Avenue with M Tops and post-formed cast curb at no additional cost to the Contract.

Action Item: 1.5 Million Gallon Finish Water Reservoir Roof Replacement and Joint Sealing

- (i) Consideration to approve Payment Request #3-Final in the amount of \$9,581.95 to Spotts Brothers, Inc., contingent upon the aforementioned restoration and pavement repairs being addressed as recommended by RKR Hess.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Payment Request #3-Final in the amount of \$9,581.95 to Spotts Brothers, Inc., contingent upon the aforementioned restoration and pavement repairs being addressed as recommended by RKR Hess.

Action Item: CDBG ADA Ramp Projects

- (i) Consideration to Issue notice of intent to award bid to Heim Construction Company for \$193,380.92 per the recommendation of the Engineer.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to issue notice of intent to award bid to Heim Construction Company for \$193,380.92 per the recommendation of the Engineer

Informational Item: Kimco Pocono Plaza

12. Public Comments – New Business (Non-agenda Items)

13. Reports

(a) Fire Chiefs Report: The Fire Chiefs report was distributed.

(b) Public Works:

(c) Marv Walton: Permits report, Violations report, Inspections report and Parking Enforcement report were distributed.

(i) Consideration of Resolution 8-2019 to set the Parking Meter rates within the Municipal Parking Lots.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 8-2019 setting the Parking Meter rates within the Municipal Parking Lots.

(ii) Consideration of Resolution 9-2019 amending Procedures for Approval of Joinder Deeds.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 9-2019 amending Procedures for Approval of Joinder Deeds.

(iii) Consideration to set a public hearing for July 16, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 134 entitled Solid Waste of the Borough of East Stroudsburg Code of Ordinances.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to set a public hearing for July 16, 2019 for an ordinance amending the code of the Borough of East Stroudsburg, Chapter 134 entitled Solid Waste of the Borough of East Stroudsburg Code of Ordinances.

(iv) Consideration of a Joinder Deed request from Andi McClanahan for her property on Braeside Avenue.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Joinder Deed request from Andi McClanahan for her property on Braeside Avenue.

(d) Ken Konz:

(i) Distribution of Borough Financial Statements – April 2019

(ii) HOME Program Grant

Consideration of a request to approve applying for the HOME Program Grant. The HOME Program Grant will be applied to the Borough's Housing Rehabilitation Program to assist low-to-moderate income

homeowners with needed repairs to their home. Eligibility for assistance is based on household income and is for owner-occupied dwelling units only. Eligible repairs include structural, roofing, electrical, heating/furnace, window replacement, radon and lead based paint mitigation, and energy related improvements. Also included are modifications for mobility-impaired residents. There is no cost to homeowners who maintain home residence over a seven-year period from the date of signing. Funds for these rehabilitation activities will be provided from the Pennsylvania Department of Community and Economic Development's HOME Program.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve applying for the HOME Program Grant.

- (iii) Qualified Homeowners for HOME Program Advertisement–  
Consideration of a request to approve the advertising of the HOME Program through website, quarterly invoices and attached flyer in Municipal Hall lobby.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the advertising of the HOME Program through website, quarterly invoices and attached flyer in Municipal Hall lobby.

(e) Mayor Armand Martinelli:

(f) Sonia Wolbert:

(g) Don Cross:

(h) Maury Molin:

(i) Roger DeLarco:

(j) Ed Flory:

(k) Solicitor John Prevoznik, Esq.: Executive session.

(l) Manager's Report:

- (i) Consideration of a request from AWSOM, the Fraternal Order of the Eagles #1106, the Pocono Garden Club and the Bushkill American Legion Post #514 for a donation of a round of golf for 4 with a carts at Terra Greens Golf Course for a fund raising prize.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a request from AWSOM, the Fraternal Order of the Eagles #1106, the Pocono Garden Club and the Bushkill American Legion Post #514 for a donation of a round of golf for 4 with a carts at Terra Greens Golf Course for a fund raising prize.

- (ii) Consideration of a request from East Stroudsburg University Jeff Daniels Memorial Scholarship for a donation of a round of golf for 4 with a carts at Terra Greens Golf Course for a fund raising prize.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a request from East Stroudsburg University Jeff Daniels Memorial Scholarship for a donation of a round of golf for 4 with a carts at Terra Greens Golf Course for a fund raising prize.

- (iii) Consideration of Resolution 10-2019 amending the East Stroudsburg Borough Schedule of Fees.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 10-2019 amending the East Stroudsburg Borough Schedule of Fees.

- (iv) Consideration of a request from the Commander of American Legion Post #346 to do retired American Flag Burning Ceremonies at the American Legion Post #346.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request from the Commander of American Legion Post #346 to do retired American Flag Burning Ceremonies at the American Legion Post #346.

- (v) Consideration of a request to send a letter to Penn DOT, Senator Mario Scavello and Maureen Madden regarding the dangerous conditions on Prospect Street and South Courtland Street.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve sending a letter to Penn DOT, Senator Mario Scavello and Maureen Madden regarding the dangerous conditions on Prospect Street and South Courtland Street.

- (vi) Congratulate Mr. William Reese for being awarded the Donald E. Carman Award for completing 35 years of Borough Service as a Borough Council Member at the 2019 PSAB 108<sup>th</sup> Annual Conference in Hershey, Pennsylvania on June 11, 2019.

- (vii) Consideration of a request of Resolution 11-2019 accepting and recording the Storm Water Easement on the Kimco Pocono Plaza property.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve of Resolution 11-2019 accepting and recording the Storm Water Easement on the Kimco Pocono Plaza property.

- (viii) Update on Crystal Street Traffic Calming.

14. Bill Reese:

15. Ratification of Bills Payable through June 18, 2019

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to ratify bills payable through June 18, 2019.

16. Executive Session for Discussion of Litigation and/or Personnel Matters

- (a) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to go into Executive Session; note time \_\_\_\_\_.
- (b) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to reconvene meeting; note time \_\_\_\_\_.
- (c) Solicitor's report on Executive Session

17. Adjournment

- (a) Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting; note time \_\_\_\_\_.

NEXT REGULAR MEETING: Tuesday, July 16, 2019; 7:00 p.m.

Public Informational Meeting on the Proposed Solid Waste Collection Service: Tuesday, July 2, 2019; 7:00 p.m.